

**City of Poulsbo  
Community Services Committee  
Meeting Minutes**

<b>Location</b>	<b>Poulsbo City Hall, 3<sup>rd</sup> floor conference room</b>	<b>Date</b>	<b>February 14, 2018</b>
<b>Committee Chair</b>	Connie Lord	<b>Time Started</b>	4:00 pm
<b>Council Present</b>	Connie Lord, Abby Garland, Ken Thomas	<b>Time ended</b>	5:00 pm
<b>Staff Present</b>	Mary McCluskey, Parks and Recreation; Mayor Erickson; Joe Schiel, Parks & Recreation; Citizen Glenn Hawkins; Daron Jagodzinske, Kitsap PFD		

Key Points Discussed		
No.	Topic	Highlights
1.	Administrative:	
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	None
C.	Chairperson Election	Connie Lord will continue for the next 6 months.
D.	Committee Liaison Assignments: PRC (Thomas); Tree Board (Garland)	Council member Garland will be the Tree Board liaison; Ken Thomas will continue with the Parks and Rec Commission
E.	Approval of Minutes: 1/10/2018	M/S/A (KT/CL)
	Comments from Citizens	Glenn Hawkins read a statement regarding his involvement with the Poulsbo Community Orchestra over the past couple of years, and that he is not involved at this time. The PCO has discussed parting ways with Parks & Rec several times, and he feels that terminating the relationship is the right thing to do.
2.	Agenda Items:	
A.	Eagle Scout project Roan Aidane	Mary introduced Life Scout Roan Aidane, who presented his project for Nelson Park. He would like to build a "Nature Play" area where the old barn used to sit. It would include tree stumps, logs and stepping stones, all made from composite material

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		<p>for longevity. The city had already set aside \$25,000 for one new piece of playground material on that site. The committee agreed that this would be a great project.</p>
B.	Floating Dock Disposal Costs	<p>Mary did a brief introduction of the project, and why there was a need to request additional funds. In 2017, Parks &amp; Rec was approved for \$12,500 for construction of new sailboat docks on the waterfront. The finished dock was 16' x 40'. The total cost was \$11,359.71. The old docks were put on public surplus twice, twice they were purchased, and twice they changed their mind. Joe had been talking with Brad Miller, Port Manager, who offered to have his staff take them apart. We would pay for disposal and manpower. Some of the reasons that the demolition went over budget was: (1) The 20+ year old docks kept going because the wood had been layered – one piece on top of another to provide stability; (2) all of that wood was very wet and contaminated, which ended up costing more at the landfill; (3) the work was done on the water.</p> <p>This project was closed out at the end of 2017, with \$1,140 unspent, but the demo happened in January 2018. The total demolition ended up costing \$4826 (shortage of \$3685). So the 2018 budget amendment request would be \$4900.</p> <p>Recommended by CSC.</p>
C.	Public Facilities District – Legislation Update	<p>Daron Jagodzinske is the Poulsbo representative to the Kitsap Public Facilities District. Thanks to the Mariners, the legislature created the ability to create a PFD for local economic development in each county, and they could capture 1/3 of 1% of the state sales tax for economic development. There have been three Kitsap projects: Bremerton Conference Center \$12m; Fairgrounds Improvements \$6m, and field improvements at North Kitsap \$2m. Daron talked about the NKREC project, and that there are many phases within the project. The legislation was to stop in 2026, but last year it was extended to 2041, which means an</p>

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		<p>additional \$15-\$10m for Kitsap. The other change is that new projects can apply. Each project must be \$10m in scope or more. The PFD is the funding arm. The local community takes responsibility of operations. Daron has met with the new NKSD Superintendent and she doesn't want to make any decisions for at least a year. Daron suggested that Poulsbo think of projects, as Bremerton and Pt. Orchard have already made presentations. Becky commented that these changes mean that there are new opportunities. New partners: Kitsap County, WWU, OC. The College Marketplace property is available. It would be a good time to put together a citizens committee. Connie added that there is a real need for a Performing Arts Center.</p> <p>Daron said that the project must be an economic driver, bringing people and dollars to the community. He showed the website of the Lewis County facility.</p> <p>Becky would like to see a committee put together and move forward with ideas.</p> <p>Daron also said that an economic feasibility study must be done. There are some examples on their website. Tournaments are big money. Abby said that there is a huge need for an indoor play gym. Childcare is a huge issue as there are no drop in centers in Poulsbo. Becky said that some consultant dollars are needed to really look at this. We can probably piggy back onto the YMCA study.</p>
D.	Centennial Park Project	There will be a kick off work party along the creek on March 17, 9a-12n.
E.	Poulsbo Cemetery Cupola	Becky presented this next step in improving the cemetery. Bill Austin would build a cupola on the lower part of the cemetery. She will be asking for \$35k in cemetery reserves, as well as requesting funding from the Lions Club for financial support. Ida's Fountain will be included. Ken said that it fits within the idea of developing the lower section of cemetery. CL/KT motion

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F.	Banners Across Front St. (Mayor)	Becky said that she is putting together a program/policy to hang banners over city streets for non profits. She has received permission from both landowners. The CSC will discuss more next month.
3.	Department Head Reports	None
A.	Park Project Updates	None
4.	Council Member Comments	Ken said that the American Legion will be selling commemorative bricks at Viking Fest and 3 <sup>rd</sup> of July.

Minutes respectfully submitted by Mary McCluskey