



**Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room**

Subject	Meeting Agenda	Date	November 8, 2017
Recorder	Charlie Roberts	Start Time	5:00 PM
Committee Chair	Dave Musgrove	End Time	7:00 PM
Committee Members	Dave Musgrove (DM) Jeff McGinty (JM) Connie Lord (CL)		
Staff Present	Mike Lund (ML), Diane Lenius (DL), Anja Hart (AH), Charlie Roberts (CR), Shannon Wood (SW), April Zieman (AZ)		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	None. Brief discussion about minutes from last meeting.
B.	Agenda and Extended Agenda Review	ML add contract with Peter at Gardiner Bay. DM request looking at future meetings and holiday schedules. Next meeting scheduled for 11/22, other committee moved to 11/29. Move PWC to 11/29.
C.	Mayor and Department Head Reports	ML updated on park project, restrooms scheduled to arrive 11/20. Roofing is going on fast. Plan is to stamp concrete walkway with compass. DM asked about portable toilets, already on site. DL updated on Bernt road sewer. Sewer finished, still need to pave. DM asked for report at close of project. AK reported that 2 pump stations fully operational (Liberty and Viking).
D.	Approval of Minutes: 10/25/17	Approved
2.	Agenda Items:	
1.	Kitsap Conservation District ILA	AH presented KCD ILA. This is continuation of existing ILA with no financial impacts. Will be on consent agenda on next City Council

The committee may add and discuss other items not listed on the agenda.

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

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		meeting.
2.	Kitsap County CIP Update	AK presented and highlighted Kitsap County CIP. Brought attention to projects which have City involvement at some level. Minor adjustments primarily cost adjustments. County sewer project moved out one year in 6year CIP. City agreement with County says that City pays one year after completion of project. No big surprises in this CIP update. DL discussed how County has been good to work with on CIPP project. Today County has problem with centerfuge. Broke and they are not accepting septic trucks and are currently hauling sludge away. If problem persists County could be looking at equipment costing \$30,000 per month. City is charged a percentage of operating costs.
3.	Neighborhood Speeding Project Update	AK updated about the neighborhood speed program. Got \$10,000 per year, this year spent \$7,000 on radar speed signs. Going into next year we will have \$13,000 and focus on project on Lemolo. Developer has to install a small public park adjacent to waterfront trail. Would like island on road to provide crossing, mark entry to Poulsbo city limits, slow down traffic, and provide water quality treatment.
4.	Pavement Maintenance Demo Project Acceptance	ML presented Chip seal project for final acceptance. Overall outreach made successful project. Will see how the chip seal lasts over the winter. Few people have grumbles but the general feedback is positive. The fog seal over the top is critical to providing good product.
5.	Arco Project Night Work Request	CR presented Arco project night request. PWC recommended approval to council. Will be on agenda Nov. 15 th . Work will

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		require shutoff effecting Sonic restaurant. Must be done at night.
6.	Solid Waste Summary Discussion	AK provided summary of solid waste workshop. Council workshop is on November 15 th meeting. Summary proposed changes to rates. Goal is to get rates closer to industry standards. Focus of council meeting is to provide the summary of conclusions. ML talked about recycle industry and China recent decision to not accept recycling unless very clean. Bainbridge Recycling contract rate for recycle is going to increase. Bainbridge Recycling current rate is \$3.00 could go up to as high as \$6.00. Solid waste does not reflect recent recycling rate increase.
7.	Noll Road Project Update	DL presented update to Noll road project. Some right of way acquisitions offered. Anticipate 60% design and Final PS&E. Executive session in December.
8.	Contract with Gardiner Bay	ML discussed additional work required in the Gardiner bay solid waste plan. About \$11,000 addition to contract to cover the additional work required. Total will be \$29,000 contract. Will be on consent agenda at next council meeting. Mayor has signing authority, money is coming out of Solid Waste budget. PWC recommends approval and good with consent agenda.
	Meeting adjourned 6:50pm	
Future Agenda Items		

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No.	Item(s)	Responsibility	Anticipated Meeting Date
1.	Construction Standards Update		Nov/Dec
2.	Public Works Facility Update		Nov/Dec
3.	Neighborhood Speeding Program/Policy		Nov/Dec
4.	PMC – Transportation Development Code Update		Nov/Dec
5.	a. Speed Hump Policy		
	b. Street Lighting		
	c. Street Connectivity		
	d. Cross Walks/Green Plastic		
6.	Grading Ordinance & Enforcement		Nov/Dec
7.	FEMA Requirements for Flood Plain		Nov/Dec
8.	Update on Latecomer Code Changes		Nov/Dec
9.	2022 KCTP Capacity Improvements – Costs/Poulsbo share		Nov/Dec

Reviewed by Mayor Erickson

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