

POULSBO CITY COUNCIL MEETING OF APRIL 4, 2018

MINUTES

PRESENT: Mayor Erickson; Councilmembers Lord, McGinty, Musgrove, Nystul, Stern, Thomas.

Staff: City Clerk Fernandez, Director of Engineering Kasiniak, Project Manager Struck, Public Works Superintendent Lund, IT Manager Stenstrom, Office Manager Wood, Engineering Tech I Roberts, Development Engineer Burgess, Police Chief Schoonmaker.

ABSENT: Councilmember Garland

MAJOR BUSINESS ITEMS

- * * * Budget Amendment/BA# 18-0201 Cemetery Pergola
- * * * Bainbridge Disposal Recycling Contract
- * * * Street & Pedestrian Safety Plan
- * * * West Poulsbo Waterfront Park Purchase and Sale Agreement
- * * * Harrison/Fjord Force Main Project Contract Update
- * * * Public Works Facility Plan Update

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and led the Pledge of Allegiance.

2. AGENDA APPROVAL

Motion: Move to approve the agenda as presented.

Action: Approve, **Moved by** Stern, **Seconded by** Lord.
Motion carried.

3. COMMENTS FROM CITIZENS

Kim Colebrook spoke regarding fencing concerns with the Westwood Crossing Development.

Bridget Johnson spoke regarding the Westwood Crossing Development and how the lots do not line up, and she would lose 40% access to her fence if they put in perpendicular fences, and the vegetation buffer zone.

Rick Eckert said staff did outstanding job of the Street and Pedestrian Safety Plan.

4. MAYOR'S REPORT AND COUNCIL COMMENTS

Councilmember Lord announced on April 13 at 7:30pm the winners of the youth competition from the Bremerton Symphony will be performing at North Point Church.

Councilmember Musgrove encouraged citizens to visit the City's website and check out the new list of classes and activities available from the Parks & Recreation department.

Councilmember Thomas attended the meeting at the Bremerton Norm Dicks Government Center for a session convened by the Ruckelshaus Center to study the Growth Management Act.

Councilmember Nystul attended the Kitsap Transit listening session last Saturday and learned they are looking at routes and services. He also attended the Poulsbo Historical Society Cod Feed two weeks ago; he highly recommends their cod.

Mayor Erickson addressed Mr. Colebrook and Ms. Johnson's complaints and said they have some valid concerns. She will sit down with Planning Director Boughton next week and discuss the vegetative buffer and how the fencing will go in.

Mayor Erickson referenced an email from HDPa requesting storage of decorations. Public Works Superintendent Lund has purchased some containers to keep at Snyder Field, and they will bring forward an \$8,000 budget amendment to make this happen. The Council concurred with the budget amendment request from general reserves.

Mayor Erickson gave an update on the pergola being built at the cemetery. A \$35K budget line is being established from the general fund stabilization, and as she gets donations from service organizations, it will back fill this budget item.

Mayor Erickson reported the Cod Fish Feed was great, and they had wonderful weather for the Easter egg hunt. She also attended the Ruckelshaus Center GMA presentation, and spent a day with WSDOT talking about practical design criteria.

Councilmember Stern said the Ruckelshaus Center is being added on at the AWC Conference.

5. CONSENT AGENDA

Motion: Move to approve Consent Agenda item a.

The items listed are:

- a. Budget Amendment/BA# 18-0201 Cemetery Pergola

Action: Approve, **Moved by** Stern, **Seconded by** Musgrove.
Motion carried.

6. BUSINESS AGENDA

a. Bainbridge Disposal Recycling Contract

Public Works Superintendent Lund presented the agenda summary, noting the contract for curbside recycle pickup with Bainbridge Disposal has expired. Staff and the contractor have been working together to complete the revisions to the new contract. Recycle rates have not been increased in over 26 years other than CPI. As part of this contract, there will be a rate increase of \$3.93 per residential can and \$2.11 per multifamily unit.

Presentation highlights:

- Is recycling a requirement?
 - RCW 70.95 Solid Waste Management – Reduction and Recycling
 - RCW 70.95.90 County and City Comprehensive Solid Waste Management Plans
 - (6) A comprehensive waste reduction and recycling element that, in accordance with the priorities established in RCW70.95.010, provides programs that (a) reduce the amount of waste generated, (b) provide incentives and mechanisms for a source separation, and (c) establish recycling opportunities for the source separated waste
 - The City is a Partner with Kitsap County in their Solid and Hazardous Waste Management Plan. This partnership in addition to providing recycle pickup keep us in compliance with the current RCWs.
- Choosing a vendor
 - There is no requirement that the City compete for bids on solid waste or recycling contracts
 - In order to make an informed decision, staff researched vendors within close proximity to Poulsbo and found only two vendors that provide the type of service the City is looking for.

- Bainbridge Disposal and Waste Management
- Both are very qualified, and the costs are very competitive with each other.
- The decision is then based on level of service
- In February, the City Council authorized staff to move forward with contract negotiations with Bainbridge Disposal.
- Level of service
 - Bainbridge Disposal has been a partner with the City since 1992.
 - In the 26 years Bainbridge Disposal has had an established record of exceptional service.
 - The City has found over the years “When you need them they will be here”. With a simple phone call the City has found the BI Disposal will do whatever they can to meet our needs.
 - They know our system and our routes. The drivers from both entities communicate with each other to help streamline things for each other.
 - The City receives VERY FEW complaints from the citizens and with one phone call any concerns are addressed right away.
- Long standing partner and local business
 - They provide many services and support
 - Curbside Residential Recycle
 - Multi Family Recycle
 - Commercial Recycle
 - Yard Waste
 - Construction Debris Containers
 - Long Haul Transfer Station Service for the City
 - Containers for Special Events
- Discussion on draft contract
 - The City and BI Disposal are finishing up the draft contract language.
 - Currently there are a couple items staff is waiting to hear back from the insurance company on.
 - Bond requirements if any
 - Liability insurance
 - Once all the minor details are worked out it will be sent to Jim Haney for concurrence.
- Rates
 - Bainbridge Disposal entered into a contract with the City in 1992
 - Other than CPI there has been no rate increases in 26 years

- The current rate of \$3.20 per residential customer and \$2.15 for multi-family is no longer sustainable.
- The recycle industry has been a challenging market the last couple years. Due to the uncertainty with the Chinas National Sword policy, disposal cost for recycled materials have risen dramatically.
- Due to the uncertainty in the recycle market the term of the new contract will be for three years instead of five years.
- The Cost incurred by Bainbridge Disposal have risen from a low in January 2017 of \$4.22 per ton to a high of \$133.27 per ton in March of 2018
- Bainbridge Disposal is proposing a new rate of \$7.13 per residential can and \$4.26 per multi-family unit along with CPI adjustments for the duration of the contract (with the clause of renegotiating once a year depending on the market viability).
- Increased costs by the City with the proposed new rate
 - 3722 Residential Customers - \$14,627 per month
 - 1030 Multi Family Customers - \$2,173 per month
 - TOTAL INCREASE COSTS: \$16,800 PER MONTH = \$201,603 PER YEAR
- Impacts to customers
 - With the increased cost to the City it will be necessary to raise the rates to the customers to accommodate this pass thru cost.
 - The proposed rate is a \$3.93 increase to Residential and a \$2.11 increase to Multi Family
- Next steps
 - City Council to approve moving forward with finalizing the contract with Bainbridge Disposal
 - Set a Public Hearing for the new rates in April.
 - Post the 45-day public notice per RCW 35.21.157 of the intent to raise the rates. This will require the new rates to become effective no sooner than June 2018

Councilmember Thomas was looking through the dispute resolution section on page 25. It looks like if there are unresolved disputes, we are required to go through arbitration. Is that correct? Public Works Superintendent Lund said that is what they would be required to do.

Councilmember Musgrove reported that Public Works Committee heard the same presentation and gave a few suggestions on the language. They are waiting to hear back from City Attorney Haney on the requirement for recycling.

Councilmember McGinty noted they wanted to know if recycling is required, because China is becoming more stringent on what they will accept for recyclables; the recyclables must be clean. Public Works Superintendent Lund said there may be some changes to state laws as a result of this.

Councilmember Lord pointed out people don't understand how clean recyclables need to be. She said they also must consider the recycle center in Poulsbo has been decommissioned and there is no easy way to recycle unless they drive a distance. She would like the state law to be clear on this and have the City get a handle on it too.

Mayor Erickson suggested everyone read the contract and it will be brought back when staff has the rest of the answers. Public Works Superintendent Lund said our current contract is expired, and the longer they wait to notice, the longer they will fall behind. Mayor Erickson said to go to noticing for the 45 days to raise the rates and review the contract concurrently.

b. Street & Pedestrian Safety Plan

Director of Engineering Kasiniak presented the Street & Pedestrian Safety Plan. Presentation highlights included:

- Status
 - Project Team
 - Advisory Committee
 - Next Steps
 - Draft Report – April 6
 - Grant Application – April 16
 - Phase 2 Plan - May
- Safety Assessment Framework
 - Street safety influenced by many factors
 - 96% of accidents are human error related
 - Pedestrians are 10% of trips but almost 20% of fatalities
 - Injury trends nationwide are increasing (USDOT)
 - More non-motorized use
 - More distraction
 - More impairment
 - Infrastructure should help guide users to appropriate behavior
- National Data (USDOT)
 - Alcohol involved in ~40% of all pedestrian and bike fatalities
 - Distracted driving accounts for ~10% of all fatalities
 - Pedestrian injuries disproportionate among older adults and children

- Accident rates per mile walked are similar in all urban areas
- General Conclusion
 - Most accidents result from human error
 - Influencing behavior is complex and challenging
 - Substance abuse is a critical factor
 - Design and engineering is important but only part of the solution
- Federal and state policy framework
- Poulsbo safety plan
 - Recommended by federal and state policy
 - Approach follows federal and state methods
 - Data Evaluation
 - All accident data 2012-2017
 - Serious injury accident data 2007-2017
 - Review speed study data past ~ 10 years
 - Identify key factors (risks) that are common to accidents
 - Evaluate locations for potential engineering improvements
 - Prioritize projects by type and location
- Recent Poulsbo Street Safety Projects 2005-2019
 - Over 15 projects, approximately \$40M investment
- Crash data assessment
 - 7 serious injury accidents 2012- 2017
 - 22 serious injury accidents 2007-2017
 - 17 serious accidents not impairment related
 - Accident Type
 - User: Non-motorized (10 of 17)
 - Cause: Distraction/Failure to Yield
 - Accident Location
 - Intersections and Driveways (18 of 22)
 - Left turns
 - Prioritization
 - Site Specific – Iverson Street (3 accidents)
 - Systemic – Multiple intersections
 - Viking-Edvard intersection (2 accidents)
 - All others (1 each)
- Accident Type – Prioritization Process
 - Target Zero Methodology
 - Level 1: Factors associated with 30% of crashes
 - Level 2: Common, but not as frequent as Level one
 - Level 3: Factors associated with less than 10% of serious injuries
- Accident Types – City of Poulsbo compared to State
- Speeding
 - 85th percentile
 - None over 10 mph posted limit

- Tend to be higher on Collectors and Arterials
 - Common speed control measures:
 - Traffic calming
 - Radar feedback signs
 - Street modifications
 - Targeted enforcement
- Distracted driving
 - Common distractions (cell phone) can increase crash risk 3x ~ 8x
 - Difficult to implement and track
 - Enforcement and education are standard countermeasures
 - Engineering strategies to address distractions:
 - Wide, visible striping
 - Easily visible signs
 - Good lighting at night
 - Periodic crash data evaluation
- Common safety related roadway features (USDOT)
 - Wide multi lane roads without pedestrian refuge facilities
 - Missing curb cuts that make it more difficult to cross street
 - Lack of marked crossing
 - Gaps in sidewalks or bike facilities
 - Intersections not well designed for pedestrians
 - Excessive number of driveways
- Counter measures
 - Wide Streets
 - Raised medians – 46% safety benefit
 - Refuge islands – 56% safety benefit
 - Leading pedestrian intervals – 60% safety benefit
 - Road diet – 19-47% safety benefit
 - Walkways and bike facilities – 65-89% safety benefit for sidewalks and 71% for paved shoulders
 - Systemic low cost improvements – 10% safety benefit in reduction in injury and fatal crashes and 15% reduction in nighttime crashes
- Location Analysis
 - Ten intersections (Viking Ave (2), Lincoln Road (3), Jensen Way (2), Front Street, 10th Avenue, Olhava Way)
 - Five street segments (Front Street, Hostmark Street, Lincoln Road, Iverson Street, and 7th Avenue)
- Location Assessment
- Proposed Projects
 - Iverson Street \$250K
 - Systemic \$175K
 - Total Grant Application \$425K

- Four combined with other projects (North Front Street, downtown Front Street, 8th Ave-Lincoln, and Olhava Way)
- Next steps
 - Council approve projects for grant application
 - Final Plan, April 6
 - Grant application, April 16
 - Phase 2 Plan kick off May

Councilmember Musgrove asked if there is a methodology that is used when reducing the number of mid-block crosswalks. Project Manager Struck said they look at where people are going and where do they need to go, and how much is a reasonable expectation to ask them to be somewhat inconvenienced. It is a judgement call. The goal is to make the crossings safer and better. Councilmember McGinty said if it is not convenient, pedestrians will cross where they want.

Councilmember Stern said as they are looking at crosswalk improvements, he asked if there is anything they can do to enhance the reflectivity back at the automobiles to help increase visibility when daylight is diminished. Public Works Superintendent Lund said they ordered reflective sleeves for all the cross-walk signs near the school zones and a half dozen stop sign locations as well. They are going to make sure when they are restriping the crosswalks, to use the glass beads as much as possible. The little green men are good to a point. They get run over at intersections. They are looking at other models that spring back up.

Councilmember Stern said Poulsbo seems to have safe streets and makes people overconfident. The transition to fall and winter are problematic. People take undue comfort to how safe our streets are. Project Manager Struck said there is no substitute for personal responsibility for walkers. We want to make sure that drivers are not surprised, and we build expectations that these features mean slow down.

Councilmember Stern suggested to the Council to consider budgeting more funds towards high grade reflective paint in the next budget cycle (thermoplastic). Public Works Superintendent Lund said they have been budgeting \$10,000 a year. It lasts 4-5 years. New development projects require thermoplastic crosswalks. Councilmember Lord agreed with requesting additional funds for thermoplastic in the next budget cycle.

Motion: Move to approve the plan as presented including the projects proposed for grant application.

Action: Approve, **Moved by** Lord, **Seconded by** McGinty.
Motion carried.

c. West Poulsbo Waterfront Park Purchase and Sale Agreement

Director of Engineering Kasiniak/Project Manager Struck presented the agenda summary, noting the proposed purchase price of the 5th Avenue waterfront property is \$725,000. They did the letter of intent with the property owner. The seller agreed to the purchase price and has signed the purchase and sale agreement. Staff is also requesting approval for the \$10,000 promissory note. Pending the Council's authorization and signing of the purchase and sale agreement, they will do their due diligence to address the contingencies, which are survey and environmental and completing the grant with RCO. They will have a 60-day due diligence process, and assuming they meet all their contingencies they will move into a 30-day closure period, wrapping everything up in July of this year.

Councilmember Lord said the City is fortunate to be able to acquire this property.

Motion: Move to approve the Mayor to sign the purchase and sale agreement in the amount of \$725,000.00 for the 5th Avenue waterfront property on behalf of the City and authorize the issuance of the earnest money promissory note in the amount of \$10,000.00.

Action: Approve, **Moved by** Lord, **Seconded by** Stern.
Motion carried.

d. Harrison/Fjord Force Main Project Contract Update

Director of Engineering Kasiniak presented the agenda summary, noting an update to the contract in the amount of \$20,846.21 is needed due to project delays, project restart and changes in design that were not in the original scope of work. Presentation highlights included:

- Project Status
 - 90% Design Completed
 - 90% Contract Documents Complete
 - 90% Cost Estimate Complete
 - Project Advertise – April 2018
 - Construction Start – Late May 2018
- Additional Tasks
 - Project Restart (Project Postponed because CIPP)

- Curb Ramp Design to ADA Standards
- Driveway Approach to ADA Standards – 1 new Plan Sheets
- Centerline Profile and Flowline for Drainage – 2 new Plan Sheets
- Additional Construction Cost Estimate and Special Provisions
- Project Cost
- Public Works Committee recommended approval of the contract amendment.

Councilmember McGinty asked if they will be digging up Fjord when they start the project. Director of Engineering Kasiniak said the gas company will come first, then we will install water main, force main, and the storm water. There will be a lot of impacts to the traffic for a while.

Motion: Move to approve a contract amendment with Exeltech for the Harrison Force Main/Fjord Drive Utility project in the amount of \$20,846.21 and authorize the Mayor to sign the amendment on behalf of the City.

Action: Approve, **Moved by** McGinty, **Seconded by** Stern.
Motion carried.

e. Public Works Facility Plan Update

Director of Engineering Kasiniak presented the Public Works Facility Plan Update. Presentation highlights included:

- More land needs to be purchased
 - Existing Public Works Property
 - 4.5 acres of usable space
 - \$550K detention tank
 - PW Property + Grigg's Property
 - 5.4 acres of usable space
 - \$500K land + \$75K pond = \$575K
 - Possible future expansion
- Project Phases
 - Phase I - Purchase of Property, SW Transfer Station, Decant Facility
 - Phase II – Purchase of Property and Site Plan Update
 - Phase III – Grading, Detention, Utilities, Frontage Improvements, Lighting, Fencing, Building Sites.
 - Phase IV – Purchase and Installation of Prefabricated Metal Building/Structures including Administration Building
 - Phase V – Tenant's Improvements – Electrical, Plumbing, Furniture, Equipment.

- Why Phase Approach?
 - Eliminates "Middleman" - Saves subcontractor markups.
 - Simpler Bid Packages ("One Trade Packages") - Site preparation/utility contractor, structures/manufactures and installers of prefabricated metal buildings
 - Smaller/Simpler Projects - Easier to manage and to finance, Bonds/2020, (Savings on Interest, Amount of Bonding for Noll Road will be known)
 - Better Control - City can make adjustments after each phase, if necessary
 - Total Saving - 15% to 20% (on \$7M - \$1.05M to \$1.4M)
- Phase I - Completed
 - Activities - Purchase of Property, SW Transferred Station, Decant Facility
 - Phase Cost -\$2.2M
 - Schedule - Completed
- Phase II – Purchase property and site plan update
 - Activities - Appraiser Report, Purchase of Land, Closing Cost, Survey, Update to Site Plan
 - Phase Cost - \$600K (25% GF 150K)
 - Schedule - April 2018 to December 2018
- Phase III – Grading and Building Site Preparation
 - Activities - Site Grading, Water, Sewer, Storm, Detention Pond, Fencing, Lighting, Electrical/Communication Conduits, Gravel, Frontage Improvements.
 - Phase Cost - \$1.2M (25% GF \$300K)
 - Schedule – March 2019 to December 2020
- Phase IV – Prefabricated Metal Buildings
 - Activities Plans and Specification to purchase and Install Buildings, Bidding and Award, Foundations, Installation of Buildings
 - Phase Cost -\$2.5M (25% GF \$625K)
 - Schedule – November 2020 to October 2021
- Phase V – Tenant's Improvements (TI)
 - Activities Specifications & Plans for TI for Administration Building and Shops Electrical, Plumbing, HVA, Furniture, Bidding & Award, Construction
 - Phase Cost -\$2.5M (25% GF \$625K)
 - Schedule – June 2021 to December 2022

- Financial Plan
 - Phase II, 2018, Total \$600K, GF \$150K
 - Phase III, 2019, Total \$1.2M, GF \$300K
 - 2020 Bonds, \$5M, GF \$1.25M
 - Phase IV, 2020, Total \$2.5M, GF \$625K
 - Phase III, 2019, Total \$2.5M, GF \$625K
 - Total, \$6.8M, \$1.7M

Councilmember Musgrove said this is for the additional property on the north side, and this is only for Phase II. The approval is for this portion of Phase II.

Councilmember Thomas said he appreciates the phased approach and this is planned out very well.

Councilmember Musgrove said doing the project in phases makes more sense, and we can be a lot more flexible moving forward. There were some images presented for options, which were excellent options of taking a cheap metal building and dressing it up. This would be an awesome opportunity to demonstrate the Economic Development Department's ideas on creating Poulsbo character where otherwise it doesn't exist. This could make something that looks awesome and fits in the area for Poulsbo, but underneath it is just a metal building.

Motion: Move to approve the Mayor and staff to initiate negotiations for the purchase of the future public works site property.

Action: Approve, **Moved by** Musgrove, **Seconded by** Thomas.

Motion carried.

7. COUNCIL COMMITTEE REPORTS

Finance-Administration Committee: Councilmember Stern reported in January they began the discussion of revising the executive office of the city. This included reviewing the salary of the Mayor, and with the stated intent of the current Mayor to not run for a fourth term, how best to approach professionalizing the executive function with either a city administrator or city manager. The committee is proposing a special council workshop for April 25 at 6pm to bring the rest of the council can be briefed and get on the same page.

Councilmember Thomas said the committee does not want to go any further in this discussion and feels having a council workshop is the best way to move forward. There would be no action at the workshop. The committee has a recommendation for the judge's salary, but for the Mayor it lead into another question. The increasing complexity of the duties and responsibilities of the mayor have grown over the past several years.

This is in addition to the normal administrative executive leadership that the mayor would have, plus the Saturday office hours for the citizens. It lead to two questions, 1) does the current compensation fairly and adequately compensate the mayor, and 2) have these responsibilities combined to become a workload that needs to be shared with a city administrator/manager. They are two separate questions, but they are both linked.

Councilmember McGinty said the duties of the mayor have become more complex. They want to make sure we have the right leadership in place, and felt it was time to have a discussion with the full council on what our options are.

Councilmember Nystul said it is not a simple straight forward solution. He said Councilmember Thomas started them off by thinking about the total compensation package of the executive office. He thinks it would be valuable to hear what the committee has learned.

Councilmember Musgrove said the other topic discussed at FAC was a Council retreat. The Mayor had ideas of visionary discussions topics. With that in mind, it was questioned if a facilitator is needed. They asked that topics be sent to the City Clerk. Mayor Erickson said the date would be decided depending on if there is a facilitator and the complexity of the topics. Councilmember Musgrove would like two retreats. Councilmember Nystul said he didn't feel there was a need for a facilitator, but conceptually to see where we are going to go, we need to know where we are now. He is more into the details. Mayor Erickson asked everyone to send the City Clerk their vision of the retreat.

Public Works Committee: Councilmember Musgrove reported they received an update on the Lincoln Well (the filter system is up and running and working fantastic; the onsite generator was delivered; and the treatment plant is doing good, they are happy with results of the water). Finance Director Booher reported we are still in negotiations with the County on the sewer plant.

Economic Development/Tourism Committee: Councilmember Stern reported they discussed the college town concept for Poulsbo. They had representatives from WWU in attendance who said there is now a fifth four-year degree program in early childhood education in partnership with Olympic College. They also shared there was an appropriation of the legislature for a feasibility study for a second campus here on the Peninsula. The committee touched on the housing component for college students. The committee received a report from staff on their projected workload over the next two years. The committee's recommendation is to prioritize the planning and economic development department in the next budget cycle. There was also an update on land use.

Councilmember Lord said she attended the annual meeting for the Kitsap Economic Development Association. It was great networking. She also noted she received an email from the NKSD School Superintendent. She recommended everyone who has a chance

to view the NKSD website. There is an in-depth briefing to the community on how to keep the schools safe.

8. DEPARTMENT HEAD COMMENTS

Public Works Superintendent Lund said they pressure washed the Iverson building and going to primer it before the mural is painted; cemetery cleanup day is May 5 from 10am-noon; he met with Kitsap County to touch base on household hazardous collection event on June 9; and they are touring the JMK recycling facility on April 25.

Police Chief Schoonmaker said four employees are celebrating a combined total of 101 years of service: Officer Nau, 9 years; Office Hoke, 25 years; Sergeant Leeming, 27 years; and Mary Carol Howerton, 40 years.

9. BOARD/COMMISSION REPORTS

None.

10. CONTINUED COMMENTS FROM CITIZENS

Mayor Erickson asked for citizen comments; no comments were received.

11. MAYOR & COUNCILMEMBER COMMENTS

Councilmember Stern would like to have a SmartGov presentation at a future council meeting when time permits.

Mayor Erickson had her super Tuesday yesterday. Kitsap Transit is reducing their bonding to 25% of the project. She also noted the boat broke again today because it lost a shaft.

12. ADJOURNMENT

Motion: Move to adjourn at 9:22 PM,

Action: Approve, **Moved by** Nystul, **Seconded by** McGinty.

Motion carried unanimously.

Rebecca Erickson, Mayor

ATTEST:

Rhiannon Fernandez, CMC, City Clerk