



**Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room**

Subject	Meeting Agenda	Date	June 28, 2017
Recorder	DKL	Start Time	5:00 PM
Committee Chair	Connie Lord	End Time	6:00 PM
Committee Members	Jeff McGinty (JM) Connie Lord (CL) David Musgrove (DM)		
Staff Present	Becky Ericksen (BE), Andrzej Kasiniak (AK), Keith Svarthumle (KS), Diane Lenius (DL), John Piccone (JP)		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	
B.	Agenda and Extended Agenda Review	Due to the short meeting the agenda was abbreviated. Administrative items will occur at the next meeting.
C.	Mayor and Department Head Reports	
D.	Approval of Minutes: 6/14/17	
2.	Agenda Items:	
1.	Pavement Demonstration Maintenance Project Construction Contract	AK presented the bids for the Pavement Maintenance Demonstration Project. AK shared 3 comments from citizens. 1 – requested not doing Watland, the other two were related to schedule and asking for an additional street. The Engineering and PW department recommendation is to move forward with the base bid only – learn, public input if project accepted by public – do a bigger project in 2018. With Engineering and Contingency – the total project cost is \$260,000 Dave asked about our cost relative to the county. He noticed that the county bids were lower per square foot. JP noted the County is doing a larger project, the bid was

The committee may add and discuss other items not listed on the agenda.

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

To request an alternative format of the printed agenda, contact the City Clerk's office at 360.394.9880.

Para solicitar un formato alternativo de la agenda impresa, comuníquese con la oficina del City Clerk al 360.394.9880.

Agenda		
No.	Topic	Action/Recommendation/Discussion
		earlier in the year, and the city project includes a fog seal. If the pilot project is successful, then it might make sense to do a larger project every other year or third year. David also suggested considering a partnership with KC or Bainbridge Island for a better bid. The city would need to be bidding the same type of work. PWC recommends moving forwards with the base bid.
2.	W. Poulsbo Waterfront Park Contract	Delayed
3.	Public Works Property Grading Plan Contract	Delayed
4.	Fire Code Appendix D Ordinance	AK presented the Ordinance to modify appendix D as coordinated with Jim Haney. PWC moved to accept the ordinance.
5.	CIPP/SR305 Project Update	AK shared the plan to move forward with the CIPP project. The plan is to move forward with the entire project. PWC recommends moving forward with bidding the full project as long as the CIP is reprioritized to support this investment as presented. (Motioned and approved)
6.	2017/2018 CIP Schedule Discussion	Delayed
7.	Complete Streets Adoption Update	Delayed
8.	ADA Transition Plan Discussion	Delayed
	Building Inspector Position Update – added item	DL provided an update on the
		BE mentioned that the Fish Park has doubled in size in the last 6 years.
Future Agenda Items		

The committee may add and discuss other items not listed on the agenda.

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

To request an alternative format of the printed agenda, contact the City Clerk’s office at 360.394.9880.

Para solicitar un formato alternativo de la agenda impresa, comuníquese con la oficina del City Clerk al 360.394.9880.

No.	Item(s)	Responsibility	Anticipated Meeting Date
1.	ADA Discussion		Jun
2.	Construction Standards Update		Jul/Aug
3.	Public Works Facility Update		Jul/Aug
4.	Neighborhood Speeding Program/Policy		Jul/Aug
5.	PMC – Transportation Development Code Update		Jul/Aug
6.	a. Speed Hump Policy		
	b. Street Lighting		
	c. Street Connectivity		
	d. Cross Walks/Green Plastic		
	Grading Ordinance & Enforcement		Jul/Aug
	FEMA Requirements for Flood Plain		Jul/Aug
7.	Update on Latecomer Code Changes		Jul/Aug
8.	2022 KCTP Capacity Improvements – Costs/Poulsbo share		Jul/Aug
9.	Cemetery Improvements		Jul/Aug



Reviewed by Mayor Erickson

The committee may add and discuss other items not listed on the agenda.

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

To request an alternative format of the printed agenda, contact the City Clerk’s office at 360.394.9880.

Para solicitar un formato alternativo de la agenda impresa, comuníquese con la oficina del City Clerk al 360.394.9880.