



City of Poulsbo
Poulsbo Parks and Recreation Commission
City Hall – 200 NE Moe Street
Council Chambers

Subject	Regular Meeting Minutes	Date	June 25, 2018
Recorder	Pat Hightower	Start Time	7:00 pm
Committee Chair	Steve Calhoun	End Time	8:26 pm
Committee Members	Steve Calhoun, Mary Carter, Judy Morgan, Edie Lau, Justin Johnson		
Staff Present	Mary McCluskey, Parks and Recreation; Nikole Coleman, Planning; Ken Thomas, City Council		

Agenda

No.	Topic	Action/Recommendation/Discussion
5:30-7:00 pm	Open House- Urban Paths of Poulsbo-Trails Plan	The commissioners hosted an open house for citizens to view the Trails Plan and make comments and suggestions.
1.	Administrative	
A.	Questions and Concerns of the Committee	There were none.
B.	Agenda and Extended Agenda Review	No changes.
C.	Approval of Minutes: April 30, 2018	M/S/A MC/JM
D.	Comments from Citizens	<p>Molly Lee commented that people had walked across her property during the trails planning process. She reminded them that she had suggested the city purchase a 9-acre site by Wal-Mart near the headwaters of Johnson Creek. She expressed concern that the PRO-1, -2 & -3 maps still contained the Johnson Creek corridor as a potential trail site for the city.</p> <p>Jan Wold described how the Johnson Creek corridor is an important wildlife habitat. She feels it's important to keep that habitat, and to keep trails away from the Johnson Creek corridor, as well as other creeks, and to keep dogs away from the creeks and shorelines. She is pleased there is no longer a trail planned for the corridor.</p> <p>Rita Hagwell is happy that potential trails have been removed from her property and thanked the commissioners. She gave a history of her land. She expressed concern that a developer wants to develop 60 acres across her road and use Marelaine Lane as a bike trail. Mrs. Hagwold had also provided some documents for the commissioners to read prior to the meeting.</p>
2.	Agenda Items:	
A.	Urban Paths of Poulsbo-Trail Priorities & Draft Plan	<p>Nikole led discussion with the commissioners to include new trails or make changes to the maps based on some of the comments they had received, including:</p> <ul style="list-style-type: none"> • Connection with future developments on the east side of

town, near Noll & Mesford, Maranatha, and potentially to Lincoln. Edie is concerned about gaps in the shared use path between Morrow Manor and Mountaineer. Mary will check on what the Engineering plans show for that area.

- Nikole will investigate a potential connection to a county trail east of Noll Road and in the Noll Valley Loop area that is used by high school students who run cross country. It is private property.
- Johnson Road Connection- the Engineering Dept is moving forward with this project, which would include a roundabout, bike station, transit stop and pedestrian/bicycle underpass. They continue to look for funding and have currently secured about \$14 million.
- Arendal Apts/Viking's Landing Townhomes- Public trails easements are in place, but the City needs to work with the property owners on actual placement. There is the potential for connecting those trails to Highway 305 or Fish Park; the city will be responsible for the work.
- Trail connection from the Liberty Bay Condos north to Nelson Park and south to the new westside waterfront park property. The parking lot of the condos is actually a city street and official right of way.
- Fjord Drive to 6th Ave- Add a bike lane, and directional signage to encourage bikers to use 6th Ave for safety reasons.
- Watland to 10th Ave-There is a sewer vault and a trail using switchbacks that people have created on private property that goes from Watland St. in Viking Heights to the driveway by the veterinary clinic on 10th Ave. It might be beneficial to the owner to make it an official trail if they are interested.
- Forest Rock Storm Water Pond- A trail was created around the storm water pond at the end of Caldart last year. The pond was originally on private property and an easement was created. The city now owns the property, and a trail goes around two sides and connects to Forest Rock Hills Park. There are other deer trails back there as well on county property.
- Fjord near Johnson Way- Complete the sidewalks along Fjord near the Whitford development. Mary mentioned that the developers have already installed two benches and a small trail along the water side for the public to use.
- Liberty Bay Waterfront Trail- The trail will add a connection from American Legion Park to Poulsbo's Fish Park which connects to Nelson Park. Some will be upland, some closer to shoreline, some on elevated boardwalk, then across the Liberty Bay Auto property via an easement. The project is still in the design and permitting phase, and they are working with private owners as well. Mary will check on whether people are using the Liberty Bay Auto easement as a public trail now.
- Johnson Creek- Mary confirmed that all possible trail lines

		<p>have been taken off the map in the Johnson Creek area and along Mrs. Hagwell's property. The lines still on the map in that area are existing sidewalks. PRO's 1, 2, & 3 will go away. These two new maps will replace the 2012 PROS maps. This is what staff has recommended if the commissioners agree and make a recommendation.</p> <ul style="list-style-type: none"> • Sound to Olympics connection-Dots or stars will be used to reference potential connections. As Noll Road is completed to the north end of Lincoln, a northern connection to Stottlemeyer would make sense. The trail connections would bypass the downtown area, although they could still go out via Lemolo. At some point, the trail will need to cross Hwy. 305, possibly at the Johnson Road underpass, and will also have to cross the Agate Pass Bridge. • Old Police Dept. Public Access Area- There will be 24 apartments going in on the site. Public access is required and will come out on the same piece of property above the pharmacy. • Edie would like to see a statement added about looking for opportunities to add safety enhancements for people along the Highway 305 corridor. Mary has spoken with the Mayor about this. The Hwy 305 focus is currently on the south end near Johnson, not on the north end. The Edward Rose project at Hwy 305 and Bond is still in the early stages of site planning and may include a connection.
B.	2019-2020 Budget Biennium	<p>Mary reported that the \$277,000 currently in reserves will be used as grant matching for the Morrow Manor project, and \$300,000 in park impact fees will be used for the west side park property acquisition this year. The final presentation for the grant application for Morrow Manor is in August. If successful, final planning will occur in 2019, with the build in 2020. It's hoped that they will break ground for the houses this summer.</p> <p>Available funds for the next two years would be available from property taxes, \$106,000 each year. Mary met with parks staff and came up with the following priorities.</p> <p>2019: 1) Finish the sidewalks and landscaping at the north end of Waterfront Park. 2) Replacement of the Austurbruin playground. A neighborhood meeting would be held to determine needs. Since the Raab Park playground is so close, one suggestion would be do put in adult fitness machines instead. 3) Fish Park - \$5000 for upgrades and maintenance to the original parcels.</p> <p>2020: 1) Lions Park Improvements, including replacement of the fence, new playground surfacing system and a Merry-Go-Round replacement. Mike Lund is researching playground type surfaces. It's hoped one playground could be done per year. Viking Fence may be interested in donating the fencing. 2) Fish Park - \$5000 for upgrades and maintenance to the original parcels.</p> <p>Carryover projects would be Morrow Manor, the two grants for</p>

		Fish Park projects, and the Skate + Park. There is \$25,000 set aside for planning for the Skate + Park, although a site hasn't been named yet. Public Works is using their new property but doesn't have the money to build a new building yet.
C.	Summer Program Review	Mary reported that summer programs are in full swing beginning today. There are many youth camps and programs, as well as adult programs, about 350 in each brochure. She highlighted a few of the programs, including Summertime Discovery, a preschool half-day camp, sailing camps, and adult programs including dance, art, rowing, softball, and senior trips. Today was the Youth Garden's first day, with 115 children plus adults all attending in the rain. Mary told the commissioners they are welcome to audit a class if they wish.
D.	Park Tour in August	To save the August meeting for reviewing the Trails plan, the commissioners agreed that they will each visit two city parks and give a brief report at the August meeting instead of visiting the parks as a group. Mary will send out an email with park assignments.
E.	WRPA Workshops	The WRPA is having a Leadership Workshop in the fall if the commissioners would like to attend.
3.	Department Head Reports	<ul style="list-style-type: none"> • West Poulsbo Waterfront Park-Details are being worked out regarding some encroachment by a neighbor, but they hope to close August 3. • Poulsbo's Fish Park- Work is being done on putting the two grants together. Don Webster has closed off the driveway to cars at the \$1 house property by creating a berm. The parking lot on the Bond Road will be improved and people will be encouraged to park there and walk. • Centennial Park- An excavator has removed three 40-yard dumpsters of blackberries. Logs from Morrow Manor are being stored that will be placed along the creek bed in August. Mary is talking to an Eagle Scout about trails and to WWU students, who are working on interpretive signage. There will be more work parties to remove ivy and blackberries along the creek. Mary has spoken to Gail at the Garden Club about doing a project at the park in the next 2-3 years. • Nelson Park- Mary is working with an Eagle Scout to install a natural play area where the barn used to be that will include stumps, a log and balance beam. Windermere volunteers have totally cleaned up around the house, with help from the caretaker and residents. Mary added that the park looks great.
4.	Comments from Citizens	<p>Molly Lee wanted to correct any presumption regarding the north fork of Johnson Creek and the 9 acres she referenced. She stated that the north fork is intact wildlife habitat supporting wild salmon and chum, as well as cutthroat trout.</p> <p>Rita Hagwell reviewed the papers she had given the commissioners and thanked the commissioners again for taking the trail off her land.</p>

		City Council member Ken Thomas thanked the commissioners for their work and added that the citizens benefit from it. He also spoke about Oyster Plant Park, which is used often, including by the cruise ships, who unload their boats at the Oyster Plant Park dock. He has noticed that during the lowest tides, the dock bottomed out. Also, there are only two cleats, which are located at the shallowest end of the dock. He suggested they may want to add more at the deeper part.
5.	Commissioner Comments	Judy has also noticed how popular Oyster Plant Park is, with teenagers jumping in the water, as well as people watching sunsets. She feels it's a real treasure.
6.	Adjournment.	MSA JM/EL Next Meeting: August 27

Minutes respectfully submitted by Pat Hightower.