



**Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room**

Subject	Meeting Agenda	Date	May 23, 2018
Recorder	DKL	Start Time	5:00 PM
Committee Chair	Dave Musgrove	End Time	7:00 PM
Committee Members	Dave Musgrove (DM) Gary Nystul (GN) Connie Lord (CL)		
Staff Present	Andrzej Kasiniak (AK), Diane Lenius (DL), Anthony Burgess (AB), Craig Frazier (CF), Mike Lund (ML), Keith Svarthumle (KS)		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	No questions. DM – mentioned that he sent out an email requesting a synopsis of asset inventory for PW such as the old Public Works site and the old dump site. He would like to have . CL noted that she responded to David Applegate.
B.	Agenda and Extended Agenda Review	
C.	Mayor and Department Head Reports	ML – just returned from vacation and the crew made it through another Viking Fest. He looking into leasing vs purchasing garbage truck. The new truck is about \$300K. There is not a lot out there for lease. DM – suggested that another factor that might be worth considering is leasing to keep the fleet updated. AK discussed the need to have back up vehicles.
2.	Agenda Items:	
1.	Harrison Force Main Project Bid Opening/Contract	AK – provided an update on the Harrison FM project and requested permission to bring the final bid opening to council without prior PWC approval. This would allow award to occur on

The committee may add and discuss other items not listed on the agenda.

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

To request an alternative format of the printed agenda, contact the City Clerk's office at 360.394.9880.

Para solicitar un formato alternativo de la agenda impresa, comuníquese con la oficina del City Clerk al 360.394.9880.

Agenda		
No.	Topic	Action/Recommendation/Discussion
		June 13 th .
2.	Connection Fees for Apartments Discussion	AB – provided an update on connection fees for apartments. Staff recently discovered that our PMC has a miscalculation for apartments. Staff recommended additional research to ensure we follow GMA & Capital Facilities Utilities Plan. Staff recommends an immediate modification which will go to PWC on June 13 th and Public Hearing at council on July 11 th . PWC agreed that a gap exists in Multi Family Residential calculations and warrants more research.
3.	Building Department Update	DL provided an update on the status of the building department. Building Permits, Inspections, and Certificates of Occupancy are on track with previous years through April. We have had a slight slowdown in “ready projects” and valuations and fees are lower for 2018 to date, but still exceeding 2015 numbers. CF – shared the status of the SmartGov use, he has the ability to access the system and print correction reports in the field. AK and DL shared the status of our business. GN – requested building dept permit report for PW committee or council. He would like to have a report to know things are going.
		AK – mentioned that we are currently working on the CIP for 2019/2020 budget process. We are also working on the bond issuance with Debbie.

The committee may add and discuss other items not listed on the agenda.

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

To request an alternative format of the printed agenda, contact the City Clerk’s office at 360.394.9880.

Para solicitar un formato alternativo de la agenda impresa, comuníquese con la oficina del City Clerk al 360.394.9880.

