



Finance/Administration Committee
City Hall – 200 NE Moe Street
3rd Floor Conference Room

Subject	Meeting Agenda	Date	05/16/18
Recorder	City Clerk Fernandez	Start Time	5:04 PM
Committee Chair	Jeff McGinty	End Time	6:33 PM
Committee Members	Jeff McGinty, Kenneth Thomas, Ed Stern		
Staff Present	Councilmember Nystul (Quorum Noticed 5/15/18), Mayor Erickson, Finance Director Booher, Human Resources Manager Kingery, Senior Budget Accountant Ziemann, City Clerk Fernandez		

Agenda		
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No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
	<p>a. Questions & Concerns of the Committee</p>	<p>Mayor & Judge Salary Increase: Thomas said most councilmembers want the salary increases to be part of the budget process. Erickson said she brought the salary increase request through the budget process in the past and was recommended by the FAC to wait due to the upcoming election. Now she is being told to bring this to the next budget cycle, and she feels uncomfortable competing with staff for funding. If it does not pass tonight at the Council meeting, she does not want to bring it back. Thomas asked if the Council wants this to go into effect with the next budget cycle, and could they pass a resolution stating they approve the pay raises effective January 1, 2019? Booher said all that is needed is a motion to increase it and make it part of the budget process in the preliminary budget. Erickson said if she doesn't get the raise, she would reduce the number of hours she currently works by offloading some committees. Kingery noted the salary was reduced in 2002 due to budget cuts. Erickson said she would compromise with the motion to include the raises in the preliminary budget. The committee recommended proposing an alternate motion at the Council meeting tonight to put the salary increases in the preliminary 2019-2020 budget.</p> <p>Discussion was held regarding budgeting for a change of government ballot measure.</p> <p>Booher gave an update on the debt process for sewer.</p>
	b. Agenda and Extended Agenda Review	

	1. 05/16/18-Members Absent-	
	2. 06/06/18-Members Absent-	
	c. Committee Minutes of March 21, 2018	Approved.
	d. Committee Minutes of April 04, 2018	Approved.
	e. Committee Minutes of April 18, 2018	Approved.
	f. Committee Minutes of May 02, 2018	Approved.
2.	Agenda Items	
	a. Official Newspaper Bid Process - Revisit	<p>Erickson contacted Donna Etchey and confirmed the deadline dates for the Herald. They are Tuesday at noon, if you push hard enough, it could be Wednesday night (which has not worked in the past). Erickson investigated if we could just publish a weekly notice in the paper to direct the public to the City's website for notices, and they said no and recommended moving to a daily paper. The RFP would have a requirement of a Thursday noon deadline for publication. Erickson will talk with Etchey and Ward to explain how they tried to make this work. Staff will send out the RFP with the proposed language.</p> <p>Nystul asked if Sound Publishing was a paper of general circulation. He said delivery of the Herald in his neighborhood is spotty. It is a free paper with incentives to subscribe.</p> <p>Stern noted we need legislative relief with the age of technology. It needs to be fixed. Erickson said she has sent this concern to Appleton.</p>
	b. City Attorney	Booher talked with the City Attorney about improving timeframes and deadlines. He suggested a compromise, which included copying him on email strings when delegating out to his other attorneys, so he is kept aware of the issues that are being worked on. He wants to continue working with the City of Poulso.
	c. Council Retreat Discussion	<p>Fernandez asked what should be in the second retreat.</p> <p>McGinty:</p> <ul style="list-style-type: none"> • Growth and population concerns, support facilities for that. • IT, security issues, policies, obsolescence • Succession planning, retiring employees, knowledge transfers, cross training • Business growth and revenue sources • Density pressure, lot sizes

- Onsite parking reductions
- Road width reductions
- Homeless and mental health and define what our role is (policy discussion/strategical review)

Thomas:

- Identify what do we see as the overriding challenges and opportunities
- Accustomed to free ranging discussion
- Don't want to go over the whole comprehensive plan. It is time limited in terms of looking out ahead.

They want to come away with an awareness of what they must do. Look at the big opportunities and big challenges and work their way down to specific things. Hope to end up with direction for staff to go -- goals and priorities.

Stern:

- Go big or go home. They can get mired down in extended budgets.
- Citizens are concerned with growth. We define that as land use. We control land use under GMA, starting big was what do we want the city to look like in 20-50 years. What would the city borders be? Buildable lands, population density, view corridor design filter through that.
- Are we comfortable by defining the City by environmental? The City is defined by Liberty Bay and watersheds. He thinks the entire watershed becomes a discussion item with neighbors to extend sewer instead of septic. Watershed planning.
- Affordable housing/gentrification, affordable housing/homelessness
- View corridors -- should we ever look at it and what would be the time schedule for that.
- College Town concept

Discussion was held on homelessness.

At the end of the retreat, they need to come up with policy goals, which each will then be looked at separately. Erickson would like new priorities/goals to work on.

They might need a subsequent meeting.