

**City of Poulsbo  
Poulsbo Tree Board  
Meeting Minutes**

<b>Location</b>	<b>Poulsbo City Hall Council Chambers</b>	<b>Date</b>	January 11, 2016
<b>Committee Chair</b>	Bill Lockard	<b>Time Started</b>	7:10 pm
<b>Members Present</b>	Jenise Bauman, Bess Bronstein, Bill Lockard, Gayle Larson, Joan Hett, Jim Leary	<b>Time ended</b>	8:50 pm
<b>Staff Present</b>	Mary McCluskey, Parks and Recreation; Joe Walker, Public Works, Kevin McFarland, Sound Urban Forestry		

Key Points Discussed		
No.	Topic	Highlights
<b>1.</b>	<b>Administrative:</b>	
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	None
C.	Approval of Minutes: 11/09/2015	M/S/A JL/JH
<b>2.</b>	Annual Elections	Chairperson-Bill Lockard Vice Chairperson-Joan Hett Secretary-Gayle Larson
<b>3.</b>	<b>Comments from Citizens</b>	None
A.	<b>Agenda Items:</b>	
B.	Comprehensive Plan Goals & Policies - review	The board held discussion on the draft Urban Forestry policies that will be included in the Comprehensive Plan update. They all agreed that they would also like to review and stay involved during review of the development standards as they pertain to Urban Forestry. The board agreed that maintenance and management of the tree canopy must be stressed. Joan was concerned that the Mayor was hoping for a 1-to-1 replacement on trees, when 3-to-1 canopy replacement is more common. Mary said that those kinds of details will be worked out in the development standards. Using appropriate native tree species and other non native trees that are naturally adapted to local conditions should always be encouraged and incorporated. Mary will pass on the recommended revisions to Karla in Planning.
C.	2015 EOY Financial Report	Mary distributed the 2015 expenditure budget, which was about 98% expended. The 2016 budget is back to \$10,000.
D.	Sub Committee Reports: Arbor Day, Events, Education	<b>Arbor Day.</b> There was some discussion about Arbor Day. Ideas included a tree walk, tree planting & education at Centennial Park. The Arbor Day committee will get together in February.

## Key Points Discussed

No.	Topic	Highlights
		<p><b>Education:</b> The deadline for the Spring/Summer catalog of classes is mid-February. Bess thought that a spring walk would be well attended. There was discussion about an invasives workshop or class, particularly for youth - make ivy logs, learn how to remove ivy from trees, etc. Jim will talk with Dana Coggin of the Noxious Weed Board.</p> <p><b>Events.</b> This committee will meet to talk about other 2016 event ideas. Joan will get a March date confirmed for the Fish Park stewardship group.</p>
	2015 Annual Report and Review	The board accepted the annual report with one correction. Mary will send to the Mayor and council.
	2016 Work Plan	The board reviewed the draft plan and added some items. Mary will update the plan and distribute at the March meeting.
<b>4.</b>	<b>Department Head Reports</b>	
A.	City Arborist	Kevin reported that the Planning Dept has given his name to some city property owners who have tree issues. One recent project was on Liberty Rd. and the other was on Languanet. He appreciates being able to comment on these kinds of problems. Today he looked at the leaning Doug Fir on Front Street, and will recommend that it be removed. He also looked at an Incense cedar at Viking/Lindvig, and says that it is healthy and thriving.
B.	Public Works	Joe reported that 4 trees were removed at Stendahl Ridge in November. He has secured 4 new Parrotia (Vanessa) trees for Haven Vei. They are going to try and get the old ones out intact, but aren't sure how it will go. Mary will be talking to the three businesses that have put lights in the trees, to recommend that we/they come up with an alternative because the lights have girdled the trees. Joe also reported that the Madrona at 6 <sup>th</sup> and Eliason was removed due to decay in December. Kevin said that line clearance pruning contributed to its poor health. The wood was donated to Fishline. On the same day, they also dropped a 110' fir at the top of Wilderness trail. It has been leaning towards Caldart Ave. They removed 4 leaning/weak alders near the boardwalk in Fish Park. Joe reminded the board that 3 trees have been removed in Lions Park over the last 3 years.
	Parks and Recreation	None
C.	Comments from Commissioners	Bess mentioned that there was a Letter to the Editor in the NK Herald last Friday. It pointed out that there hasn't been any tree retention during development on Noll Rd.