

**City of Poulsbo
Community Services Committee
Meeting Minutes**

Location	Poulsbo City Hall, 3rd floor conference room	Date	April 11, 2018
Committee Chair	Connie Lord	Time Started	4:00 pm
Council Present	Connie Lord, Abby Garland, Ken Thomas	Time ended	5:00 pm
Staff Present	Mary McCluskey, Parks & Recreation; Mayor Erickson; Kathi Foresee, Viking Fest		

Key Points Discussed

No.	Topic	Highlights
1.	Administrative:	
A.	Questions & Concerns of the Committee	Ken reported that he has been looking into ideas for a youth advisory committee/council. He would like to discuss it at the May meeting.
B.	Agenda and Extended Agenda Review	None
C.	Approval of Minutes: 2/14/2018 and 3/14/2018	MSA KT/AG
2.	Agenda Items:	
A.	Special Events: Viking Fest	Kathi reviewed the Viking Fest application, and said that there are just a few activity changes. The paddleboard event is back on Sunday. There will be a fish throwing contest and doughnut eating contest on Sunday. They are not taking up more parking spaces than in previous years. She was told by the Mayor and Mary that it is okay to stage carnival trucks on the public streets (Reliance and Quickstep) near Office Max. She will have an online ordering program for Viking Fest products soon. Chief Schoonmaker would like Front Street to be closed all day Saturday, but has not been able to talk with HDPa about that.

B.	RCO-Authorizing Resolution for Rotary Morrow Community Park	Mary is currently writing an RCO (Recreation & Conservation Office) grant for Rotary Morrow Community Park, due May 1. They require a resolution with the application. CSC recommended approval (KT/AG).
C.	Events: Arbor Day, April 28. Kitsap Bank Work Day, April 21; Community Paint Day, Cemetery Clean Up and Centennial Park Clean Up May 5; Downtown Celebration-A Time to Dance tentative for August 25.	Mary reviewed the variety of events coming up in the next two months. The downtown celebration – A Time to Dance – would be instead of the Street Dance. It would be held in the park and pavilion. The Port is considering the event.
D.	Klinge Property.	Becky took a group of Rotarians to the Klinge house to see if they would like to fix it up and host a group of men (similar to the Nelson Park set up). They found that vandals have damaged the house and barn. She is not sure if Rotary would want to take on the project. She is also working on plan B. The Kitsap Housing Authority owns a 5 acre parcel next to it. She would like to work with them to build affordable housing. The City would keep the wetlands as park property, and have a contractor build houses in the dry areas. More to come.
3.	Department Head Reports	
A.	Park Project Updates	Mary reported that the City did receive a second grant for Poulsbo’s Fish Park. She has proposed some scope changes to the ALEA grant, and is waiting to hear if these changes are possible. Mary said that planning/visioning for the new West side park will begin in 2019.
4.	Council Member Comments	Abby asked about the PFD funding presentation that the committee heard last month. Becky is currently trying to set up a meeting with the PFD Director Mike Walton about potential projects.

Minutes respectfully submitted by Mary McCluskey