



**Public Safety/Legal Committee  
City Hall – 200 NE Moe Street  
3rd Floor Conference Room**

|                                     |  |                   |                   |
|-------------------------------------|--|-------------------|-------------------|
| <b>Subject</b>                      | <b>Regular Meeting Minutes</b>   | <b>Date</b>       | <b>06/20/2018</b> |
| <b>Recorder</b>                     | Judge Jeff Tolman  | <b>Start Time</b> | <b>4:00 PM</b>    |
| <b>Committee Chair</b>              | CM Abby Garland  | <b>End Time</b>   | <b>5:00 PM</b>    |
| <b>Committee Members</b>            | CM Jeff McGinty; CM Gary Nystul,   |                   |                   |
| <b>Staff Expected to be present</b> | Mayor Becky Erickson; BC Jeff Russell (PFD); CA Amy Knutsen (not present); PA Alexis Foster; Judge Jeff Tolman; Deputy Chief Matt Brown, Chief Dan Schoonmaker; Poulsbo citizen Rita Hagwell |                   |                   |

**Agenda**

| <b>No.</b> | <b>Topic</b>                                      | <b>Action/Recommendation/Discussion</b>  |
|------------|---|--|
| <b>1.</b>  | <b>Administrative:</b>                            |  |
|            | a. Approval of April minutes                      | CM McGinty moved to amend the 5/16/18 Minutes to strike the words "search warrant" under "Drone program," as the drones will not be used to get search warrants, search warrants will be issued commonly to justify use of drones as law enforcement tools. With that change the April and May Minutes were unanimously approved.  |
|            | b. Approval of May minutes                        |  |
| <b>2.</b>  | <b>Questions &amp; Concerns of the Committee:</b> |  |
|            | a. Inquiry of homeless issues                     | Ms. Foster reported it is difficult to quantify the number of homeless people at any time in Poulsbo. There are 3 often-present, plus those who live in the woods and parks. The City attempts to contact these folks and inform them of available services. Some are uninterested in using the services available. The Mayor indicated some cities are placing signs near areas of frequent panhandling that says something like "Don't support panhandling, support local social services." No action was taken. |
|            | b. Update on personnel issues                     | PPD Smaaladen has submitted her retirement and is no longer with PPD.  |
|            | c. Status of Municipal Court video system         | Dave Stenstrom reported he and the Court Administrator are going to Bremerton Municipal Court to view their video system. It appears the cost will be less than prior estimates. Under \$15,000, it appears.   |
| <b>3.</b>  | <b>Municipal Court:</b>                           |  |
|            | a. Jail/medical issues                            | The judge reported he had served warrants on a lady with open sores on her feet, who uses a wheelchair. Due to the sores she was taken to the hospital and the MD opined she should not go to jail. The staff will follow up on these medical/legal/jail issues.   |

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| <b>4.</b> | <b>Police:</b>                           |   |
|           | <b>a.</b> Records Grant                  | Chief Schoonmaker reported PPD had received a \$5,200 grant to assist them in filing and archiving records. A majority of the funds will pay personnel, a bit will be used for necessary equipment.   |
|           | <b>b.</b> 171 Funds for Training         | The Chief reported some 171 (drug seizure) funds will be used for narcotics detection and enforcement training over the upcoming months.  |
|           | <b>c.</b> ILA – SOG update               | The previously-approved draft of an ILA for the Special Operations Group has been revised by Bremerton and will be placed back for approval of the revisions by the committee and Council.  |
|           | <b>d.</b> ILA – KCSO Ride Along Software | The Chief reported on this software which will give officers quicker information than the current iLeads software. Officers can receive information on their cell phones, for example, regarding family contact information, "hot buttons" that might set the contacted person off and other information. There is no cost initially. CM Nystul asked the Chief to get input from the City's insurance carrier before proceeding. |
| <b>5.</b> | <b>City Prosecutor:</b>                  |   |
|           | <b>a.</b> Court is busy                  | Ms. Foster reported a recent court calendar had 82 cases. 3 jury trials are set over the next two months. Court is busy.  |
|           | <b>b.</b>                                |   |
| <b>6.</b> | <b>Fire Department:</b>                  |   |
|           | <b>a.</b> Vessel update                  | BC Jeff Russell reported the new vessel is here and operator training is ongoing. The vessel is big and complicated and should give better support to the Fire Dept and PPD.<br><br>BC Russell reported that the Fire Dept and PPD will have a joint command base for the Third of July celebration to better coordinate any necessary responses during the celebration.  |
| <b>7.</b> | <b>Risk Manager:</b>                     |   |
|           | <b>a.</b> Litigation status              | Ms. Foster reported the City is currently litigation-free. One claim is pending.  |
| <b>8.</b> | <b>Citizen input</b>                     | Ms. Hagwell gave a presentation about her concerns as to the location of, and fire department access to, her residence.   |



**Reviewed by Mayor Erickson**

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