

**City of Poulsbo  
Poulsbo Tree Board  
Meeting Minutes**

<b>Location</b>	<b>Poulsbo City Hall</b>	<b>Date</b>	<b>March 10, 2014</b>
<b>Committee Chair</b>	Bill Lockard	<b>Time Started</b>	7:00 pm
<b>Board members Present</b>	Bill Lockard, Joan Hett, Janet Brown, John McColl, Gayle Larson	<b>Time ended</b>	8:30 pm
<b>Staff Present</b>	Mary McCluskey, Parks and Recreation; Joe Walker, Public Works; Kevin McFarland, Sound Urban Forestry		

\*Minutes submitted by Mary McCluskey

Key Points Discussed		
No.	Topic	Highlights
1.	<b>Administrative:</b>	
	Questions & Concerns of the Committee	None
	Agenda and Extended Agenda Review	None
	Approval of Minutes: 1/13/2014	M/S/A (with two corrections) JH/GL
2.	<b>Comments from Citizens</b>	None
3.	<b>Agenda Items:</b>	
A.	Subcommittee Reports: Arbor Day Planning; Education; Events	<p>Arbor Day: Joan, Bill, and John met at the Moe Street trail. They feel that there is room for three trees – one near the top, middle and at the bottom. The old crabapple trees will be removed. A smaller, flowering tree was recommended, such as a Kousa Dogwood. Kevin asked about view issues, but the subcommittee looked into it, and did not think there would be future view issues. John commented that the sewer line is very deep, and a new tree won't be an issue. Joan will look into the Satomi Pink Kousa Dogwood. Public Works will prepare the site.</p> <p>Education: The education classes are once again going well. The Basics of Pruning is full for March 13. Pruning Ornamentals on March 16 and fruit trees on March 23 are almost full. No report on events.</p>
B.	Fish Park Stewardship Proposal (Joan)	Joan presented the information to the PRC at their February meeting. There was a suggestion to have a joint work group, and commit to 4 work parties a year. She is suggesting areas 4 and 5 at Fish Park. There is very little maintenance in that area. Most of the board members agreed to do it with the PRC, but did not want to do it on their own. Joan will report back to the PRC.

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C.	2014 Work Plan update	The work plan was approved with the addition of the Fish Park Stewardship project.
D.	DNR Tree Inventory	Mary asked Kevin to help determine what information in the DNR report is valuable and how to use it. Kevin contacted the other communities and asked how they were using the information. Buckley (has not received data and report), Dupont (has not received a report), Fairfield, Snoqualmie (purchased Treeworks), Shoreline, Toppenish, Chelan, Cashmere, and Mukilteo were contacted. He didn't hear from some of the cities. The TreeWorks program will be \$5-\$7k, but would easily generate a map and usable information. Alyse in the Planning Department did use the information to create some maps in GIS, and Kevin was able to look at the information gathered by the contractor. The city has a high number of red maples, mainly in the developments. He would recommend that no more Red maples be planted in the city. The percentage of trees in the city are: Doug fir at 33%, 20.8% red maple, 35% total maples. The city needs more tree diversity. Should the city invest in TreeWorks? The maps would be beneficial for documentation. Info would be valuable for maintenance and planning. Kevin will check into price of Treeworks.
E.	Caldart Ave. Tree Issues (Bill)	Bill has noticed that the pervious sidewalk next to the cemetery is quite dirty, and may not be functioning well. Trees in a planting strip on Caldart between the sidewalk and cemetery fence need some attention. There are other trees near the new developments on Caldart that will also need some maintenance, as they may not have been planted appropriately. Education of the developers may be in order.
4.	<b>Reports</b>	
A.	City Arborist	None
B.	Public Works	Joe reported that he has determined who/how the tree was removed at Jensen/Sunset. The Board agreed to have an infraction letter sent to the landscaper and homeowner who requested that the tree be removed. Public Works is doing public tree pruning. Joe also discussed the new Filterra systems around the city. These systems take the place of stormwater ditches and reduces stormwater runoff.
D.	Parks and Recreation	None.