



**Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room**

Subject	Meeting Agenda	Date	August 9, 2017
Recorder		Start Time	5:00 PM
Committee Chair	Dave Musgrove	End Time	7:00 PM
Committee Members	Jeff McGinty (JM) Connie Lord (CL) David Musgrove (DM)		
Staff Present	Andrzej Kasiniak (AK), Mike Lund (ML), Karla Boughton (KB), Anja Hart (AH), April Zieman (AZ), Shannon Wood (SW), Mayor Becky Erickson (BE), Guest Bill Austin		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	Added item to the agenda and changed agenda order
C.	Mayor and Department Head Reports	BE-praised Public Works for their efforts, praised Engineering for being on top of Developer project issues as they occur. ML – Advised chip seal project starting on 8/14. Nelson Park barn is torn down and the abatement process has begun on the 3 houses. AK-talked about Solid Waste meeting and their success. Also gave an overview of the state of Solid Waste and advised the council members of the upcoming workshop on 8/16. KB-talked about the 1 st Code Enforcement hearing that the City won and gave a summary of the process to get to the hearing.
D.	Approval of Minutes: 7/26/17	Approved
2.	Agenda Items:	
3.	SR305 Study ILA	AK presented the purpose and cost of the newest study. ILA was approved.
1.	Rain Gardens Final Report	AH presented the results of the Rain Garden

The committee may add and discuss other items not listed on the agenda.

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

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		program and talked about the future with KCD and renewing the ILA.

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4.	Central Interceptor CIPP Project Contract	AK presented a quick summary of the project, bids received and current status of the budget. AK gave a summary on the UV installation process and change of construction working days to 60. Committee members approved awarding the Contract to Insta-Pipe.
2.	Mini Storage Zoning Discussion	KB presented the current situation with mini storage applications and the concerns with their proposed locations (SR305 corridor). Different options were given on how to resolve the situation. Committee members were in agreement with an Emergency order to halt the process. KB will next present to City Council on 8/16.
5.	Anderson Pkwy Ph II Project Acceptance	AZ summarized the Anderson Pkwy phase II project, its challenges and final cost. Committee members approved accepting the project as complete.
	Bike Racks	DM- the HDPa has bike racks and wants them installed in the City. ML talked about the challenges regarding where to put them. Sidewalks or take up parking spots? He is still looking for a good solution. Possibly one in the Port parking lot? CL emphasized the need as many bike riders come to the downtown area and need a place to park their bikes.
	Pavillion	Bill Austin talked about the roof on the pavillion. He gave an estimate of materials of \$7,000-\$8,000. BE stated the City has a budget to pay for the materials. The City and Bill Austin will work together to find a good installer. Bill Austin also talked about the columns which are currently stored on his property and the intent is to install the columns and replace the roof after Local Fest on 9/9/17. BE - probably in conjunction with the new restroom installation.
	Meeting Adjourned at 6:45	

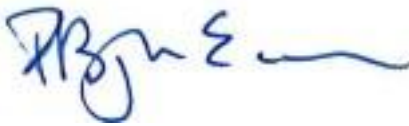
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Future Agenda Items			
No.	Item(s)	Responsibility	Anticipated Meeting Date
1.	Construction Standards Update		Aug/Sep
2.	Public Works Facility Update		Aug/Sep
3.	Neighborhood Speeding Program/Policy		Aug/Sep
4.	PMC – Transportation Development Code Update		Aug/Sep
5.	a. Speed Hump Policy		
	b. Street Lighting		
	c. Street Connectivity		
	d. Cross Walks/Green Plastic		
6.	Grading Ordinance & Enforcement		Aug/Sep
7.	FEMA Requirements for Flood Plain		Aug/Sep
8.	Update on Latecomer Code Changes		Aug/Sep
9.	2022 KCTP Capacity Improvements – Costs/Poulsbo share		Aug/Sep
10.	Cemetery Improvements		Aug



Reviewed by Mayor Erickson

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