



**Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room**

Subject	Meeting Agenda	Date	August 23, 2017
Recorder	AZ	Start Time	5:00 PM
Committee Chair	Dave Musgrove	End Time	7:00 PM
Committee Members	Jeff McGinty (JM) Connie Lord (CL) David Musgrove (DM)		
Staff Present	Andrzej Kasiniak (AK), Diane Lenius (DL), Mike Lund (ML), Karla Boughton (KB), April Ziemann (AZ), Shannon Wood (SW), Mayor Becky Erickson, Cemetery Committee Members Jeff Bauman and Harlan Knutsen, Councilmembers Ed Stern, Ken Thomas		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	CL-Commented on Chip Seal project thought it was great – drove Kevos Pond Rd. Discussed concern from a citizen regarding lack of wheelchair access on the 4 th Ave trail. ML said this Fall they will add a 2" cap to the area. DM- Had similar comments to CL regarding chip seal project – drove the area off Caldart. He also spoke with neighbor in the area who thought it was wonderful, but wondered why the City just striped the area. Asked about the fog seal process – he thought it would be thicker. Also discussed the Welcome to Poulsbo sign by the Viking and its needed repairs. BE added that the Doolittle construction team did a great job.
B.	Agenda and Extended Agenda Review	
C.	Mayor and Department Head Reports	BE- Very busy! Has been going around looking at streets. Lots of complaints re: running stop signs and speeding. Possible to add portable cameras and more stop signs? Code type officer doing enforcement?

The committee may add and discuss other items not listed on the agenda.

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

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No.	Topic	Action/Recommendation/Discussion
D.	Approval of Minutes: 8/9/17	Approved
2. Agenda Items:		
1.	Viking Way Speed Limit	AK discussed current conditions on Viking Ave. Complaints with speeding on North end by Kitsap Transit. Also complaints accessing Viking from Stendahl Ridge Dev. Proposal to reduce speeds between Finn Hill and SR305 to 25mph. Also reduce speed to 25mph between SR305 to Park – or in front of Transit Center. AK proposed installing a traffic counter and to take a closer look at the area to get more info on the issues before discussing solutions. PWC agreed.
2.	Cemetery Improvements	KT- Cemetery Committee handing back the “running” of the Cemetery to PWC. Progress has been made on cemetery improvements. Still more to do. KT spoke about the vision and purposes of the cemetery. Now is the time to rethink cemetery uses. KT discussed budget concerns and offered possible solutions. “Friends of the Cemetery” (volunteer group) was introduced and their function will be to manage other volunteers for small manageable projects and will draft a plan to present to PWC and City Council on their recommended course for the cemetery. BE- gave ideas re: funding and plans moving forward. PWC would like quarterly cemetery updates added as a continuing agenda item.
3.	Council Goals Review	CL listed Council goals from the budget book and noted progress has been made on the cemetery goal, the street maintenance goal and the park benches goal. Not as much progress made on natural environments (Dog Fish Creek) and the new PW Facility.
4.	Mid-Biennium Budget Review	ML presented the PW budget status, discussed new program requests (a lot of discussion related to adding a shared receptionist position on Floor 2 and the benefits and need of doing so). Finally discussed secondary consideration of

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