



**City of Poulsbo
Poulsbo Tree Board
Poulsbo City Hall
Meeting Minutes**

Subject	Regular Meeting Minutes	Date	November 13, 2017
Recorder	Mary McCluskey	Start Time	7:00 pm
Committee Chair	Bill Lockard	End time	8:35 pm
Committee Members Present	Jenise Bauman, Bess Bronstein, Joan Hett, Jim Leary, Bill Lockard		
Staff Present	Mary McCluskey, Parks and Recreation; Kris Watson, Public Works; Kevin McFarland, Sound Urban Forestry		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative	
A.	Questions & Concerns of the Committee	None.
B.	Agenda and Extended Agenda Review	Mary added (E) Heritage Tree Program.
C.	Approval of Minutes: 09/11/2017	MSA JL/JH
2.	Comments from Citizens	Citizen Jim Rutledge had some questions regarding the species of maple trees on Front St. and Finn Hill Rd. He thought that their color was spectacular this fall.
3.	Agenda items	
A.	Presentation	Mary said that tonight is Bill Lockard's last meeting after 20 years as the Tree Board chairman. She presented him with a photo of a Tulip poplar tree that will be planted in his honor after the first of the year. Bill said that he would like to see it at Raab Park. Bill then talked about how the Tree Board began. There was a view corridor issue at Raab Park in 1996, and he was on the Parks & Recreation Commission that year. He had read about an arborist named Kevin McFarland who was working in Bremerton, so Bill got together with Kevin and the Urban Forestry program was created. The first Arbor Day celebration was April 1997. Mary then showed a slide show that she had put together of Bill and Tree Board activities over the years.
B.	Financial Report	Expenditures are below budget. Mary said that there are

		<p>some dead trees that need to be removed. Hopefully this can be done before the end of the year. These trees include one at Kiwanis Park; one behind the P-Patch; one on Crestline/Languanet; and two near the Lincoln roundabout. Joan mentioned that the City should be watching for laminated root rot at Wilderness Park, since it was discovered there years ago. She also mentioned her concern of the fir trees near the Scandia Knoll apartments above Fish Park. Is the City property line clear? Mary will check with Joe.</p>
C.	Subcommittee Reports	<p>Education: Bess reported that Recognizing Tree Hazards and the Autumn Tree Walk both went well. There were around 14 people in each program.</p> <p>Joan reported that the joint stewardship work party is this Sunday, Nov. 19 at 1pm.</p> <p>Events: Kitsap Salmon Tours was held on Nov. 4. Bill reported that there was good attendance at the event. Fish could even be seen at platform 5. The Tree Board had a table with information.</p>
D.	Wa State Urban Forestry Grants	<p>There was discussion about applying for this grant in 2017. Jenise’s project idea is to put together a maintenance plan for different areas of Fish Park in order to make the site healthy again for new trees. The plan would identify and remove invasives such as reed canary grass and blackberry, and then re plant with new trees and livestakes to keep the invasives away. She has a certified applicator who would be involved. Jenise will contact Linden at the DNR to see if this is the kind of program they would fund.</p>
E.	Heritage Tree Program	<p>Mary received a draft from the City Attorney. It was a “Title Regarding Heritage Trees” that would be filed with the title of a property. The board did discuss the draft, and there were a couple of things that they would like to see added regarding incentives for property owners. Mary will make those suggestions and get it to the Mayor and City Attorney for a second review. There was also discussion about promoting the program and how best to accomplish this.</p>
4.	Department Reports	
A.	City Arborist	<p>Kevin thanked Bill for his part in helping with Kevin’s Urban Forestry career. Kevin has also been with the Poulsbo Tree Board since the beginning.</p> <p>In October Kevin looked at Red alder trees at the Hidden Cove Apartments on the west side. He found no high risk issues, just low branches that need to be pruned. In November he met with Marla Powers of the Planning</p>

		Dept. They looked at some crabapple trees in Stendahl Ridge that are fairly healthy but don't look very good. The HOA would like to remove them. They were poorly planted many years ago. He is also working with the developer at Westwood Crossing on Urdahl Road. He has inspected the tree tracks for that development. He and Joe Walker discussed a shore pine at Waterfront Park. It has multiple stems and one was hanging over the new sidewalk. Kevin recommended that the one stem be removed.
B.	Public Works	None.
C.	Parks & Recreation	None.
5.	Misc. Board Comments	Jenise asked for a status on the Centennial Park tree signage project. Mary said that Public Works will get to it after the Waterfront Park project is complete. Jenise said that the WWU students might be interested in setting the posts and signage. All of the board members thanked Bill for his years of service. Joan mentioned that the Tree Board would benefit from having younger students on the board. Possibly WWU students?

Minutes respectfully submitted by: Mary McCluskey