



**Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room**

Subject	Meeting Agenda	Date	September 13, 2017
Recorder	DKL	Start Time	5:00 PM
Committee Chair	Dave Musgrove	End Time	7:00 PM
Committee Members	Jeff McGinty (JM) Connie Lord (CL) David Musgrove (DM)		
Staff Present	Andrzej Kasiniak (AK), Diane Lenius (DL), Mike Lund (ML), Shannon Wood (SW), Becky Ericksen (BE), Peter Battuello (Consultant)		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	JM requested the review of the extended agenda and prioritization of items. CL – mentioned that Mike Brown and Merchants were requesting coordination of the sewer and water improvements on front street. BE – shared that schedule has been pushed out. CL - The merchants suggested that the city do the pressure washing on the side walk. Staff confirmed that the property owners are responsible to the face of curb per the PMC. DM will take the message back to them.
B.	Agenda and Extended Agenda Review	Review the extended agenda and prioritize.
C.	Mayor and Department Head Reports	ML – provide update on the Gazebo, Park Restroom, and Benches project. It is coming along pretty good. AK – provided an update on a casual labor hire. DL – provided an update on Bernt Road Sewer. DM – requested that we provide code to clarify road closure.
D.	Approval of Minutes: 8/23/17	Minutes approved
2.	Agenda Items:	
1.	Viking Ave PRV Project Acceptance	Project acceptance approved

The committee may add and discuss other items not listed on the agenda.

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

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2.	Extra Garbage Discussion	ML provided an update on the garbage overcharge program. The current focus has been commercial, this will expand into residential next year.
3.	Sewer Rate Increase Ordinance	Removed from Agenda
4.	Solid Waste Business Plan Update	<p>PB presented the Solid Waste Plan. A white paper was provided that answered all council questions received to date. Three different rate adjustment options plus the status quo was presented.</p> <ul style="list-style-type: none"> - Status Quo - Option 1: 20 % Rate Increase for Commercial - Option 2: One time rate increase for Commercial and Residential - Option 3: Incremental Rate Increase for Commercial and Residential <p>The solid waste division needs to purchase 3 trucks and rates have historically been held down for the utility. It is necessary to adjust rates to plan for the capital investment needed for the utility. DM asked – what is the breakpoint for an incremental increase in the early years that would not result in a deficit. DM – also asked about the ability to help seniors transition from a 10 gallon to a 20 gallon can without increased cost. There was significant discussion around option 2, which was a 20% commercial increase and a \$4 to \$5 rate increase per month residential increase per month. Mike noted that the Pousbo Municipal Code requires a minimum garbage fee. The group discussed the phasing out of the 10 gallon can. New 10 gallon cans will not be added in 2018. Existing 10 gallon cans are proposed to be</p>

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		<p>grandfathered in. The city would just not issue new 10 gallon cans. Consideration should be given to a discount for seniors that want to move up to a can with wheels. This would be a 20 gallon can.</p> <ul style="list-style-type: none"> - The 20 % increase to commercial to make it more equitable between commercial and residential - When industry was asked to bid on solid waste the rate increase was estimated at 24%. - The dollar rate increase should be shared for residential - DM requested the incremental rate increase per year over 6 years that would hit the same number. - Code allows for 4 rate options - JM – Bullets should - Justify the expenses - JM – Industry bid was 24% and proposal is 20% - It costs more to pick up a 10 gallon can than it does a 64 gallon - Seeking a clear presentation..... -

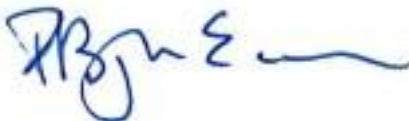
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No.	Item(s)	Responsibility	Anticipated Meeting Date
1.	Construction Standards Update		Sep/Oct
2.	Public Works Facility Update		Sep/Oct
3.	Neighborhood Speeding Program/Policy		Sep/Oct
4.	PMC – Transportation Development Code Update		Sep/Oct
5.	a. Speed Hump Policy		
	b. Street Lighting		
	c. Street Connectivity		
	d. Cross Walks/Green Plastic		
6.	Grading Ordinance & Enforcement		Sep/Oct
7.	FEMA Requirements for Flood Plain		Sep/Oct
8.	Update on Latecomer Code Changes		Sep/Oct
9.	2022 KCTP Capacity Improvements – Costs/Poulsbo share		Sep/Oct



Reviewed by Mayor Erickson

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