

## 2017 Public Records Request Log - last update 06/19/2017

This is a current log of all requests the city has received for the past year. If you do not see your request on here, please contact the public records officer at [cityclerks@cityofpoulsbo.com](mailto:cityclerks@cityofpoulsbo.com) or 360-394-9880.

Number	Date of Request	Request Due Date	Extension Letter Date	Date of Completion	Requestor	Requested Records	Amendments / Clarifications	Comments
2017-001	01/03/17	01/10/17		01/04/17	Mace, Chris	Body/Dash Cam Video Policy & Procedure, Deployemnt of K-9 Policy & Procedure and Case # H16-001590. (Defendant: Drake Anderson)		
2017-002	01/04/17	01/11/17		01/10/17	Glisson, Stan	City's current contract with Forks jail and any addendums. Any and all documents (including email) explaining how the Forks Jail calculates good time credit for inmates incarcerated for the city of Poulsbo.		
2017-003	01/09/17	01/17/17	1/23/207	01/19/17	Flaman - Hidden Cove Apt	Plumbing, Inspections, and appoval of as built drawings for the Hidden Cove Drawing, 354 Edvard Street, Poulsbo		No records found
2017-004	01/10/17	01/18/17		01/10/17	Pilling, Nathan	January 4, 2017 Council Agenda Packet		
2017-005	01/12/17	01/20/17		01/13/17	Cipolla, Roger	House Plans for 19339 Willet Lane, Poulsbo, WA		
2017-006	01/16/17	01/24/17			Miares, Nicole - American Transparency	An electronic copy of any and all employees for years of 2016, (fiscal or calendar year). Each employee record should contain the employer name, employer zip code, year of compensation, first name, middle initial, last name, hire date (mm-dd-yyyy), base salary amount, bonus amount, overtime amount, gross annual wages and position title. This data should be broken down by employer, employee and year.	Clarification and declaration re commercial purposes sent to requestor on 1/23/17, due 1/30/17.	Abandoned 1/30/17
2017-007	01/12/17	01/20/17		01/18/17	Callahan Law	H16-001570		
2017-008	01/13/17	01/23/17		01/23/17	Eccles, Alice	All accidents from 12/15/16-12/22/16		Letter sent 1/23/17, Abandoned and closed on 2/23/17
2017-009	01/13/17	01/23/17		01/18/17	Soehl, Amy	H16-001359		
2017-010	01/17/17	01/24/17		01/23/17	Margado, Kevin	Incident Report, Police Report, CAD Report involving Tabitha Jo Clifford DOB 10/3/1984 between March 20, 2014 and January 10, 2017		
2017-011	1/17/201	01/24/17		01/19/17	Storms, Diane	H16-001347		
2017-012	01/14/17	01/24/17		01/23/17	Levenstein, Cynthia	Evidence Law Enforcement Report No. 2014PP001152, review CD/DVD evidence.	Seeking photos that were on CD purchased at Walmart	No records found
2017-013	01/20/17	01/27/17		01/26/17	Lyons, Matt	All application documents and phone records submitted by the Hillside 50 Apartments, the owners, agents, or contractors concerning a permit to repair their collapsed parking lot.		
2017-014	01/24/17	01/31/17		01/26/17	Volz, Jay	Storm Drain Records for 18314 Fjord Dr NE.		
2017-015	01/25/17	02/01/17	02/24/17	02/22/17	Binion, Andrew	1) All documents held by the city, including the Police Department, regarding the purchase, training, and policies regulating deployment of so-called spike strips. 2) All reports written by city employees, including police officers, where so-called spike strips were deployed in 2017, 2016, and 2015. This includes reports for an incident Jan. 21/22 where so-called spike strips were deployed on Highway 305, along with an incident Jan. 24/25 where so-called spike stripes were deployed on or near Highway 307. 3) Any and all claims filed with the city for injuries or property damage resulting from city employees deploying so-called spike strips.	1) Current policies regarding the deployment of spike strips, records showing who is trained/authorized to deploy spike strips, and records showing how many spike strips the department has 2) You have agreed to limit the categories of reports searched for deployment of spikes strips in 2017, 2016, and 2015. The reports you okayed with limiting the search to are (1) agency assists; (2) vehicle pursuits; and (3) attempt to elude pursuing police vehicle. 3) You have agreed to limit the search to claims filed within the past five years. 4) Current policies/protocols for police pursuits (i.e. when to initiate a pursuit, terminate a pursuit, etc.)	
2017-016	01/30/17	02/06/17		01/30/17	Tosti, Rose	H17-000052		
2017-017	01/30/17	02/06/17	02/17/17	02/17/17	Holmes, Levi	1050 Hostmark, Olympic Place I & II, PUD: Development plan marked "received by the city on 2/27/80", application 6-14-79-1 including findings of fact, conclusions and recommendations dated 4-4-1980, letter from planning director dated 2/31/85 RE: temp parking, amendment to the PUD ("Olympic Place PUD"); findings, conclusions, and recommendations dated 7-6-1988, and any other relevant info in these files.		Notified Ready for Inspection 2/17/17, hold until 3/17/17, abandoned 3/28/17
2017-018	01/30/17	02/06/17	03/10/17	03/07/17	Callahan Law	Complete copy of Officer D. Lom's personnel file to include any investigations, administrative leave, and/or disciplinary actions of any kind.		
2017-019	01/30/17	02/06/17		02/13/17	Miares, Nicole - American Transparency	An electronic copy of any and all employees for years of 2016, (fiscal or calendar year). Each employee record should contain the employer name, employer zip code, year of compensation, first name, middle initial, last name, hire date (mm-dd-yyyy), base salary amount, bonus amount, overtime amount, gross annual wages and position title. This data should be broken down by employer, employee and year.	Clarification and declaration re commercial purposes sent to requestor on 2/6/17, due 2/13/17.	Duplicate of 2017-006 to Parks District, dissolved in 1991

2017-020	02/02/17	02/09/17		02/02/17	Farley, Josh	Copy of "Poulsbo passed a resolution, requested by the Kitsap Immigrant Assistance Center, that the Council embraced the city as a "welcoming city'."		No records found
2017-021	02/03/17	02/10/17		02/08/17	Phillips, Elaine	Environmental related records (underground storage tanks, fires, spills, permit requests for USTs, etc.) for these addresses: 19700 Viking Ave NW, 19705 Viking Ave NW, 19740 Viking Ave NW, 19755 Viking Ave NW, 19647 Viking Ave NW		No records found
2017-022	02/06/17	02/13/17		02/06/17	Graves, April	Police call and video of entire interaction with officer. Nams - John Blackwell, date of record 2/3/2017, time of officer response - 8:30am-9:30am, location - 2325 Bjorgen Creek Court, Poulsbo, WA 98370, copy of phone call to the police and the entire body cam footage. Any reports that were from this.		
2017-023	02/06/17	02/13/17		02/06/17	Grenier, Christine	Lease Agreement or any agreement the City of Poulsbo has with the Kitsap Regional Library.		Sent MOU with KRL
2017-024	02/07/17	02/14/17		02/13/17	Kunz, Richard	As Builts for Parcel No. 7142-000-000-0002, 19900 NE Arbutus Ct (Olsen). Records for abutting property, Parcel No. 142601-3-111-2009, 1989 Hamilton Ct.		Inspected 2/13/17. Did not want any copies.
2017-025	02/13/17	02/21/17		12/13/17	Morley, Halina	Any report involving David Palmer Smith from 2002-present		
2017-026	02/13/17	02/21/17		12/13/17	Schauer, Kim	Unknown case numbers for Janese Coleman, Valerie Schauer between Jan 1, 2016 to present	Sought clarification, was not intersted in the responsive record we had.	
2017-027	02/13/17	02/21/17		02/24/17	Miares, Nicole - American Transparency	An electronic copy of any and all employees for years of 2016, (fiscal or calendar year). Each employee record should contain the employer name, employer zip code, year of compensation, first name, middle initial, last name, hire date (mm-dd-yyyy), base salary amount, bonus amount, overtime amount, gross annual wages and position title. This data should be broken down by employer, employee and year.	Clarification and declaration re commercial purposes sent to requestor on 2/13/17, due 2/21/17.	Wetransfer 2/22/17, closes 3/1/17.
2017-028	02/15/17	02/23/17		02/17/17	Jones, Vanessa	Police report for an arrest for 2 people approximately 1 month ago: Melinda Thurman, Timothy Kardonsky		
2017-029	02/15/17	02/23/17		02/15/17	Lyons, Matt	Copy of responsive records to PRR 2017-013		
2017-030	02/17/17	02/27/17		02/21/17	Deangelis, Nick	City of Poulsbo waste/recycling hauler: current collection contract, current collection pricing structure, households serviced, collection districts, solid waste master plan, if your municipality has a separate contract for waste disposal, transportation, or landfill/facility operations, please include the: current disposal contract, current facility operations contract, current disposal/tipping fee pricing structure.		
2017-031	02/21/17	02/28/17		02/22/17	Williamson, Michael	I would like to know if the City has released retainage on the Lincoln Road Improvements project contract Number 2014-01	Performance bond release for Bond #106075508, for Pacific Coast General, LLC project know as Lincoln Road Improvements Project. Requested Notice of completion.	
2017-032	02/22/17	03/01/17	03/10/17	03/07/17	Bannon, David	Copy of CUP 09-19-05-1 audio recording for PSE Serwold Substation Hearing		No records found
2017-033	02/27/17	03/06/17		02/27/17	UW Center for Human Rights	1) All documents including but not limited to, financial contracts, memorandum for understanding (MFOU), and cooperation agreements with US Customs and Border Protection (CBP) and US Immigration and Customs Enforcement (ICE) between January 2015 and February 2017. 2) All information related in whole or in part to policies and guidelines regarding all forms of collaboration with US Customs and Border Protection (CBP) or US Immigration and Customs Enforcement (ICE); including but not limited to: translation or interpretation services, apprehension of people on suspicion of being undocumented during traffic stops or other encounters, temporary detention of people to be handed over to CBP or ICE, or any other form of collaboration between January 2015 and February 2017.		
2017-034	03/01/17	03/08/17		03/01/17	Vogel, Christina	H17-000110 and all digital evidence		
2017-035	03/01/17	03/08/17		03/01/17	Snider, Linda	H16-000642 and all digital evidence		picked up 3/15/17
2017-036	03/06/17	03/13/17		03/06/17	Tosti, Rose	Any record for Smith, Selves 2/23/17-3/2-17, any records for Smith, Megan Elizabeth 2/23/17-3/2/17, any record for missing person Megan Elizabeth Smith 2015-2017; any record for license plat C83265D WA 2015-2017.		
2017-037	03/06/17	03/13/17		03/08/17	Baron, Danick	Any and all purchasing records from 2016-11-23 to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable. The specific information requested from your record keeping system is: 1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number. 2. Purchase date, 3. Line item details (Detailed description of the purchase) 4. Line item quantity; 5. Line item price; 6. Vendor ID number, name, address, contact person and their email address; 7. What is the beginning of your fiscal year?		
2017-038	03/08/17	03/15/17		03/08/17	Buckham, Katrina	All reports, video and photos of H15-000346 accident		Notified Ready for Mailing Pending Receiving Payment 3/8/17, recd payment 3/31/17 and mailed

2017-039	03/10/17	03/17/17		03/10/17	Yelish, Todd	All law enforcement records from January 1, 2006 to present for the following individuals: Autum Dunn (DOB: 1/17/94), Linda Dunn (DOB: 12/28/1976), Tia Lea Hatta (DOB: 10/27/1995), Frankie Glenn Barnum II (DOB: 7/15/64)		
2017-040	03/09/17			03/09/17	Gillanders, Joan	All inspections and sign offs, occupancy permit, copy of recorded paperwork for 1690 Nutkana Way		
2017-041	03/10/17	03/17/17		03/10/17	King, Dave and Jeanne	Accident case with JV passenger, H17-000284		Completed 3/10/17, waiting for pick up. Picked up 3/11/17
2017-042	03/13/17	03/20/17		03/14/17	Pilling, Nathan	Copy of 3/1/17 Council agenda packet		
2017-043	03/15/17	03/22/17		03/20/17	Wiedmer, Sharise	Case Number H17-000284 - Kevin Hovarter and Connor King, the date of accident is 2/19/17 at 18:50. Please provide photos, video footage, and any other evidence you have on Evidence.com	Charles called requestor to let him know this was the same request he had already received. Requestor wished to cancel this request.	
2017-044	03/16/17	03/23/17		03/16/17	Milov, Sara	H15-00152		
2017-045	03/17/17	03/24/17		03/17/17	Canepa, Francesco	Solid Waste Collection services contract that the city of Poulsbo has signed in response to a 2016 RFP, Copy of this document and any related documents such as amendments for extensions and annual price adjustments.		No records found
2017-046	03/20/17	03/27/17		04/06/17	Turner, David	All records pertaining to the Solario Building		
2017-047	03/20/17	03/27/17		03/20/17	Asla, Terry	WWU Powerpoint from 3/15 City Council Meeting		
2017-048	03/23/17	03/30/17		03/23/17	Hall, Michael	Any police records fro Narinder Mohan Duggal from 12/1/2015 to 3/23/2017	Sought clarification, duplicate request to previous request. He was looking for any new files not previously received. No new files. Request closed.	
2017-049	03/27/17	04/03/17		04/03/17	King, Eddie	Wetland Report or (EIS) for senior housing at 305		
2017-050	03/28/17	04/04/17		03/28/17	Nixon, Maggie	Building Departments Monthly Reports from 1/2016 to present		Emailed records 3/28/17
2017-051	03/29/17	04/05/17		03/30/17	Cole, Stephen	H17-000473		
2017-052	03/30/17	04/06/17		03/31/17	Fleming, Pamela	Historical Permits: Parcel 152601-1-113-2000 at Winton Lane NW	Looking for Winton Woods I plans, not II	No records found
2017-053	04/03/17	04/10/17		04/04/17	Lind, Elizabeth	Copy of permit for the tree removal at 21821 Viking Ave NE, Parcel No. 102601-4-025-2006	No responsive records, sent email from Karla giving permission to remove trees.	
2017-054	04/03/17	04/10/17		Closed 4/14/17	Daneen	ugust and Sept 2014 and June July August September October and November 2016 and January and February March 2017All calls made to police office and 911 cencom operators all law enforcement Poulsbo Police department and all contact made at Walmart August and September 2014 and June July August September October and November 2016 and Jan Feb and March 2017 All cencom calls and calls made to sargents and supervisors all contact made records for 2014 - 2017 This is a official request to obtain all records and contact made to Poulsbo Police Department and cencom operators.		seeking clarification, due 4/14/17. No reponse, abandoned 4/14/17.
2017-055	04/04/17	04/11/17		04/04/17	Fleming, Pamela	Underground and above ground storage tanks (USTs and ASTs) at Winton Woods 1		No documents found
2017-056	04/05/17	04/12/17	05/12/17	05/12/17	Hill, Robert	Copy of all claims for damaes involving at least one police officer, since January 1, 2015, electronic copy of the employee directory on CD preferably .ODS file format; 2nd choice is .XLS format, to include email address, phone, cell phone, fax, department, position/job title	Received modification to request "2) ... since 2010," and requested item three be put in word and burned on a CD. Sending clarification and printout of webpage, document doesn't exist in Word.	
2017-057	04/06/17	04/13/17		04/21/17	Turner, David	Site Plan/Parking information for Solario Building		seeking clarification for additional searches due 4/21/17
2017-058	04/07/17	04/14/17		04/24/17	DuComb, Darby	Planning Files: 12-21-09-1 (April 19, 2011) and 09-06-16-1 (October 5, 2016)		Waiting for 10% deposit, due 4/28/17. Copying files.
2017-059	04/10/17	04/17/17		04/10/17	Kerbaugh, Blake	Any and all reports for Camarie Sue Fox 2/22/1966.		
2017-060	03/24/17	03/31/17		04/18/17	Regan, Chuck	Building permit for 751 NW Finn Hill Road		Record inspected, no files copied.
2017-061	04/13/17	04/20/17		04/13/17	Kelly, Timothy	Criminal Complaint/Probable Cause Certificate for Stephanie Durango Case #110013801POD-CN		Summons/Criminal Complaint emailed
2017-062	04/13/17	04/20/17		04/18/17	Speyer, Monte	Asbuilt for Stendahl Ridge	4/14/17 Seeking clarification on which as-built file.	
2017-063	04/14/17	04/21/17		04/24/17	Vargas, Roberto	SF Plans - Poulsbo Place Lot 35 (Permit #4950)		Ready for review, hold until 4/24/17. Picked up 5/15/17.

2017-064	04/18/17	04/25/17		04/18/17	Nicas, Gabrielle	Purchasing Manual		
2017-065	04/24/17	05/01/17		04/24/17	Binion, Andrew	All reports related to incident H17-000596, the attempted vehicle stop and pursuit of V. Schiavone on April 18, 2017		
2017-066	04/25/17	05/02/17		04/25/17	Haase, Joan	Case # 18299802 Docket Record		Court records not subject to PRA, referred to court records request. Closed 4/25/17
2017-067	04/20/16	04/27/17		04/21/17	Manning, Angelina	Copy of Ordinance No. 2006-21		
2017-068	04/24/17	05/01/17		04/27/17	Manning, Angelina	Any hearing details from a hearing that might have been held prior to the moratorium for 2006-21. Details from the hearing that was set to be held on November 1, 2006 per 2006-21.		Clarification 5/5/17
2017-069	04/28/17	05/05/17		05/01/17	Power, Mary Jane	Video of arrest: 170005851, the Poulosbo Police have the case number as 585.		
2017-070	05/01/17	05/08/17		05/08/17	Walker, Richard	Correspondences between city officials, representatives of the Historic Downtown Poulosbo Association and proponents of the Viking Tour, related to the 2017 Viking Tour. This request includes the Viking Tour permit.		
2017-071	04/27/17	05/04/17		05/02/17	Manning, Angelina	Applicable Critical Areas Ordinance that will be expected to be complied with for the Poulosbo Meadows development		
2017-072	05/01/17	05/08/17	06/16/17		Hanson, Eric	Officer C. Keller 2017 January 19 u-turn collision. 1) electronic copy of all records involving Officer C. Keller between 8pm and 10pm on January 19, 2017, but not limited to dispatch logs, reports, statements, photographs, body-cams. 2) electronic copy of all reports, statements, photographs, body-cams, vehicle-cams from every Poulosbo Police officer who responded to or later investigated, Keller's vehicle collision (reference: WSP case 17-001622 and WSP record E635079). 3) Electronic copy of the dispatch logs, written reports, and any citations regarding the vehicle stop (on NB Hwy 305 just N of Hwy 307) by an apparent Poulosbo PD, around the time of Keller's vehicle collision.		Completion letter sent 6/16/17, ready for pick up
2017-073	05/01/17	05/08/17	06/16/17		Hanson, Eric	Police training/policy/procedures for u-turns, etc: an electronic copy of all documents held by the city, including the police department, regarding training, policies, and procedures that regulate police vehicle u-turns, emergency lights, sirens, dash-cams, as well as police officer body-cams.		Completion letter sent 6/16/17, ready for pick up
2017-074	05/03/17	05/10/17		05/08/17	Manning, Angelina	All documentation that was required for the PKD and SEPA review per the Critical Areas Ordinance you provided (Ord. 2007-04), since the project is within the buffer of both a Type 5 stream (Lemolo creek) and a regulated wetland (surrounding Lemolo creek on both the Zapata and Maxey properties, and further down the stream). Please let me know what documents have been required and submitted by the developer. As well as any documentation the WDFW and the City of Poulosbo has made in regards to the review of these documents.		
2017-075	05/05/17	05/12/17		05/05/17	Walker, Richard	Audio recording of May 3, 2017, Community Services Committee meeting		
2017-076	05/05/17	05/12/17		05/05/17	Johnson, Nick	Audio recording of May 3, 2017, Community Services Committee meeting		
2017-077	05/08/17	05/15/17		05/19/17	Klusmeyer, Louis	Building plans for 19470 Viking Avenue NW Ste 203, plans associated with permit #09080006 in 2009.		Ready for pick up. Emailed 5/15. Records inspected, none requested 5/19/17
2017-078	05/09/17	05/16/17		05/15/17	Clark, Timothy	H17-000716		Picked up 5/17/17
2017-079	05/10/17	05/17/17		Closed 5/11/17	Konos, Hiro	19470 Viking Ave building permit, electrical permit, tenant improvement permits or equal permits, commercial remodel permit or equal permits		Closed request, duplicate of 2017-077
2017-080	05/11/17	05/18/17		05/11/17	Scott, Sonia	H17-000714		
2017-081	05/22/17	05/30/17		05/24/17	Corpuz, Edward	Site plan lot 124 631 NW Nesuik Way		Ready for pick up 5/23/17. Picked up 5/24/17
2017-082	05/23/17	05/31/17		05/23/17	Dunlap, Allan	H07-000361		
2017-083	05/23/17	05/31/17		05/23/17	Loving, Ahmis	SEPA Checklist and determination for Port of Poulosbo Marina		SEPA determination and checklist completed with the liveboard project in July 2015. Seeking original port formation SEPA. Not required to go through SEPA process. Advised to contact Port of Poulosbo for any environmental studies they may have done.
2017-084	05/23/17	05/31/17			Chaussee, Tiffany	Permit file for 19560 7th Ave NE		Ready to inspect 5/24/17, Hold until 6/2/17

2017-085	05/26/17	06/05/17	06/12/17	06/09/17	Lawrence, Jenifer	Stormwater reports, development plans, or other drainage related information for: 18561 9th Ave NE, 18514 8th Ave NE, 18468 Ave NE, 18529 Torgeson Pl NE, & 18511 9th Ave NE.		
2017-086	05/31/17	06/07/17	06/09/17	06/07/17	DuComb, Darby	Copies of all the zoning maps adopted by the City Council from 1983 to present.		
2017-087	05/24/17	06/01/17		05/24/17	Telegin, Brian	HEX Decision on Crystal View		
2017-088	05/24/17	06/01/17		06/01/17	Telegin, Brian	Exhibits to HEX Decision on Crystal View		
2017-089	06/01/17	06/07/17		06/01/17	Telegin, Brian	Clearing and grading permit on Crystal View		
2017-090	06/01/17	06/08/17		06/06/17	Scott, Sonia	Fjord Vista II Apartments - possible drug raid. Police report on possible drug raid at 19467 1st Ave NE B102, Jessica Stuart; incident happened 5/31/17 around 10:00-10:30pm. Other person involved Joseph Edgley.		
2017-091	06/02/17	06/09/17		06/06/17	Todd, Danielle	Any and all permits, permit applications for parcel No. 232601-1-040-2008 from 1971 to present.		
2017-092	06/01/17	06/08/17		06/08/17	Rogers, Jeannette	Floor plan for the pho restaurant located at 19367 7th Avenue		
2017-093	06/06/17	06/13/17		06/06/17	Hewes, Jacob	H17-000838		
2017-094	06/06/17	06/13/17		06/06/17	Wheeler, Leonard	H16-001570		
2017-095	06/06/17	06/13/17	06/23/17		Todd, Danielle	File No. 2-15-83-1: entire file including, but not limited to Findings and Conclusions regarding Poulsbo Convalescent Center Rezone, R-1 to PUD, and any and all hearing tapes and or transcripts. February 20, 2012 Planning department memorandum to Mayor. August 21, 2012 Planning commission findings of fact. Any and all documents related to property parcel no. 232601-1-040.		
2017-096	06/06/17	06/13/17		06/07/17	Freeman, Alisha			
2017-097	06/07/17	06/14/17		06/14/17	Lunn, Michael	Body cam video for H16-001469		Notified 6/8/17 ready for pick up.
2017-098	06/07/17	06/14/17		06/08/17	Williams, Heather	H17-000499		
2017-099	06/08/17	06/15/17		06/14/17	Cash, Kim	H14-799, H14-800, H15-611, H17-351		
2017-100	06/09/17	06/16/17		06/09/17	Baron, Danick	Any and all purchasing records from 2017-05-08 to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable. The specific information requested from your record keeping system is: 1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number, 2. Purchase date 3. Line item details (Detailed description of the purchase), 4. Line item quantity 5. Line item price, 6. Vendor ID number, name, address, contact person and their email address, 7. What is the beginning of your fiscal year?		
2017-101	06/14/17	06/21/17			Harris, Leyna	Any and all reports and electronic evidence for a collision on 2/19/17		Notified 6/14/17 ready for pick up.
2017-102	06/14/17	06/21/17			Fitzpatrick, Paul	H17-000351		Notified 6/15/17 ready for pick up.
2017-103	06/15/17	06/22/17			Eley, Bill	Any as built drawings of 787 Liberty (Old Poulsbo RV Building)		
<b>2016</b>								
2016-165	06/20/16	06/27/16		06/21/16	Hodgin, Joy	H16-000676		
2016-166	06/20/16	06/27/16		06/22/16	Svehla, Jessica	What is Poulsbo's current population? What was Poulsbo's population 5 and 10 years ago? What is the business volume of this past year that Poulsbo conducted? What was the business volume 5 and 10 years ago? What is Poulsbo's overall land area and land density? What departments are located within your city hall? How many employees per department does Poulsbo have? Copy of annotated floor plan of your city hall.	Partial Information Request	
2016-167	06/21/16	06/28/16		06/21/16	Floyd, Jenine	ILA with Kitsap Fire Protection District #18 for fire protection duties		
2016-168	06/22/16	06/29/16		06/22/16	Phung, Van	Date of accident: 11/11/15, Parties involved: Patrick Knotts DOB 8/29/86, Location: EB Sawdust Hill Road of Stottlemeyer Rd NE		Not our jurisdiction.
2016-169	06/22/16	06/29/16		06/23/16	MTS Enterprises LLC	Engineering drawing for gasoline tanks at the Arco/BP Gas Station on 7th currently 76 station		
2016-170	06/28/16	07/06/16		06/28/16	Townsend, Al	Copy of PRR 2016-160 original request and information provided		
2016-171	06/28/16	07/06/16		06/28/16	Peters, Carol	Copy of Ordinance 2016-10		
2016-172	06/28/16	07/06/16		06/29/16	Irish, Kathy	H16-000796		
2016-173	06/28/16	07/06/16		Closed 7/14/16	Stevens, Brent	Water records for past 5 years (ie usage rates) new development records (any new development plans past 3 years) Development records, building plans past 3 years, or future permitted project for next 10 water usage for past 4 years city of poulsbo private or public	Clarification sent 7/6/16, due 7/13/16	Abandoned
2016-174	07/07/16	07/14/16		07/11/16	Fernandez, Tommy	H16-000852		

2016-175	07/07/16	07/14/16		07/08/16	Sooter, Thaddeus	The referenced "notarized agreement" and any other documentation supporting Item #8 (Sewer License/Easement with "Private Party" for \$80,000) contained in Exhibit A-3 of Attachment A of the Mountain Aire Latecomer Agreement #66, signed Dec. 22, 2015.		
2016-176	07/07/16	07/14/16		07/08/16	Asla, Terry	Copy of Audio Recording of July 6 Finance Committee Meeting		Ready for pick up 7/8
2016-177	07/11/16	07/18/16		07/11/16	Brennan, John	H15-001555		
2016-178	07/11/16	07/18/16		07/12/16	Newman, Dustin	H16-000160, H16-000673		
2016-179	07/12/16	07/19/16		07/14/16	Cullen, Paul	Police reports and video for April Dawn Graves, arrested 7/5/16 at approximately 10:10 p.m. by Officer LaFrance, #615 of PPD, Case No. H16-868. Involved party was John Blackwell.		Picked up 7/18
2016-180	07/12/16	07/19/16	07/29/16	07/28/16	Baier, Laura	Law enforcement reports H12-218, H12-598, H13-1098 for Annalees Hirn		
2016-181	07/18/16	07/25/16		07/18/16	Buonvino, Joshua	Any and all reports with Joshua Buonvino's name on it.		No records, retention met 03-16
2016-182	07/18/16	07/25/16		07/19/16	Salo, Kent	Sheets 1 through 9 dealing with the original landscape designs of PP2 Division 6. Plans by Adams and Goldsworthy Inc. Landy Surveying. This set of plans is dated 12/21/2004 and is stamped approved 2/2/2005 30 pages total, we only need pgs 1-9		Ready for inspection 7/18/16
2016-183	07/19/16	07/26/16		07/26/16	Stock, Mackie	22003 Viking Way NW, Poulsbo, records pertaining to fire incident or investigation reports, past or present underground storage tanks, hazardous materials, or industrial waste discharge permits issued to the property.		No records found.
2016-184	07/21/16	07/28/16	08/31/16	08/26/16	Sooter, Thaddeus	Emails and other correspondence sent or received by Mayor Becky Erickson and city staff related to planning and construction of an offsite sewage line for the Mountain Aire development.	8/2/16 Agreed on search terms, emails & written correspondence to/from Erickson, 2014 through present regarding construction of sewage line.	
2016-185	07/21/16	07/28/16		07/22/16	Pierce, Matthew	Planning Files 06-03-03-1; 07-19-10-2; 11-19-10-1; 11-30-04-2		
2016-186	07/26/16	08/02/16		07/26/16	Rizzi, Kirk & Sandy	H16-000898		
2016-187	07/21/16	07/28/16		07/29/16	Prash, Kathleen	Plot map on Fjord Avenue	Left voicemail seeking clarification on what kind of map and location 7/26/2016 - 7/29 closed request, taken care of	Recd VM 7/21.
2016-188	07/21/16	07/28/16		closed 8/5/16	Carey, Tammy	Any and all public records legislation that the City of Poulsbo participated in.	Emailed clarification letter 7/28/16, due 8/4/16	Abandoned 8/4/16
2016-189	07/28/16	08/04/16		08/02/16	Sherman, Carter	H15-001296 and police statement to press		
2016-190	07/28/16	08/04/16		08/03/16	Diaz, Kaleen	H16-000797		
2016-191	07/28/16	08/04/16		08/01/16	Ransdell Melendez, Lilly	18455 Torgeson Ave, Poulsbo House Plans		No copies requested, reviewed file
2016-192	07/27/16	08/03/16		08/01/16	Wesner, Heather	Building permits for 530 NE Ryen Street, Poulsbo	No records found.	
2016-193	08/01/16	08/08/16		08/05/16	Hosjnowski, Leonard	H16-000910 walmart video		
2016-194	08/01/16	08/08/16		08/01/16	Larsen, Dennis R	H16-000841		
2016-195	08/01/16	08/08/16		08/04/16	Cullen, Anthonie	Certified documentation of all criminal charges and sentencing	Seeking just criminal infractions.	\$40 Due
2016-196	08/02/16	08/09/16	09/23/16	09/21/16	Lyons, Matt	All records of the city communicating with Central Highlands builders, David Smith (or others) regarding Poulsbo Place II, Div 6 & 7.		Notified 9/21/16, picked up 9/23/16
2016-197	08/08/16	08/15/16	08/31/16	08/19/16	Lyons, Matt	All documents pertaining to the PW Department. Lawn care service provider complaint concerning Poulsbo		
2016-198	08/10/16	08/17/16		08/11/16	Underwood, Adrian	Copies of police reports H16-000806, H16-000775, and P16-0108056		
2016-199	08/10/16	08/17/16		08/11/16	Dolese, John	Any and all information about the incident on June 20th involving Mayya Yugay Yeager		
2016-200	08/10/16	08/17/16	09/30/16	09/09/16	Brockman, Mark	All documents provided in PRR 2015-20. Any records documenting the maintenance, construction or repair of any facility, building, parking lot, sidewalk, or other structure at 19050 Front St Poulsbo, WA 98370 for the past 10 years. Any agreements or contracts signed or contemplated with the potential buyer, Michael Burns, of the property located at 19050 Front St Poulsbo, WA 98370.		Installment 1 sent 8/22/16
2016-201	08/12/16	08/19/16		08/18/16	Kylven, Clint	Any and all records in reagrds to Sean C. Larson (DOB: 05/02/1968 / Address: 27401 Gamble Bay Rd Kingston,		
2016-202	08/11/16	08/18/16		08/12/16	Burrell, Timothy	Minutes from Noll Road Corridor Meeting 8-9-16	No minutes were taken for this meeting and provided the responder with the Fact Sheet, Noll Rd Project Update, Transportation Policy Needs document.	
2016-203	08/15/16	08/22/16		08/19/16	Worley, Anastasia	Records pertaining to permits and the dates in which they were issued, along with any fire department reports		No records found.
2016-204	08/15/16	08/22/16		08/18/16	Lamouraux, LaMonte	Permit # 11050015		Records inspected, none copied

2016-205	08/15/16	08/22/16		Closed 8/29/16	Auld, Theresa	Utility GIS/As-Built (water, storm, sewer, etc.) maps with all structures, manholes, pipe diameters, and contours for a number of parcels in Poulsbo. Terrane job No. 160858 - Poulsbo 98370 - Parcels #10260110282009-10260140492008. Please include several parcels beyond the site.	Abandoned, no response to email.	5-day letter sent, need approval of costs for reproduction. Due 8/29/16
2016-206	08/22/16	08/29/16		08/24/16	Cullen, Paul	Video for H16-000318		Ready for pick up 8/22
2016-207	08/23/16	08/30/16		08/23/16	Glover, Jessica	LaFrance, Person involved: Todd Glover		
2016-208	08/23/16	08/30/16		08/23/16	Marx, Reese	Pay estimate/application for the Hostmark Mains Project CN2016-03.		
2016-209	08/24/16	08/31/16		08/29/16	Baron, Danick	not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number, 2. Purchase date,		
2016-210	08/24/16	08/31/16		08/26/16	Blackwell, John	All records and videos for himself and April Dawn Graves		
2016-211	08/26/16	09/02/16		08/29/16	Walker, Richard	including complaint letters and emails submitted by employees or members of the public; and written or		
2016-212	08/25/16	09/01/16		08/26/16	Asla, Terry	Copy of PRR 2016-2016-184		
2016-213	08/29/16	09/06/16	09/30/16	09/09/16	Griffin, Brianna	Copy of the signage permit related to the Walmart signage		
2016-214	08/29/16	09/06/16		08/29/16	Carr, Alea	correspondence containing a list of government employees (law enforcement, crime lab, and others)		
2016-215	08/30/16	09/07/16		08/31/16	Thornburgh, Piper	H16-001038 case report and any video		
2016-216	08/30/16	09/07/16		08/31/16	Wray, Chris	H16-001054		
2016-217	08/30/16	09/07/16		08/30/16	Regis, Mike	Ordinance 326		
2016-218	08/30/16	09/07/16	10/14/16	10/14/16	Pilling, Nathan	former city planning director Barry Berezowsky, emails and other correspondence sent or received by Mayor		
2016-219	08/31/16	09/08/16	12/02/16	12/02/16	Walker, Richard	All emails between Barry Berezowski and Mayor Becky Erickson since Jan. 1 2015		
2016-220	08/31/16	09/08/16		08/31/16	Slusher, Samantha	H16-000160		
2016-221	08/31/16	09/08/16		08/31/16	Martin, Chal	Lease agreement, City of Poulsbo/Marine Science		
2016-222	09/01/16	09/09/19		09/08/16	Stuart, Carlie	Any and all reports for Brian Edstrom 9/26/77		
2016-223	09/06/16	09/13/16		09/06/16	Newman, Dustin	Police Report H16-000673		Record not available
2016-224	09/12/16	09/19/16		09/13/16	Thornburgh, Piper	H16-001308, written report and audio/video recorded police contact relating to case #H16-001038. Report of contact by Officer Craig Keller and any other officers of Tara Lnch DOB 09/13/1963, including any handwritten notes or photographs taken during the investigation. This is in regards to an incident that occurred on August 23, 2016. Pleasen include any and all written or recorded statements provided by witnesses or victim(s).		
2016-225	unk	09/20/16	09/30/16	09/23/16	Oconnor, Mike	As Built Drawing - Wood Creek Apts, storm, water & ss as built	Received by Clerk 9/20/16	
2016-226	09/16/16	09/23/16		09/20/16	Marx, Reese	Pay estimate/application for the Hostmark Mains Project CN2016-03.		Document not created yet.
2016-227	09/21/16	09/28/16		09/26/16	Ibershof, Will	Solid waste proposals submitted 9/20/2016, as well as the submitted rate sheets for each company that submitted a proposal		
2016-228	09/23/16	09/30/16		09/23/16	Norbut Law Firm	Case #H14-000735		
2016-229	09/26/16	10/03/16	10/14/16	10/14/16	Riffle, CJ	Copy of PRR 2016-2018		
2016-230	09/28/16			09/28/16	Asla, Terry	8/17/16 PSL Audio Recording		
2016-231	09/29/16	10/06/16		09/29/16	Brown, Felicia	Copy of Kitsap County Humane Services - Mental Health Contract		Also included KMH & Westsound Treatment Contracts
2016-232	09/30/16	10/07/16		09/30/16	Chausee, Tiffany	19043 Front Street, permit file that includes all permits issued to site (bldg, demo, mechanical, sign, clearing, electrical, etc, type permits)		Requestor canceled request 9/30/16
2016-233	09/30/16	10/07/16	10/12/16	10/05/16	Asla, Terry	9/21/16 PSL Audio Recording		No responsive records
2016-234	09/30/16	10/07/16		10/03/16	Uhlig, Michael	All documents and records relating to parcel 232601-2-045-2001 (530 NE Ryen Street, Poulsbo, WA) -- Entire file, including all documents, correspondence, plans, and records related to property.		Clarification request due 10/7/16. Requestor canceled request 10/2/16.
2016-235	09/30/16	10/07/16		09/30/16	Pratt, Kath	Any reports that have her and Danny Thompson in them.		

2016-236	09/30/16	10/07/16		09/30/16	Asla, Terry	9/28/16 PWC Audio Recording		Ready for pick up 9/30/16, picked up 10/3/16
2016-237	10/03/16			10/04/16	General Solutions Associates	Tax code covering Interconnected VOIP and Non-Interconnected VOIP.		Information request only
2016-238	10/03/16			10/04/16	General Solutions Associates	Tax code covering Streaming Video.		Information request only
2016-239	10/10/16	10/17/16		10/11/16	Marx, Reese	Most current (August PE #3) pay estimate/application for the Hostmark Mains Project CN2016-03.		
2016-240	10/11/16	10/18/16		10/12/16	Walker, Richard	H16-001246		
2016-241	10/11/16	10/18/16		10/12/16	Denend, John	All case reports naming Aaron Davis		
2016-242	10/12/16	10/19/16		10/12/16	Woods, Dawn	H16-001238		
2016-243	10/13/216	10/20/16	11/04/16	10/28/16	Barnett, Peggy	Any project or permit plans for 1040 and 1050 Hostmark, Poulsbo (primarily 1050). Particulary interested in tree removal or maintenance information		
2016-244	10/19/16	10/26/16		10/19/16	Gaulden	Copy of his son's report where he is a JV offender.		
2016-245	10/25/16	11/01/16		10/25/16	Quinones, Alexis	City of Poulsbo general business license for Exclusive Business Services, In (UBI 603-170-841) doing business as 2 Brothers Deli		Need to contact DOR
2016-246	10/20/16	10/27/16		10/25/16	Rinearson, Brandy	Ordinance, Bylaws, and Petition of Business Improvement Area		
2016-247	10/25/16	11/01/16		11/01/16	Archibald, Ashley	Public Sarety/Legal committee records re: camping ordinance: any reports, records, or other information used by the Public Safety/Legal committee to inform its work on the camping prohibition ordiance passed on Oct. 19. It would include, but is not limited to materials relating to item 2A at the 8/17 meeting (including presenation materials used by PA Foster) and item 2A at the 7/20 meeting (including materials on the coordination between police and mentla health officers)		
2016-248	10/26/16	11/02/16		11/02/16	Mann, Kari	H16-001333		withheld
2016-249	10/27/16	11/03/16		11/01/16	Cullen, Paul	Incident on October 21, 2016 at app 3:00 a.m. Casey Michael Weisner. One officer was Poulsbo Officer Westerfield. Alleged Victi's name is Siegal. Mr. Wiesner investigated for hit & run. Any and all documents, electronic or paper, including police reports, videos, photographs, police radio tapes, 911 calls, CAD reports, and any and all other documents or things pertaining to this matter.		Picked up 11/1/16
2016-250	11/01/16	11/08/16		11/07/16	Skald, Thormod	All police reports for Thormod Skald		Picked up 11/7/16
2016-251	11/02/16	11/09/16		11/03/16	Belau, Marilyn	H16-001124 and all digital evidence		Picked up 11/7/16
2016-252	11/02/16	11/09/16		11/03/16	Uhlig, Michael	All documents and records relating to parcel 4231-000-018-0003, 753 NE Matson Street, Poulsbo, WA	Seeking building files only. 11/2/16	
2016-253	11/03/16	11/11/16		11/04/16	Reek, Anthony	Copy of H16-001332		Picked up 11/8/16
2016-254	11/01/16	11/08/16	11/18/16	11/15/16	Asla, Terry	1) Names of persons invovled in school bus accident on HWY 305. 2) the official description of the accident.		Notified ready for pick up 11/15/16
2016-255	11/04/16	11/14/16	11/18/16	11/15/16	Reed, Valerie	NK School bus car accident report and other driver's insurance information and name of accident occurred on 10/26/16 on HWY 305 and Lincoln Rd		Notified ready for pick up 11/15/16
2016-256	11/02/16	11/09/16		11/03/16	Heath, Stuart	Preapplication package received by the City of Poulsbo Planning Dept on May 29, 2009 titled 10th Avenue Comerical Pre-Application Meeting (Appicant Madeline Woods, LLC, pepared by Team 4 Engineering)		
2016-257	11/07/16	11/15/16		11/10/16	Binion, Andy	All documents related to all city-funded investigations of former City Clerk Nicole Stephens, including emails, police reports and any correspondence with prosecutors and among current and former city employees	All investigative files after January 8, 2016, and police investigation.	
2016-258	11/08/16	11/16/16		11/09/16	Campbell, Michele	House plans/supporting beams for 20095 Blu Rund Lp NE, Poulsbo		No responsive records
2016-259	11/09/16	11/17/16		11/09/16	Swem, Thelma	Fully executed copy of the contract between Kitsap County and the City of Poulsbo related to the grant award from the Kitsap County Mental Health, Chemical Dependency & Therapeutic Court Programs for the program entitled: Behavioral Health Outreach and any contracts between the City of Poulsbo and West Sound Treatment Center and/or Kitsap Mental Health related to the above-mentioned behavioral Health outreach program		
2016-260	11/14/16	11/21/16		11/14/16	Whiteman, Alison	Any Police reports containing the names: Liezel Pedro Minnie, Liezel Pedro, Liezel Minnie with DOB of 11/3/1971. Also any reports for Brian Ray Minnie.	Charles called the requestor, to let her know they only have one accident report that would be responsive to what was being requested. After speaking to the requestor, she decided that was not what she was looking for and did not want that document.	
2016-261	11/14/16	11/21/16		11/18/16	McVicker, Alexander	RFPs for Hearing Examiner		
2016-262	11/16/16	11/23/16		11/17/16	Knudson, Harlan	Cemetery Deed Holders List		



2016-263	11/21/16	11/30/16		11/22/16	Mace, Chris A.	Videos for case number H16-001150		
						Any and all purchasing records from 2016-08-24 to current: 1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number, 2. purchase date, 3. line item details, 4. line item quantity, 5. line item price, 6. vendor ID number, name, address, contact person and their email address, 7. what is the beginning of your fiscal year.		
2016-264	11/28/16	12/05/16		11/30/16	Baron, Danick			
2016-265	11/30/16	12/07/16		11/30/16	Lunn, Mike	H16-001469		
2016-266	12/01/16	12/08/16		12/01/16	Marx, Reese	August Pay Estimate #3 for the Hostmark Mains Project CN2016-03		
2016-267	12/01/16	12/08/16	12/16/16	01/09/17	Cochrane, Ali	Any and all records pertaining to historical building/planning records, city issued permits, as-built drawings, above or underground storage tanks, hazardous materials incidents/responses or violations, for the property located at 18764 Hwy 305, Poulsbo, WA 98370		Contacted requestor 12/14/16, ready for inspection. Send follow up email 1/6/17
2016-268	11/28/16			11/28/16	Horton, David	CD of recording of Municipal Court Hearing on May 18, 2016, 11:00 a.m. in case of Minder v. Pool. Case No. 16-007.		Not PRR, Court document request
2016-269	12/05/16			12/05/16	Jacob Kuiphoff	Copy of H16-001374		
2016-270	12/12/16	12/19/16		12/12/16	Clark, Jaime	H16-001467		
2016-271	12/15/16	12/22/16	01/13/17	01/13/17	Williams, Ryan	Noll-Mesford Plat: approved P-Plat & HEX report, staff report. Lincoln Mesford: Most recent P-Plat submittal, wetland and associated reports		First installment 12/20/16
2016-272	12/16/16			12/16/16	Nordby, Lynn (MRSC)	Copy of Solid Waste Contract	Clarified wanted Solid Waste RFP and Curbside Recycling Contract	
2016-273	12/19/16	12/21/16		12/20/16	Baer, Michael	All case files from December 22 with Michael Baer's name on it		
2016-274	12/28/16	01/05/17		01/03/17	Wagoner, Andrea	Plans for 2065 Miss Ellis Loop		No responsive records. Records for this request were destroyed in 2001.