



City of Poulsbo
Poulsbo Tree Board
City Hall – 200 NE Moe Street
City Council Chambers

Subject	Regular Meeting Minutes	Date	March 12, 2018
Recorder	Mary McCluskey	Start Time	7:00 pm
Committee Chair	Jenise Bauman	End Time	8:30 pm
Committee Members	Jenise Bauman, Janet Brown, Joan Hett, Gayle Larson, Jim Leary, Joe Seals		
Staff Present	Mary McCluskey, Parks and Recreation; Kris Watson, Public Works; Kevin McFarland, Sound Urban Forestry, Council member Abby Garland.		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	Jenise introduced new Tree Board member Joe Seals. Joe gave a summary of how he and his wife chose Poulsbo as their new home. Mary introduced new Council member Abby Garland.
B.	Agenda and Extended Agenda Review	None
C.	Approval of Minutes: 01/08/2018	M/S/A GL/JL
2.	Agenda Items:	
A.	Financial Report	Mary distributed reports for 2017 and January-February 2018. Jenise asked for follow up on a couple of issues from the January meeting. Mary reported that two of the Plum trees were removed in the Waterfront Park. It has opened up the views. Kris Watson reported that the beauty bark at Waterfront Park was too deep. It wasn't breaking down, and new bark has been added over the years. Staff recently took out half of the bark in the bed just north of restrooms. They have also tilled in new topsoil and replanted.
B.	Committee Reports	Education: Kevin taught two pruning classes this month: March 6 (classroom) and March 11 (at Nelson Park). Both went well, with 24 and 29 people registered. Thanks to the other Tree Board members

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		<p>who helped out, including Jim and Gayle. Fruit tree pruning will be taught by Bess and others at Austurbruin Park on March 18. Kevin said that there were good questions, new faces, and engaged participants. Jenise and Janet introduced the Pesticides class, which will be held on Saturday, April 14 at WWU Poulsbo. Participants may elect to take the certification class. They also talked about the invasives class that will be taught by Dana Coggon - <i>What's Hiding In My Garden? May 10-12</i>; and Kevin's classes: <i>the Spring Tree Walk</i> on May 8; and <i>Summer Pruning</i> on July 14. Dana will attend the May 14 Tree Board meeting.</p> <p>Events: There was much discussion about possible sites for Arbor Day 2018. Janet said that PSE would like to buy trees and have them planted in celebration of veterans. Joan suggested Amercian Legion Park, and one of the trees to be planted could replace the broken Celebration Tree that Muriel Williams had planted many years ago. Joe S. had concerns that the park needed a plan before planting more trees. It was decided to go ahead and plant the 5-6 trees at ALP on April 28. 11 am. A subcommittee will walk the park to select the right site on April 3, 10am. Mary also added that the Poulsbo Garden Club would like to purchase a tree and have it planted in a park for Arbor Day. The board thought it would be best if the PGC joined the Tree Board in their Arbor Day celebration on April 28. Mary will contact them.</p> <p>Ivy Pull at American Legion Park: Tree Board members agreed that an October work party would be good. No date set yet.</p>
C.	Cemetery Tree Recommendations (Council member Ken Thomas)	Postponed.
D.	Centennial Park Update	Mary reported that the first work party at Centennial Park will be on Saturday, March 17. Joe Walker will begin installing the signage on March 13. Kris

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		Watson reported that he found a needle at the park, so to be careful. WWU students will be working on interpretive signage for the park.
3.	Department Reports	
A.	City Arborist	Kevin reported that he has worked with Edie B. in the planning department and a homeowner on Bue Rund Loop. The resident wants to remove a row of trees in his back yard, but in the city right-of-way. Kevin assessed 7 trees, and he deemed 2 of them as hazards. Bill Lockard's celebration tree has been postponed until spring. Kevin has the tree in his possession.
B.	Public Works	Kris asked that funding be approved to do crown cleaning on one sycamore at Lions Park and 7 trees at waterfront park. Mary asked that they get bids on the work.
C.	Parks & Recreation	Mary reported that the Heritage Tree Program now has the okay from the City Attorney. She will get it scheduled on the City Council agenda.
5.	Misc. Board Comments	Gayle said that she had a recent question from a friend, who has a neighbor with a leaning tree towards the friend's property. There isn't anything that the city can do because it involves two private properties. Joan recommended that the friend send a letter to the neighbor stating her concerns.

Minutes respectfully submitted by Mary McCluskey