



**City of Poulsbo**  
**Poulsbo Tree Board**  
**City Hall – 200 NE Moe Street**  
**City Council Chambers**

<b>Subject</b>	<b>Regular Meeting Minutes</b>	<b>Date</b>	<b>January 8, 2018</b>
<b>Recorder</b>	Mary McCluskey	<b>Start Time</b>	7:00 pm
<b>Committee Chair</b>	Joan Hett/Jenise Bauman	<b>End Time</b>	8:45 pm
<b>Committee Members</b>	<b>Jenise Bauman, Bess Bronstein, Janet Brown, Joan Hett, Gayle Larson, Jim Leary</b>		
<b>Staff &amp; Others Present</b>	Mary McCluskey, Parks and Recreation; Kris Watson, Public Works; Kevin McFarland, Sound Urban Forestry; Council member Ken Thomas		

**Agenda**

<b>No.</b>	<b>Topic</b>	<b>Action/Recommendation/Discussion</b>
<b>1.</b>	<b>Administrative:</b>	
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	None
C.	Approval of Minutes: 11/13/2017	M/S/A GL/JL
<b>2.</b>	<b>Agenda Items:</b>	
A.	Annual Elections	Jenise Bauman was elected Chair; Jim Leary, Vice Chair; Gayle Larson, Secretary. There was some discussion about having a WWU student as a board intern.
B.	2017 Financial Report & Annual Report	Mary reported on 2017 expenditures. This isn't quite the final budget, but it appears that the Board expended about \$13,500 of the \$14,000 annual budget. The City had about 12 trees removed in December, and new tools and supplies were purchased for the Public Works maintenance team. The board also reviewed the annual report and recommended sending it out to Mayor and Council.
C.	Waterfront Park Trees	Mary reported that she and the Public Works staff did a recent walk through of the Waterfront Park with a local landscape architect, Jeff Bouma. Jeff has made plant and tree recommendations for each area of the park. One of the areas discussed was the line of 6-7 plum trees at the south end of the park. Not only do all of these trees make

		<p>that end of the park dark, but they are not well maintained. The Mayor asked that the Tree Board discuss these trees and talk about a solution to the darkness. Having trees along the parking lot provides a buffer, so something is needed there.</p> <p>Bess talked about the pros and cons of these trees. Pros: They are well established, and have pretty color. People like color. Some cons include: they send out suckers and limbs often break. They are prone to insects and disease problems. They take a lot of maintenance and are messy trees.</p> <p>The group likes the idea of removing 1-2 per year and replacing with a more appropriate tree. These trees should have been thinned over the years, but that was not done. Kris mentioned that they need a high canopy-15' at least. Kevin said that these trees are not in the best shape, and will assess them individually in order to make a recommendation for future removal.</p> <p>There was discussion about replacements. Jeff Bouma has made some tree replacement recommendations for the park, but Mary did not have the list at the meeting. Bess suggested a Magnolia. She also suggested that staff/Tree Board look at other considerations for the trees. Use of park, providing more of a variety, etc. Joan said that it would be nice to get away from a straight line of trees. Kris mentioned that the plum trees in the north end of the park are in better shape.</p>
D.	Heritage Tree Project	<p>Mary met with the city attorney, and he produced the "Notice to Title Regarding Heritage Tree". This document outlines what a Heritage Tree is, and how it can be a part of Poulsbo's Heritage Tree Program. This document would be recorded with the property title. There was discussion about the cost of recording the title, which is \$75 for two pages. It was agreed that the Board would fund 3 titles per year. How will the board sell the program? Why should residents want to do this? The easy answer is so the next property owner does not remove it. This program implies that the trees are important. Mary will put together the packet of information for review, and then schedule the item on the Council agenda.</p>
E.	2018 Work Plan	<p>Mary passed out a draft 2018 work plan. She asked whether it was time to do a review of the Master Tree Plan (2003). Mary will send out the 2003 plan for review.</p>

		<p>Education: The board discussed some new classes including Pest &amp; Disease; and working with Dana Coggon on Invasives. Jenise will contact Dana.</p> <p>Events: There will be a work party on Sunday, January 21 to plant trees left over from the November 2017 tree planting. Some other possible 2018 projects include Centennial Park and an Ivy pull at Wilderness Park. Some Arbor Day ideas included a Tour of Centennial Park and the newly installed signage; or do a tour and tree planting at the renovated Waterfront Park. This would also include a talk about why trees sometimes need to be removed.</p>
<b>3.</b>	<b>Department Reports</b>	
A.	City Arborist	<p>Kevin reported on activities over the last two months. He helped select and plant a Celebration Tree at Centennial Park for Dorothy Rana in December. He will be meeting with Bill Lockard to look at Raab Park for placement of his Celebration Tree. He also met with Phil Struck (Engineering Dept) to look at the proposed waterfront trail area. Phil also brought up Viking Avenue, and asked Kevin to take a look at some removal/replacement ideas at the southern end of Viking. There is no irrigation, the soils are iffy, and some property owners aren't interested in maintaining the landscaping.</p>
B.	Public Works	<p>Kris Watson of Public Works reported that there are stumps on the slope at American Legion Park. The Mayor had asked that some trees be thinned in order to get more light into the park. There are so many maples and alders that this thinning does not affect the slope. He just found 3 alders over the original boardwalk at Fish Park, and the American elm needs some clean up around it.</p>
C.	Parks & Recreation	<p>Mary asked the board if she should apply for Native Tree seedlings through the National Wildlife Federation. All agreed that March is not a good time to plant.</p>
<b>5.</b>	<b>Misc. Board Comments</b>	None

Minutes respectfully submitted by Mary McCluskey