



**City of Poulsbo  
Community Services Committee  
Poulsbo City Hall**

<b>Subject</b>	<b>Regular Meeting Minutes</b>	<b>Date</b>	<b>December 13, 2017</b>
<b>Recorder</b>	Mary McCluskey	<b>Start Time</b>	4:00 pm
<b>Committee Chair</b>	Connie Lord	<b>End time</b>	5:00 pm
<b>Committee Members</b>	Connie Lord, Ken Thomas		
<b>Staff Present</b>	Mary McCluskey, Parks and Recreation; Mayor Erickson		

<b>Agenda</b>		
<b>No.</b>	<b>Topic</b>	<b>Action/Recommendation/Discussion</b>
<b>1.</b>	<b>Administrative</b>	
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	None
C.	Approval of Minutes: 11/8/2017	MSA KT/CL
<b>2.</b>	<b>Comments from Citizens</b>	None
<b>3.</b>	<b>Agenda items</b>	
A.	Park Projects – update	<p>Mary distributed a Park Projects report that she gives to the Park and Recreation Commission each meeting. A couple of important projects to note. The \$1 house is gone. Don Webster finished the demolition this week. Rotary paid for the demo work, and the city will cover most of the disposal costs. There was discussion about tying this property in with the Edward Rose property across the highway. A pedestrian culvert under the highway would allow people to access trails at Fish Park. Mary passed out a map highlighting Kiwanis Park, the WSDOT mitigation property and the Klingle Property. This totals about 25 acres. Becky wants to connect everything with pedestrian trails. Connectivity is key.</p> <p>The Waterfront Park project is close to being done. Looks like there will be an area to install about 3 bike racks along the pedestrian entrance. Becky wants to be sure that the</p>

		<p>trees will be limbed up. The Tuba Christmas event is Saturday at 3pm, and the majority of the park will be open. There was additional discussion about removing the green hedges. Becky asked that local landscape architect Jeff Bouma be consulted about removing the hedges and replacing them with something low growing.</p> <p>Becky reported that the Nelson House remodel is complete. There will be a celebration at Rotary on Dec. 22. She met with Coffee Oasis staff this week about moving forward. They are still trying to find a house mother to live at the house and manage the program.</p> <p>Mary said that the Kitsap Conservation District will begin the landscaping project along the Nelson Trail easement next Monday. Their crews will be in and out through January. Becky also brought up an idea about restoring the house on the Klinge property, and having it as a “boys” house. The barn is in good shape, and it could possibly be an educational center. This project would be more expensive, as the house has structural issues. Ken noted that West Sound Technical Skills Center might be interested in such a project.</p>
B.	Parks & Rec Commission meeting recap	<p>Mary reported that this week’s Parks and Recreation Commission meeting went well. There was a representative from the Kiwanis Club in attendance. They would like to help with some future improvements at Kiwanis Park such as bringing water to the park, improved recreational spaces and shelter upgrades. Because this park shares a corner with the WSDOT property and Klinge, this might be a good place for a connecting trail. The Mayor would like to see a stone fireplace at Raab Park.</p>
C.	2018 Work Plan and Timelines	<p>Mary talked about park projects for 2018. Both Morrow Manor and Fish Park are still awaiting the approval of the capital grant. Centennial Park will begin in the spring, and the Nelson playground piece will be mid-year. The Parks and Recreation Commission will be working on the trail plan.</p>
<b>4.</b>	<b>Department Reports</b>	None
<b>5.</b>	<b>Misc. Mayor &amp; Board Comments</b>	<p>Ken reported that the American Legion Post fundraising continues. The presentation of the memorial will probably be in November 2019.</p>

Minutes respectfully submitted by: Mary McCluskey