



**City of Poulsbo
Poulsbo Tree Board
Poulsbo City Hall
Meeting Minutes**

Subject	Regular Meeting Minutes	Date	May 8, 2017
Recorder	Mary McCluskey	Start Time	7:00 pm
Committee Chair	Bill Lockard	End time	9:00 pm
Committee Members Present	Jenise Bauman, Janet Brown, Joan Hett, Jim Leary, Bill Lockard		
Staff Present	Mary McCluskey, Parks and Recreation; Joe Walker, Public Works; Kevin McFarland, Sound Urban Forestry		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative	
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	Joan added event G – June 11 event.
C.	Approval of Minutes: 03/13/2017	M/S/A JL/JH
2.	Comments from Citizens	None
3.	Agenda items	
A.	Financial Report	Mary reported that the Urban Forestry budget was granted an additional \$4,000 beginning in 2017. The fund was over expended in 2016 because of more trees issues.
B.	Subcommittee Reports	Events. The Arbor Day event went very well. There were about 15 people in attendance. The first tree sign at Centennial Park looks good, but they did run into a tree root issue within the planting circle. The rest of the signs will go up after Viking Fest. Education. Bess led the April 26 Tree Walk at the library. There were 14 people who really enjoyed the walk. Jenise, Gayle, and Bill were also there. The next one will be on June 27, meeting at the First Lutheran Church. Kevin and Bess will lead the group in the upper “Old Town” area.

C.	Evergreen Carbon Capture program	<p>Parks and Rec Commissioner Edie Lau contacted Mary and the Mayor, expressing concern about the number of trees coming down in Poulsbo. She has looked into a program through the organization Forterra (formerly the Cascade Land Conservancy), which partners with other agencies, organizations and individuals to reforest the Puget Sound Region and counteract climate change. Joan and Jenise said that Poulsbo’s Fish Park is already doing this, but could use additional trees. Joan has concerns about the requirements of program. They want these small trees planted 15’ off center, but 5’ off center is better for keeping invasives away and accounting for tree mortality. Forterra’s target is 50% survival. Joan is also concerned about the reporting requirements. Bill said that Poulsbo’s Fish Park and Wilderness Park is already doing this without the bureaucracy. The Western red cedar would work in the new, flooding area at Fish Park, but development plans are not yet set. Joe suggested another parcel just north of Marine View Beverage in the College Marketplace development. Mary will look at the parcel to see which department owns it. The explanation letter implicates that nothing is being done in Poulsbo, but that is far from the truth. Another concern is the timeline. Trees are available January-March, which is poor timing to plant in this area. Jim agreed that Poulsbo is already doing a lot, and added that a program like this would be a good model for residents. After more discussion, the board agreed that the planting timeline is too late in the year, and would have a better chance of survival in Oct-Nov. They also agreed to talk about it again at the September meeting. The board does have reservations about the potential success of this program in Poulsbo. Mary will report back to Edie with their concerns, and will put together an estimate of how many trees have been planted in Poulsbo over the past few years. Joan estimates 8000 at PFP. Other sites considered includes the Klingel Property and the future WSDOT mitigation site.</p>
D.	Heritage Tree Program Update	<p>The Mayor was able to review the program, and had three comments. (1) How will we do public outreach? (2) How much additional expenses will there be from the City Arborist? Kevin estimated 2 hrs/\$200 per tree. And (3) How would the Tree Board handle “turning down” an offer of a significant tree?</p>

		Bill said that we probably won't be looking at many trees to start with. Maybe start with the current trees on the Significant Tree list. A lot of it will be word of mouth, newspaper articles, and the city website. Jim said that when researching other city programs, they only had 12-15 listed. Joan commented that she still wants to see the tree run with the property. Would there be an extra cost for that? Jenise suggested that we start with public trees. Maybe the Elm at Fish Park. Mary said that it is time to send this to the city attorney. Jenise is going to do DNA on the elm in Fish Park to determine the species. Kevin suggested that the tree needs to be pruned and dead wood removed.
E.	DNR Seminar – May 10	Reminder of the DNR seminar on May 10. Janet, Bill and possibly Joan also want to attend.
F.	Summer Field Trip	Bill reported that the Clear Creek restoration area near Gateway Park in Silverdale might be a good field trip for this summer. Mary did email with Chris May of Kitsap County, and he is glad to do a tour for Poulsbo commissions including the Tree Board, Parks & Rec Commission and Fish Park Steering Committee. The board suggested Monday, July 10 or Tuesday, July 11. 4pm.
G.	Volunteer Event – June 11	Poulsbo's Fish Park Steering Committee is hosting a volunteer picnic on Sunday, July 11 from 12-2pm at Poulsbo's Fish Park. This is for volunteers at Fish Park, including the stewardship groups. It will be a great time for networking.
4.	Department Reports	
A.	City Arborist	Kevin did a risk assessment for a tree on 20 th Street.
B.	Public Works	Joe reported that staff took care of some alder trees on the boardwalk in Fish Park. There were 3 Alaskan cedar trees in front of pharmacy. One has been removed and one has fallen over. Not sure if it will survive. 2 Big leaf maples in ALP need to be removed due to base rot. 2 -5 trees have to come down for the new sewer pump station on 7 th Avenue. Kevin's suggested replacement trees include Parrotia, Ruby vase, Persian spire, Vanderwolf white pine, and Serbian spruce.
C.	Parks & Recreation	None
5.	Misc. Board Comments	Jenise said that the project with Stephanie Moline went very well. If the board has another project in mind, she will have a student available in the summer or fall. Bill reported that the 10 redwoods that were brought to Bainbridge Island were planted in April in Sakai City Park.

Minutes respectfully submitted by: Mary McCluskey