



PLANNING FEE SCHEDULE

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TYPE OF PERMIT	FEE
Pre-Application Services	
Pre-Application Conference/Major	\$320
Pre-Application Conference/Minor	\$160
Neighborhood Meeting Attendance	\$150
Land Use Review	
ADU (detached or expansion of existing)	\$540 + ACUP cost
ADU (w/in existing structure, no ACUP)	\$300
Administrative Conditional Use Permit	\$800
Conditional Use Permit	\$1,600
Development Agreement	\$1,070
Home Occupation	\$220 + hourly after 4 hours**
Master Plan	\$540 + \$30/unit + \$.03/ground floor square feet + \$.01 above or below ground floor sq ft (non-residential) Min \$1,000 Max \$10,000
Master Plan Amendment	TBD by Planning Director based on the area affected by the amendment
Planned Residential Development (w/out prelim plat)	\$5,350 + HE costs
Planned Residential Development (w/prelim plat)	\$750 + preliminary plat fee + HE costs
Planned Mixed Use Development (PMUD)	\$3,210 + \$75/unit or lot and \$.25 sq ft of nonresidential + HE costs
Viking Avenue PMUD	\$2,140 + \$75/unit or lot and \$.25 sq ft of nonresidential + HE costs
Preliminary Plat	\$4,280 + \$75/lot + HE costs
Site Plan Review	\$2,140 + \$.25 sq ft of gross floor area
Minor Site Plan Review	\$535 + \$.25 sq ft of gross floor area
Zoning Ordinance Variance	\$800
Shoreline Permits	
Shoreline Substantial Development Permit (SSDP)	\$1,070 + \$75/unit + HE costs
Minor SSDP	\$800 + \$75/unit and/or \$.25/sq ft
Shoreline Conditional Use Permit (SCUP)	\$800 + \$75/unit and/or \$.25 sq ft of gross floor area + HE costs
Minor SCUP	\$540 + \$75/unit and/or \$.25/sq ft
Shoreline Permit Exemption	\$160
Subdivisions	
Binding Site Plan	\$1,600 + \$75/lot/unit + \$.25/sq ft (if nonresidential)
Boundary Line Adjustment	\$270
Final Plat	\$1,000
Plat Alteration	\$750
Preliminary Plat	\$4,280 + \$75/lot + HE costs

Short Plat	\$1,605 + \$75/lot
Policy Planning Review	
Annexation - Notice of Intent	\$320
Annexation - Petition/Council Action and BRB	\$1,285 + BRB fee
Comprehensive Plan Amendment	\$1,070
Concomitant Agreement Release/Revision	\$430 + hourly rate after 8 hours**
Zoning Map Amendment (no comp plan amendment)	\$800
Appeals	
Type II Appeal to Hearing Examiner (HE)	\$150 + HE costs
Type III Appeal to City Council	\$150
Appeal of Adequacy of EIS	\$150 + HE costs
Environmental Review	
Critical Areas Permit	\$535
Reasonable Use Exception	\$1,000 + HE costs
SEPA Review/Determination	\$320
SEPA DEIS/FEIS	Cost to prepare EIS
Review of EIS	\$800 + hourly rate after 13 hours** + consultant review
Miscellaneous	
Administrative Determination/written letter	\$320
Impact Fee Deferral	\$250
Misc Permit (e.g. grading, clearing, construction drawing review, building design review)	\$270 + hourly rate after 4 hours**
Permit Extension Request	\$250
Post Decision Modification	\$500 + hourly rate after 8 hours**
Re-Inspections after initial inspection (each)	\$120
Temporary Use	\$270 + hourly rate after 5 hours**
Zoning Verification Letter	\$100
Deposits*	
Consultant - Critical Areas (wetland, fish and wildlife)	\$1,800
Consultant - Tree Retention	\$750
Consultant - Geotechnical	\$1,500
Consultant - Other	TBD with project
Hearing Examiner (HE)	\$3000
Noticing	\$150
** Hourly rate \$65	

ENGINEERING FEES

For Building Permit Fees: <https://cityofpoulsbo.com/engineering-forms-documents/>

BUILDING FEES

For Building Permit Fees: <https://cityofpoulsbo.com/wp-content/uploads/2017/02/TABLE1-AFEES.pdf>