

## POULSBO CITY COUNCIL MEETING OF APRIL 5, 2017

### MINUTES

**PRESENT:** Mayor Erickson; Councilmembers Henry, Lord, McGinty, Musgrove, Nystul, Stern, Thomas.

Staff: Finance Director Booher, City Clerk Fernandez, Accounting Technician Cunningham, IT Manager Stenstrom.

### MAJOR BUSINESS ITEMS

- \* \* \* Approval of March 8, 2017, Council Meeting Minutes
- \* \* \* Approval of March 15, 2017, Council Meeting Minutes
- \* \* \* Approval of March 22, 2017, Special Council Meeting Minutes
- \* \* \* Budget Amendment/BA#17-0203 Front Street Emergency Repairs
- \* \* \* Budget Amendment/BA#17-0201 Small Anderson Parkway Phase II
- \* \* \* 2017 Carry Over Budget Amendment and Discussion
- \* \* \* Ordinance No. 2017-03, Repealing Advance Travel Expense Revolving Fund
- \* \* \* Social Services Committee Workshop

#### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and led the Pledge of Allegiance.

#### 2. AGENDA APPROVAL

**Motion:** Move the approve the agenda as presented.

**Action:** Approve, **Moved by** Stern, **Seconded by** McGinty.  
Motion carried.

#### 3. COMMENTS FROM CITIZENS

Mayor Erickson asked for citizen comments; no comments were received.

#### 4. MAYOR'S REPORT AND COUNCIL COMMENTS

Councilmember Stern promoted the Parks & Recreation Summer Nights on the Bay and the WWU Active Learning program.

Councilmember Musgrove announced we have education systems now in Poulsbo to

take your children from Kindergarten to a 4-year degree. It is a humungous advantage for kids. The City is also working on affordable housing in the City to house the students.

Councilmember Thomas said the Poulsbo Farmers Market is now open every Saturday at the Gateway Fellowship Church. He attended the Kitsap Economic Development Alliance (KEDA) annual meeting, and noted Congressman Kilmer was in attendance and said, "When it comes to economic development, there is no silver bullet. But here in Kitsap County, we have silver buckshot." Kilmer mentioned several great things we have in Poulsbo. He also attended the Kitsap Transit public meeting at the North Kitsap Transit Center, where they discussed how they are putting the ferry system into place.

Councilmember Musgrove added that it was enjoyable to hear Poulsbo being mentioned repeatedly at the KEDA meeting. The recognition is earned.

Councilmember Henry attended an outstanding concert on Sunday with the Mayor. He talked to the elders about obtaining the house for a dollar. They were overjoyed.

Mayor Erickson reported she sent the paperwork to Freddie Mac for the Bond Road property for \$1.00 and the Old City Hall will close April 24. The Old City Hall property will be a 75-unit apartment building. Rental fees will range in price due to the apartment sizes. Some will be studios and affordable, others will be larger and more expensive. On the other hand, the Old Police Station property will have 25 high-end apartments with a view.

Regarding the Edward Rose project, Mayor Erickson said she spoke with Paul Mott last week, and the application plans may be submitted in May. The project will be phased. Councilmember Stern added it will be a transit oriented development.

In response to Councilmember Stern, Mayor Erickson said one of the delays in the sale of the Old City Hall property is that she cannot do the final signatures. She asked the County Commissioners for a signature resolution. The sales price is \$1.2MM, the County will receive 25%. She would like to have District Court back. It is unfortunate that North Kitsap residents have to drive to Port Orchard for court, especially when there is no direct bus service down there.

Mayor Erickson thanked everyone for the comments she has received for the daffodils. She thanked Parks & Recreation Director McCluskey for her efforts, as well as the Poulsbo Garden Club, scout troops, and all the volunteers who helped plant the bulbs on Daffodil Day.

Mayor Erickson announced the MS Walk is Saturday morning starting at 9am, and on April 22, 2017 at noon, the League of Women Voters will have a forum on homelessness in the Poulsbo Council Chambers.

## 5. CONSENT AGENDA

**Motion:** Move to approve Consent Agenda items a through e.

The items listed are:

- a. Approval of March 8, 2017, Council Minutes
- b. Approval of March 15, 2017, Council Minutes
- c. Approval of March 22, 2017, Council Minutes
- d. Budget Amendment/BA#17-0203 Front Street Emergency Repairs
- e. Budget Amendment/BA#17-0201 Small Anderson parkway – Phase II

**Action:** Approve, **Moved by** Lord, **Seconded by** Henry.  
Motion carried.

## 6. BUSINESS AGENDA

### a. 2017 Carry Over Budget Amendment and Discussion

Finance Director Booher gave a presentation on the 2017 Carryover. Presentation highlights included:

- General Fund
  - Projected Beginning Balance, \$800,000
    - Does not include Revenue Stabilization and Legal Reserves.
  - Actual Beginning Balance, \$1,106,077
  - Difference, \$306,077
- General Fund Actual 2016 Figures
  - Revenues, \$11,761,327
    - Does not include Beginning Balance
  - Expenditures, \$11,653,607
  - Net Increase, \$107,720
- Variables (highlights)
- Revenue
  - Taxes (property, sales and utility taxes), \$514,000
    - (Sales Tax \$337K over budget)
  - Business License, Cable Franchise Fees, \$73,000
  - Development Fees, \$516,000
  - Indirect Allocations, \$51,000
  - Investment earnings and service fees, \$24,000
  - Surplus of inventory and equipment, \$10,000
- Expenditures (many various amounts)

- Voter Registration, \$8,300
  - Legal Expenditures, \$20,000
  - Small Tools purchased less than planned, \$30,000
  - Jail Costs/Electronic Home Monitoring, (\$14,000)
  - Vacant Positions (Planning, Code Enforcement, Field Inspector, Police Officer, PW Asst Super)
  - Engineering Prof Svcs (Carried Over), \$17,000
  - Planning Prof Svcs (Carried Over), \$12,000
  - Overall departmental conservative spending
- Carryover Requests/Adjustments
  - Kitsap Mental Health Grant, \$16,188
    - Net affect 0 since grant proceeds supports expenditures
  - Risk Insurance – Additional Premium, \$24,377
  - IT – Professional Svcs (Website Design), \$4,100
  - Central Svcs – Phone change in subscription, \$2,023
  - Planning – Professional Svcs (Critical Areas), \$12,000
  - Engineering Professional Services
    - FEMA Rating, \$1,260
    - Construction Standards, \$7,852
    - MSC Short Plat, \$8,100
    - Neighborhood Streets, \$3,064
  - Net Total Requests, \$62,776
- No Transfer from Revenue Stabilization made in 2016, no planned transfer for 2017.
- Adjusted projected 2017 Ending Fund Balances
 

	2017	2018
Unassigned	500,000	-
Assigned - Legal	225,000	225,000
Assigned Revenue Stabilization	2,113,615	2,037,114
<b>Total</b>	<b>2,838,615</b>	<b>2,262,114</b>
- Financial Management Requirements
  - 12% of Operating Revenue \$1.4 million
  - Cash Balance
    - 2 Months Expenditures, \$2 Million\*
 (\*Variable due to one-time expenditures)
- Other funds
  - Carryover Special Revenue Funds
  - Debt Service Funds

- Carryover Capital Equipment Fund 301
- Carryover Park Projects Park Reserves Fund 302
- Carryover Street Projects Fund 311 – Street Reserves
- Fund 314 – Cemetery Reserves
- Carryover Facility Fund 331
- Carryover Operations Utility Funds
- Carryover Utility Water Fund 401 – Capital
- Carryover Sewer Fund 403 – Capital
- Carryover Utility Solid Waste Fund 404 – Capital
- Carryover Utility Storm Drain Fund 410 – Capital

Councilmember Stern asked if the current risk insurance was still a savings from the old provider. Finance Director Booher said it is hard to measure, because that premium was from a few years ago. It is around the same level it was back then. The benefits include better service levels, and savings in the cost of staff to attend trainings.

In response to Councilmember Stern, Mayor Erickson said Mr. Laughlin will charge broker fees for providing services to the buyer of the Old City Hall project. She doesn't know what the fees will be.

**Motion:** Move to approve Budget Amendment Number 17-0202 for 2017 carryover adjustments.

**Action:** Approve, **Moved by** Thomas, **Seconded by** Nystul.

Motion carried.

**b. Ordinance No. 2017-03, Repealing Advance Travel Expense Revolving Fund**

Accounting Technician Cunningham presented the agenda summary, noting the City currently maintains the Advance Travel Expense Fund in a separate bank account and accounting system. The purpose of this fund has been to provide funds for staff to purchase meals and incidentals while in traveling status for the City. We would like to dissolve this fund for the following reasons:

- The use of advance travel funds is minimal, average of 10 times per year;
- The recent implementation of a new purchasing card provider has increased the number of employees within the departments carrying purchasing cards;
- The process is double the workload, it involves the request for advance travel funds which goes through a claim process and then another claim process to reimburse the Advance Travel Fund after returning from travel;

- Maintaining a separate bank account with a separate accounting system poses an internal control risk that can be eliminated; and
- The City's bank fees for this separate account would be eliminated after closing (approx. \$150/annually).

Once the fund is dissolved, employees may use a purchasing card for meals and incidentals while traveling or seek reimbursement after returning to work.

**Motion:** Move to adopt Ordinance No. 2017-03, an ordinance of the City of Poulsbo, Washington, repealing Chapter 3.54 of the Poulsbo Municipal Code, Advance Travel Expense Revolving Fund.

**Action:** Approve, **Moved by** Nystul, **Seconded by** McGinty.

Motion carried.

### c. **Social Services Committee Workshop**

Mayor Erickson said the goal of this conversation is to have the Council adopt the motion to form a new council committee for social services in our community. This is not a financial ask. The committee would implement policy, coordinate existing services going on in our community right now, and define what our relationship is to the private and non-profit. These are services we are already actively involved in, but we don't have cohesive place to talk about them and make sure the policies are what the Council wants it to be.

Ms. Jan Harrison opened the presentations by stating we have several experts in the room who will give a snapshot of the situations in their areas of expertise. This project encompasses several big issues. She called the Council's attention to the one-pager titled "Proposed New City of Poulsbo Council Committee on Social Services." She noted this is a draft document. She noted the vision statements, and recognized it is daunting because they are bold statements. They are not intended for something to solve, but something to lean or stretch towards. The committee would not be expected to roll up its sleeves and solve these problems, but rather take the strategic oversight and coordinate with those agencies and groups who are doing the work now.

**Jackie Fojtik**, Housing Solutions Centers (HSC) at Kitsap Community Resources (KCR), gave the following presentation highlights:

- HSC began about five years ago with the idea to bring all housing resources together in one place. NK Fishline is that place for North Kitsap.
- Part time employee at NK Fishline
  - 2016
    - 1,100 contacts
    - Met with 536 people
      - Half said they were homeless or at risk of being homeless
      - 10% veterans, 8% domestic violence victims
  - Their clients
    - Kids in your child's classroom
    - Working parents who cannot find affordable housing
    - Rents raised/low paying jobs/families living in cars
- They are looking for more housing resources
  - Looking for more landlords
  - Looking towards boarding houses
    - Develop services for chemical dependency or mental health issues
  - Home sharing
- They help with funding – deposit payment or first month rent
  - Used \$13,000 of funding last year through HSC.
  - This year, already used \$16,000 to keep people housed or rehoused
- Doing a lot of work with veterans
- Housing should be no more than 30% of income. In Kitsap County, 25% of homeowners are at 30% or more, and 50% of renters are at 30% or more.

Councilmember Stern noted that for every \$100 increase in rent, there is a 5-10 percent increase in homelessness.

**Stuart Grogan**, Housing Kitsap (HK), gave the following presentation highlights:

- Serves all of Kitsap County, except for the City of Bremerton
- They have 902 units and 374 housing choice vouchers
- Two main lines of business
  - Helping those that are 0%-50% of area median income for Kitsap County for a household of four (\$78,100)
  - Active home ownership program manager

- Developed 30-40 homes a year (similar to Habitat for Humanity): Osterbruin, Fjord Manor, Fjord Vista II, Windsong, Summerset)
  - Lost Woodcreek and likely to lose another one this year.
  - Trying to create new housing (Viking Avenue South)
  - Olhava project next to OC Campus (not relying on tax credits and grants – conventional financing and investment partners)
- Funding resources
  - Tax credits make up 40% of a project
  - 20% is grants
  - The federal proposed budget cutbacks will affect their funding.
    - CDBG would be eliminated
    - Shop Funds would be eliminated (self-help programs)
- The Social Service Committee is where the other alternatives can be created to keep people out of the criminal justice system.

In response to Councilmember Nystul's question of how many units we are short right now, Mr. Grogan said all their wait lists are years long before they are able to move into a unit. When they opened their lottery for housing choice vouchers, in one week they received 2,600 applications. They took 100 of the applications to put them on the waiting list. A few of those will be able to take the voucher and find a place to use it in the community.

In response to Councilmember Stern, Mr. Grogan said of the 460 subsidized units in North Kitsap, 300 of them had a deed restriction or covenant on them. 100 of those units are controlled by Housing Kitsap. The rest are potentially eligible to convert. County-wide there are close to 900 units that could convert from affordable housing. Mr. Grogan said Peninsula Glen is the next one coming. We need to find units to replace the units, or learn how to better support those who are leaving their units.

Councilmember McGinty asked if there a list of the units and when they could potentially go private. Mr. Grogan said they learned during the Woodcreek process that the Department of Rural Development has elections that tenants can make to take advantage of the resources that come out of Rural Development. They can do a better job of counseling those individuals.

Councilmember Musgrove said as it stands right now, the housing units that people purchase or build, there is a restriction that they are not permitted to sublet the



house, which makes it difficult to get one of those houses or to add to the community housing supply. He asked if there a benefit to lifting that restriction and allowing rentals of those units or subletting rooms. Mr. Grogan said in regards to the units Housing Kitsap manages, the units are controlled with specific rules and regulations. If someone leaves, they would have give the unit to the next person on the list. However, the units that they built at Summerset, when those units are done, those people own the units. If they want to rent them or rent them to multiple people, they can do so. Some housing is deed restricted. One exciting thing the City can look at, is if they create a program where they are capturing some affordable housing because of development or creating a goal as the regulating structure -- the City would have the choice about what kinds of housing, what it could do, how it would be used. The City is also looking at house sharing, and trying to capture unused space and rent it out.

**Mary Nadar**, NK Fishline, gave the following presentation highlights:

- NK Fishline is the first stop in the north end community for folks who are in trouble with housing and hunger
- Many clients have never sought social services before
- Half of their clients are seniors and disabled adults. Others are working adults who make too much for assistance, but not enough to pay bills (one crisis away from becoming unstable)
- They serve 140 households a day; they provide delivery service for those who are homebound
- Client services team helps with eviction prevention, utilities, transportation, showers, and laundry vouchers.
- Number of homeless doubled in the last two years – housing is the most expensive part of what they do.
- HomeShare Program – links homeowners with clients that have been prescreened to match up for room rentals.
- Investing in creating a one-stop shop environment. Working together is a real key to success.

In response to Councilmember Lord, Ms. Nadar said the HomeShare program was started a couple of years ago. They needed to get more involvement from staff to build the program. They hired a part-time person who just started, who will develop a program and get the word out to the community. She expects to see an increase in the number of clients.

Councilmember Musgrove said the HomeShare program is a great way to infill the pockets we can find, whether it is an extra bedroom or basement. He appreciates the efforts in this direction. It is a simple solution to a straightforward problem.

In response to Councilmember Nystul, Ms. Nadar said the Point in Time Count resulted in 200 people in Kitsap County (43 in Poulsbo) who are homeless.

**Susan Turner MD, MPH, MS**, Kitsap Public Health District, gave a presentation called "Opiate Use Critically Impacts Our Community and Can be Treated." Presentation highlights included: Kitsap opioid hospitalization and death rates highest in North Kitsap 2014-15; statistics on heroin use impacting young families; substance use increasingly affecting moms and babies; effective treatment of opiate addiction; medication-assisted therapy; and the three-county coordinated opiate response plan.

Dr. Turner introduced Carla Carlsen, Kitsap Recovery Center, who gave a detailed account of her past drug and alcohol addiction and experiences. When she was incarcerated, she was interviewed for the Drug Court program. She said addicts don't realize how much of a problem they have and how hard it is to stop. She participated in Drug Court for 20 months. She also did Agape Housing for 18 months. Today she has been sober for 15 years. She works for Drug Court and for the counselors at KCR and teaches classes. She wanted to share what treatment can do for people.

In response to Mayor Erickson, Dr. Turner said the greatest incidents rate of opioid hospitalizations and death is in North Kitsap.

**Kim Hendrickson**, City of Poulsbo Behavioral Health Specialist, gave a presentation called "Critical Service Need: Untreated Mental Illness." Presentation highlights included: Statistics on the number of people in Kitsap County and Poulsbo with untreated significant mental illness (4,000; 144); consequences of non-treatment; untreated mental illness is police and court issue; national trends of diversion and deflection; City of Poulsbo Behavioral Health Outreach Program 2016-17; why outreach is important; outcomes of the program; and potential cost savings of one successful intervention. She requested that the Council move forward with the social services committee. It would benefit her program to get a structured place to get their input on the needs they see in the community, and a structured way to meet with other agencies and nonprofits. There are far too many silos in social services,

having one city-run committee to bring people together and break down barriers would be very helpful.

Councilmember Musgrove said he cannot imagine how they cope with dealing with frustration when trying to make do with a lack of resources. Likewise, for the Police Department whom he is so proud of for the 150 hats that they already wear. And they want more skills, because they know they are one of the many critical portions of the picture between creating a criminal atmosphere for life or creating a way out of the hole. He hears them 100%.

Councilmember Lord asked when behavioral specialists are trying to diagnose or identify people who need help, do they have another resource pool to tap into. Ms. Hendrickson said they can do their job with the support of all the other organizations behind them. They don't operate alone. They have two specialists who work for Kitsap Mental Health, which opens that door for more help. They work with housing and social service agencies. They are the outreach team that can go out and help assist bringing people into existing services. They don't do treatment; they do handholding and assistance. Mayor Erickson said they connect people to services.

Ms. Hendrickson shared a slide of one person who has been in the Bremerton police department criminal justice system 47 times since 2013. There was an intervention with their team several months ago, and there has been no police contact since.

Councilmember Henry commented on the resistance to treatment. He understands it must be voluntary, otherwise they won't go anywhere. Ms. Hendrickson agreed. She said her team are like sales people. If there is a welcoming place, even people who are resistant will sometimes come.

Council discussion highlights:

- These problems extend county wide. Poulsbo is a small jurisdiction, would we get in over our heads or is it possible to focus on things inside our city and make a difference.
  - The housing crisis committee looked at that and said we can do what we can do in Poulsbo. It has had ripple effects beyond that. But by focusing on the one area/problem, progress has been made.
  - There is an opportunity as Poulsbo has done before, to create a miniature version of what should be happening on a larger scale. We

- have better control of what happens in our community if we create that, and ask for what we need instead of being told what we can take.
- Need to take a proactive approach instead of reacting later to other forces.
- This is a team exercise. For the sake of Poulsbo, a Poulsbo version would be a good idea.
- Other agencies not represented on the panel that should be included
  - Doug Washburn, Kitsap County Human Services Director, was present tonight. They are the experts in substance use disorder treatment.
  - The Police Chief, Fire Chief, and School District would have important information on what the unmet needs are in the community, and could share trends.
  - If a committee is formed, there is always the possibility of looking at best practices for a certain issue, and then staff could seek out experts in that area to bring into the discussion.

Mayor Erickson said she sits on most of the boards. The City of Poulsbo is already involved. She feels like she is getting into policy matters. The need is so huge, she gets pushed in that direction. The Councilmembers are the policy makers, and she wants to make sure they are aware of what is going on and bring them into the process of how the city resources are used.

In response to Councilmember McGinty asking how this collaboration would happen, Ms. Harrison said the idea is for the committee to be a coordinating and policy group rather than operational. They would begin to track trends, help the groups function together, and create a forum to meet once a month to focus on Poulsbo.

In response to Councilmember McGinty, Ms. Harrison gave examples of policies that would come to the committee to consider, such as housing policies that address home sharing, zoning changes, and accessory dwelling units.

Councilmember McGinty said someone would normally come to the council for changes. Ms. Harrison responded by saying the committee could be proactive instead of reactive.

Councilmember Musgrove said the purpose of this discussion tonight is for the Council to agree that we need to talk to see what we need to do. He feels most of these parties all work together well already, but Poulsbo needs an umbrella organization for all of these organizations to get together and do their coordination. One pathway the Council could use is similar to cemetery committee. It was formed

to discover how to handle the problems, and then the reigns were passed on to those who would handle it best. We are at a point to decide that we need to discuss what we should do.

Mayor Erickson said an issue not discussed on tonight's agenda is domestic violence. Once Morrow Manor is complete, we'll have more domestic violence housing in this City than any other jurisdiction. She questioned what that means for the City, how we should react to it, how do we move that process forward, and which council committee would take that on. She said the behavioral specialist program is going to grow. The program has been run through the City of Poulsbo. She questioned where they should report to. She noted Housing Kitsap will have two large housing projects that are coming to Poulsbo, and asked which committee should discuss that. She said NK Fishline is talking about growing their comprehensive services. She asked which committee would best talk about the city's relationship with them. She reiterated that North Kitsap has more opioid addiction than any other place, and the police department is considering using naloxone. She would like to have one specific council committee as a platform to have these conversations.

Councilmember Lord said it feels like the committee would be like an ombudsman job and would be reflective or direct back to us as councilmembers on the committee what would serve Poulsbo well. However, it is bigger than Poulsbo and it is so interrelated that you cannot separate it. She is struggling with understanding what this committee could accomplish. She feels there are existing committees that could touch on everyone single one of these issues, if the issues were brought to the Council. She knows where the Mayor's heart is, there is so much need and someone needs to tackle this. We need to make sure Poulsbo is thriving and stays ahead of the curve of the problems. If their role is to set policy for the City, she feels they just need the issues to be presented to an existing committee to consider them. She is struggling with the need of one more council committee. Otherwise, if it is just a matter of coordinating a monthly meeting, someone else can do that.

In response to Councilmember Nystul's question on what kind of conversation is needed with Housing Kitsap in relation to their building that they are planning, Mayor Erickson said the biggest conversation is the ability for density bonuses and the impact it is going to have on the community and whether we want to continue it. Councilmember McGinty questioned how that would be different than any other developer project. He said depending on what the question is, it would decide which committee it would go to.

Councilmember Musgrove felt the Council shouldn't come to a conclusion tonight on whether to start a committee with all the information that was presented and all of the questions remaining.

**Motion:** Move for a consent to form an ad-hoc for a duration of six months with three volunteers from council meeting at least once per month in order to investigate the best way for the council to be most effective relative to all of these issues we have heard tonight.

**Action:** Approve, **Moved by** Musgrove **Seconded by** None.

Motion died for lack of a second.

Councilmember Musgrove added the ad-hoc committee may decide to become permanent. He doesn't know what the answer is, and he is not sure his co-members are sure which direction to go either. He doesn't want the issue to stop here. He thinks it should be carried forward until we get an answer.

Councilmember Lord said another workshop should be scheduled with the full Council to continue this discussion. They can come back to the table with their ideas of what this committee would look like, what they could do, also exploring the other alternative, which is how can we bring in the information we need to actually set some policies in certain directions.

Councilmember McGinty said we have a lot of experts, and it is great where we are going, if there is some greater vision of what this committee would do. He is all for doing something, but he always feels helpless. He knows we need more houses and officers. What can we do with the experts already out there to help solve some of this stuff.

Mayor Erickson referred the Council back to the "Proposed new City of Poulsbo Council Committee on Social Services" document in the packet which outlined the vision and goals. Some examples of initial coordination included:

- A new MOU with Fishline – this would be helpful when our police run into homeless on the street, we have a camping ordinance to find services for them, or else it is unenforceable. If we had an MOU with Fishline on what we should do, it would make that process seamless.
- A new MOU with YWCA – people from the YWCA are in the court, but there is no contractual relationship for that.
- The behavioral health specialist program – we have been working on mental health grants for two years. That is going on from the City of Poulsbo.

- These things need a home somewhere. We need to start thinking about the long-term consequences of this kind of activity.

Councilmember Lord suggested the Council take the vision page and discuss the goals on this sheet and see where they plug in. Then they can decide if we need an overarching committee or if we can use our existing committees even further to achieve these goals.

**Motion:** Move to have another council workshop to discuss further activities surrounding a social service committee.

**Action:** Approve, **Moved by** Lord, **Seconded by** Nystul.

Councilmember Thomas said he is willing to serve on the committee, but feels the Council needs to nail down exactly what procedures or processes the committee would go through.

Motion carried.

Mr. Dave Frederick, Coffee Oasis, reflected on the risk the City Council took when they opened Coffee Oasis in 2012. Since October 2012, they have served 1,462 different youth. Of those youths, 100 have been in intensive case management and job training. Most youth that they serve in their Bremerton shelter come from North Kitsap. He shared the story of a young homeless teenager who was served by Coffee Oasis, and now is a thriving student at Olympic College and succeeding. He noted a few exciting changes for them: 1) They have an onsite therapist that is at the Poulsbo Oasis Center (partnership with KMH) 2) They opened a 24-hour youth crisis line in March; and 3) Case manager in Kitsap County jail. He shared one of their biggest needs is a transitional house for homeless women, and they are looking at starting a new program in a couple of months called host homes. It will serve 13- to 25-year-old youth on an emergency and transitional basis to live with a family with background checks and case management.

On a final note, Mr. Grogan added he serves on a committee that Mayor Putaansuu created in Port Orchard to talk about these issues. He was excited to hear the Council say they need to talk about and hear Poulsbo's issues and approach to solving these kinds of things. He said Port Orchard has very different issues and they are approaching it in a different way. An exciting thing that happened at the last meeting was they started to take their thoughts of what needs to happen to the County's committee on homelessness, so those relationships can be strengthened and tied

together. So, when initiatives and larger things go out to the entire county, there is an opportunity for everyone to participate. It is a uniquely Port Orchard solution, and there can be a uniquely Poulsbo solution. There is a real opportunity for locally based solutions and locally based choices to come out and then participate in a much larger forum.

## 7. COUNCIL COMMITTEE REPORTS

Councilmember Stern reported on the intergovernmental committee meeting with the Suquamish Tribe on March 17. They discussed the Liberty Bay Trail, purchase of Bond house and proposed tear down, Critical Areas Ordinance, Western Washington University, Council-to-Council dinner at Suquamish Museum, stormwater improvements, Johnson 305 project with the Noll Road Corridor, possible partnership on Fish Park cultural heritage artwork project, Liberty Bay Auto, Olympic Community Health (opioid treatment involving Clallam and Jefferson counties), NK Fishline comprehensive center, affordable housing, Suquamish Shores reverting to the tribe, museum expansion, EPA cuts, State of Washington budget, clam beds opening up in Liberty Bay, and South Fork Dog Fish Creek Restoration Bicentennial Park.

Finance-Administration Committee: Councilmember Stern reported there will be two items coming up on the consent agenda for furniture purchases on the third floor (because more staff is coming in) and police garage door replacement. They had an informal discussion on the MPD and agreed to slow down on that. The Mayor will arrange for a council retreat on that as well as other topics. They reviewed the Police Department fleet replacement proposal (committed to the approach, and need to figure out how many vehicles should be purchased and the debt approach). They discussed the salary review for management, and it will be reviewed for the next budget cycle.

**Motion:** Move to extend the meeting until the agenda is completed.

**Action:** Approve, **Moved by** McGinty, **Seconded by** Stern.

Motion carried unanimously.

Councilmember Stern reported he attended the Kitsap Regional Coordinating Council yesterday and they discussed county-wide planning policies.

Councilmember Musgrove shared the minimum average mileage for fleet and service vehicles has been increased to 240,000 miles. It will make a substantial impact to agencies' budgets, because now we are doubling the life span without major repairs.

Public Works Committee: Councilmember Lord reported they had a discussion on the Fjord Drive solar radar sign; solid waste utility business plan contract (need to hire a consultant to do comprehensive analysis of rates); CHS Engineers contract amendment for Village and Liberty Bay Pump Station construction support services; Suquamish Tribe



meeting report; 10<sup>th</sup> Avenue striping for additional parking (will get 45 parking spots along the park).

Economic Development Committee: Councilmember Lord reported they had an update on the Lodging Tax legislation; a follow up to WWU presentation from 3/15/17 from Candice Merrill; HDPa status update (clarity regarding contractual obligations and bylaw conflicts); Critical Areas Ordinance update and other planning updates.

**8. DEPARTMENT HEAD COMMENTS**

None.

**9. CONTINUED COMMENTS FROM CITIZENS**

Mayor Erickson asked for citizen comments; no comments were received.

**10. COUNCILMEMBER COMMENTS/BOARD/COMMISSION REPORTS**

Councilmember Lord said this is a hard conversation to have, because they are struggling with how do deal with something they have never done before. She appreciates all the comments everyone made, and she appreciates the Mayor bringing this to the Council's attention.

**11. ADJOURNMENT**

**Motion:** Move to adjourn at 10:07 PM,

**Action:** Approve, **Moved by** Henry, **Seconded by** McGinty.

Motion carried unanimously.

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Rebecca Erickson, Mayor

ATTEST:

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Rhiannon Fernandez, CMC, City Clerk