

**City of Poulsbo
Community Services Committee
Meeting Minutes**

Location	Poulsbo City Hall, 3rd floor conference room	Date	January 10, 2018
Committee Chair	Connie Lord	Time Started	4:00 pm
Council Present	Ken Thomas, Connie Lord	Time ended	4:41 pm
Staff Present	Mary McCluskey, Parks and Recreation; Mayor Erickson		

Key Points Discussed		
No.	Topic	Highlights
1.	Administrative:	
A.	Questions & Concerns of the Committee	Ken noted that he attended the Tree Board meeting on Monday. Connie said that he saw an email that the Kiwanis Club (Darryl Elves) wants to help with a project. Mary said that they had been at the Parks Commission meeting in December, expressing interest in helping with improvements at Kiwanis Park.
B.	Agenda and Extended Agenda Review	None
C.	Approval of Minutes: 12/13/2017	MSA KT/CL
2.	Agenda Items:	
A.	Skate + Park Community Survey	Mary reported that Leadership Kitsap 5 is the organization who will be painting the community mural at Public Works on Saturday, May 5. They have released a survey to gather ideas for the mural and a future Skate + Park. They are trying to get people excited to help create a vision for a new park. There is no identified site, nor is there funding. This is visionary at this point. LK5 is gathering the data, and will share it with Parks and Recreation after the survey is closed on January 22.
B.	Park Project Updates	Centennial Park: House demolition will occur by the end of January. The City has received a \$26,000 grant for park/restoration improvements, and hopes to use volunteers on the project. The budget has funds for services of the Spyder, a large machine that removes blackberry and ivy. Bamboo must also be removed. There will be soft surface trails throughout the park. Trees need to be limbed up to let light in. Permits are

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		complete. Mary is creating a timeline for the project that will last about 18 months. Mary has put together a meeting of interested folks for January 26, who have expressed interest in helping with the park project. This is a mini arboretum with many unique trees. There was discussion about the creek, and how it will eventually move back to its natural course. There was also discussion about pedestrian safety and sidewalks along 8 th Avenue and Iverson.
		Waterfront Park: The project is about 95% complete. The last of the concrete pours will be any day. Mary and the Public Works staff met with Landscape Architect Jeff Bouma, who created a list for each area of the park. Staff will be able to use this plant and tree list over the next few months to enhance the landscaping. Some hedges will be removed, but replaced with some kind of screen. The Mayor would like to see plants with color and flowers. There was a good discussion with the Tree Board about the row of Plum trees. They liked the idea of removing and replacing 1-2 per year to lighten up the area. Kevin will assess the health of the trees and make removal recommendations. --No update on Coffee Oasis move in. --There are 2 benches available for sponsorship at the Waterfront Park. 4 cemetery and 5 hillside benches have been sold.
3.	Mayor/Department Head Reports	Mary said that staff is starting to work on Spring/Summer recreation programs. Mary has an RFP out for design and printing of the brochure, which are both due back January 17. There was discussion about local vs online vendors for work like this. Ken noted that the Tree Board recommended that water remain on the Centennial Park site.
		The Mayor showed a fundraising brochure for the Maritime Museum capital campaign.

Minutes respectfully submitted by Mary McCluskey