

POULSBO CITY COUNCIL MEETING OF AUGUST 29, 2018

MINUTES

PRESENT: Mayor Erickson; Councilmembers Garland, Lord, McGinty, Musgrove, Nystul, Stern, Thomas; Superintendent Evans; North Kitsap School District Directors Almond, Eckert, Robbins, Webster-Martinson, Worthington

City Staff: Finance Director Booher, City Clerk Fernandez, Director of Engineering Kasiniak, City Engineer Lenius, Planning Director Boughton, Public Works Superintendent Lund, Parks & Recreation Director McCluskey, Human Resources Manager Kingery, IT Manager Stenstrom/IT Senior Technician Williamson.

District Staff: Executive Director Finance Rhoads, Assistant Director Gehrke, Public Records Officer/Superintendent Executive Assistant Henry

MAJOR BUSINESS ITEMS

- * * * Growth expected in the City with Population/Enrollment Considerations
- * * * Highway Infrastructure & Johnson Parkway Project
- * * * Road/Pedestrian Safety Around NK High School, Poulsbo Middle, Poulsbo Elementary, and Vineland Elementary. Developments, if any, on the Finn Hill and Hostmark Projects
- * * * District Infrastructure and Capital Projects
- * * * School Resource Officers/Security Considerations/Police Response to Incidents
- * * * Shared Community Recreational Resources and Update on YMCA/Regional Sports Center
- * * * Running Start Program as it relates to development of Poulsbo as a "College Town" with Expanding presence of WWU & OC
- * * * Legislative priorities as a joint topic to explore areas of overlap between public education, city governance and local issues/voter approval measures anticipated over the next few years.
- * * * Council sponsored student advisory committee

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson called the meeting to order in the Council Chambers at 7:01 PM and led the Pledge of Allegiance.

2. AGENDA APPROVAL

Motion: Move to approve the agenda as presented.

Action: Approve, **Moved by** Stern, **Seconded by** Lord.
Motion carried.

3. COMMENTS FROM CITIZENS

Mike Walton, Kitsap Public Facilities District Executive Director, spoke regarding the regional event center proposal. He said last year legislation was passed that changed the rules about the public facilities district. They received a rebate of sales tax collected in Kitsap County, which amounts to \$1.5MM a year. They have a process and timeline for funding new projects, which will be considered through the end of this year. They'll decide early next year. It needs to be big enough to be bonded against (it must be \$10,000,000+). They also must partner with another public entity.

4. MEETING AGENDA

a. Growth expected in the City with Population/Enrollment Considerations

Planning Director Boughton gave a presentation on expected city growth. Presentation highlights included: current projects -- residential subdivisions, under construction, under site development, in planning review, multifamily (Arendal Apartments, Woodcreek/Peninsula Glen Apartments, Liberty Bay LLC, Vanaheimer, Old City Hall property, Edward Rose Master Plan); and commercial projects (Olmsted Nursery, ARCO, Fishline, Work Eat Drink, Pro-Guard Storage, McDonalds reconstruction). Growth expectations: Noll Road will experience additional homes. If everything goes according to plan, in 2018 there will be 134 new units, in 2019 there will be 128 new units. The planning department uses a 2.34 average household size, and 1.8 for apartments. Between 2019 and 2021, 323 new units are expected (216 homes and 107 apartments). Between 2019 and 2023, if Edward Rose continues to move forward, they will bring 540 new units.

Councilmember Musgrove confirmed in the next five years they are looking at a 20% population growth. The tax base will increase, but does that put us further ahead or behind with the tax paying base?

Mayor Erickson replied if Edward Rose comes in, she expects a good percentage would be children. Apartment buildings are built for families. As these projects come forward, she asked the District how the City can better relay this information to them for enrollment calculations.

Superintendent Evans said their Business Manager keeps a close eye on the business that comes forward to the City Council. They have regular conversations about growth.

Planning Director Boughton stated that they do assess impact fees for new residential projects that come in.

Board Member Eckert stated that Poulsbo Elementary is going to be hit hardest because of the Noll Road developments. It is a concentrated increase and they will have to be focused on it.

Board Member Worthington stated they're in the process of looking at demographer data and wondered if the City does demography studies or if they would want to partner.

Mayor Erickson stated the more information of constituency makeup the better.

Councilmember Musgrove asked about the parallel growth outside of Poulsbo, stating that we know what is happening inside of Poulsbo, but he wants to know if we have parallel numbers for Kitsap County

Superintendent Evans stated they are tracking development activity in Kingston and Hansville. There are two major projects in final approval in the Kingston area, which is approximately 750 homes (Arborwood).

- b. Highway Infrastructure & Johnson Parkway Project &**
- c. Road/Pedestrian Safety Around NK High School, Poulsbo Middle School, Poulsbo Elementary and Vineland Elementary. Developments, if any, on Finn Hill and Hostmark Projects** (agenda items combined)

Director of Engineering Kasiniak presented the Road/Pedestrian Safety Improvements in the City of Poulsbo. Presentation highlights included:

- City of Poulsbo pedestrian safety improvements 2004-2018
- Currently working on Finn Hill Safe Routes to School project
 - Buying right of ways
 - Should be able to complete project next year
- Noll Road
 - Funding sources (Connect WA, Grants, City Bonds Commitment)

- Currently buying right of ways
- Late 2019 construction to begin, which will also include a pedestrian tunnel at the roundabout at 305
- Poulsbo Loop Trail accessing four schools

Mayor Erickson said there are highway improvements for Johnson Parkway, and safety improvements around the high school area with shared use paths up and down Noll to 305. There will be a tunnel underneath 305 to get down to the waterfront.

Councilmember Stern asked what the radius was for students who walk. Superintendent Evans stated that bus ridership has been in decline the past two decades. Currently only 1/3 of students ride the bus, even walkable radius students. This creates a problem for the drop off/pick up areas of the buildings, because they were not developed for this transportation pattern. They are also not seeing students in the new homes, it is usually older families instead of younger families buying the homes.

Board Member Eckert said sidewalks are another concern regarding walking. He asked if Deer Run would be done in 2019. Director of Engineering Kasiniak said they plan to start construction late 2019 and complete the project in 2020/2021. Hostmark to Noll Road south should be done by 2021 (the south end). The north end is 2024-2026.

Board Member Eckert said there has been great work on signage and visibility. As Hostmark construction is occurring, the traffic is going to go down by Poulsbo Middle School and North Kitsap High School. As that is going on, and houses are finishing and filling, the roads are still not built, it is going to go up by the schools.

Mayor Erickson stated that when it's done, it will be a shared-use path like in front of the soccer fields the entire length down. There will be a barrier between the walkers and road.

Councilmember Musgrove asked if the District has identified why students are being transported by cars. Dr. Evans said it is an interesting advent, and she is not sure if it is stemming out of safety concerns. Parents are more safety conscious and it involves them wanting to transport their student to the front door of the school.

Board Member Almond thought Noll Road may need to be wider than two lanes. Director of Engineering Kasiniak said the road will be able to handle 12,000-14,000 cars a day. Traffic will be heavy during school times for an hour a day.

Councilmember Lord added the old Noll Road will still exist after the new configuration. Mayor Erickson said when designing roads, they are seeing "road diets". They are making them narrower to slow traffic. Poulsbo residents are not happy with speeders in the City, and this is a method to slow them down.

Board Member Eckert said he was on the committee for pedestrian safety. They did a good job looking at the city as a whole. There were not clusters of obvious problems. Some fall near our buildings, but there is not a huge amount of issues. The police are doing a great job too to help the surges and backups.

d. District Infrastructure and Capital Projects

Executive Director of Finance Rhoads said he did a facilities condition assessment after passing the levy. They will have a presentation in September. The current need is around \$80MM; their levy is \$40MM. They are working out a plan. There are a lot of roofs and heating systems they need to be fixed.

Mayor Erickson asked how the sewer connection was going for Vinland. Assistant Director Gehrke said they are close to finishing the project, hopefully 100% finished next week.

Councilmember Stern asked if there are intended enterprise rate structures on the horizon we haven't communicated with the District. Executive Director Rhoads said he has had many talks with Director of Engineering Kasiniak regarding stormwater. It is on their radar. They did the baseball field drainage project. They also did three roofs and are working on building automation issues and safety/security at all sites.

Councilmember Lord asked if there are any issues around ADA requirements. Executive Director Rhoads there are a couple current issues and resolutions are being designed. It is a very long list they are working on.

Councilmember Stern asked if the District was aware of the sewer rate increases. Executive Director Rhoads is not familiar with it, but he is familiar with the connection fees.

Director of Engineering Kasiniak said they finished the sewer comprehensive plan a couple years ago. He reviewed the small increases: 2%, 2018; 2%, 2020. Next year they will be looking at the sewer utility again to make sure their assumptions are still in line.

In response to Board Member Eckert, Superintendent Evans gave a recap of current school capacities. They are full, and most of them have portables on site.

Councilmember McGinty asked if this would be the continuous trend. Superintendent Evans said they have hired a demographer to get a better idea of where those trends are going to continue. They have a problem, they just need to know the magnitude of it. She would not be surprised if there is a bond in three years.

Councilmember Musgrove noted the drainage modification to the baseball fields. He thanked them for that work, because the walking path will no longer be submerged.

Mayor Erickson discussed the Arborwood development in Kingston that will start soon. It is a small lot subdivision that will have smaller residential property. It is 820 lots. They will have more families in that area.

e. School Resource Officers/Security Considerations/Police Response to Incidents

Police Chief Schoonmaker said the City has a great relationship with NKSD on security and response to issues. The current SRO also helps in Kingston. There has been a long-standing relationship that has worked well.

Superintendent Evans said they have worked hard to foster a better relationship. They are grateful for the assistance of the City to provide an SRO. They are working with KC Sheriffs to serve county-area schools. She thanked the department for all of their assistance this week. They conducted safety drills at all sites this week and the Poulsbo Police Department delivered the training.

Councilmember Thomas asked if the SRO program will be expanded or changed in any way. Police Chief Schoonmaker said he does not anticipate any changes. There will be a new agreement to continue the program for the next three years. Office Ziemann does an excellent job with the District.

Board Member Eckert said Officer Ziemann does an excellent job. Kids know him and he knows the kids. He is an emotional support for the kids.

f. Shared Community Recreational Resources and Update on YMCA/Regional Sports Center

Board Member Eckert said there is a need for a shared community pool. The pool is not deep enough for diving. Planning Director Boughton said the City has engaged with the YMCA for a site. There is land that is identified in College Market Place for a location. There was an initial survey of citizens to determine if there would be

membership support. Funding is the hard conversation. The City cannot afford a \$25-\$30MM facility and the YMCA cannot at this time either. They agreed to connect later, it is a very important facility and would be welcomed. The City has interest in any partnerships, financial or not. The YMCA said they needed to take a break from new construction, they have bonds they need to pay off and they need to upgrade aging facilities.

Councilmember Thomas asked if we could ask for funding through the PFD. Mayor Erickson would like to explore this option, the application is due in December. She would like to rebuild the regional event center plan. The center they did for the PFD was planned in 2006. She would love to have something up in Olhava.

Board Member Eckert said if Western were to open a campus up there, they would have to have a recreation center.

Planning Director Boughton said the YMCA concept was to have a joint facility with a student union area across from the campus.

Councilmember McGinty said they have batted around a metropolitan park district to fund these types of things.

g. Running Start Program as it relates to development of Poulsbo as a “college town” with expanding presence of WWU & OC

Councilmember Stern talked about the idea of leaving high school with college credits, giving students a “running start” into a 2+2 education system college. There are many skills sets that won’t require a four-year degree that need limited technical training. WWU was the last major campus in Washington to look at the branch campus concept. The legislature said the largest underserved population for a bachelor’s degree is here on the peninsulas. Western has partnered with Poulsbo Olympic College. In the last legislative session there was money earmarked to look at a branch campus and where it should be located.

He said affordable education is largely missing in the US. He noted when students sign up for Running Start, a portion of the FTE money from the state must be split with Olympic College. His impression is there is a population of Running Start students who are coming from backgrounds of economic advantage, and they are sent to ask for the order. Then the have-not population must depend on the

counseling staff, who must adhere to a certain budget, so there are natural tensions there.

Superintendent Evans said counselors are not aware of the budget impact that Running Start would have. They would never direct counselors to counsel a child on their educational future based off a budget number. Budget concerns live at the executive team level and the bulk of those decisions are made in partnership with their leadership team (principals). Their goal as a district is to further expand the opportunities for their students to achieve all their potential. Running Start is appropriate for a small number of students. The reason why is the structural difference between a high school day and a collegiate day is profound. The high school counseling staff looks for students who can self-regulate and manage themselves as learners. Then they discuss Running Start as a viable option for that student. They provide other opportunities for students beyond Running Start. Their goal is to provide the best educational experience for each student. She is not picky about where that is. She is picky about putting them in an experience that will be socially, emotionally, and age appropriate for their ability to learn.

Councilmember Stern thanked Superintendent Evans for the clarification. He concluded one of the City's economic development goals is to assist OC and WWU with expansion that could move the city in the direction of being a college town. Right now, their registration numbers are dipping. He said an opportunity for both high schools in North Kitsap is to try to assist Olympic College in that pipeline. He does not know if there is viability or a space issue, but there has been the idea of putting one or two Running Start classes inside the high schools that could assist with the maturation process.

Superintendent Evans said she is not closed to any ideas on how they can think about getting kids into a place where they can try on different modes of learning. It would also be fascinating for OC and WWU professors to pursue their teaching credential, which would allow them to do "College in the Classroom" and be not only faculty at the college but be able to teach in the high school setting. They continue to have these conversations and is grateful for these local partnerships.

Councilmember Stern noted the Department of Natural Resources land that is owned by the County that has the potential to be received by the City. The land is restricted for development, but it can be used for educational purposes. Mayor Erickson said it is still county land and heavily restricted by the legislature. There are environmental

issues with the land. When the County took it, they wanted it as a park land. The most important piece they need to do is reach out to citizens and find out what the citizens would want to do with the land if the City received it.

Jim Stoffer, Sequim School Board Member and WSSDA School Trust Lands Advisory Committee Member, said that land is heavily restricted. That land currently provides money to the NKSD. There would have to be very strong engagement with DNR along with a school board member representative.

School Board Member Eckert said he does not like endorsing Running Start, because their kids go off to college as Juniors instead of Freshmen. He thinks they may not be emotionally prepared to go off to college, even though they are educationally prepared.

h. Legislative priorities as a joint topic to explore areas of overlap between public education, city governance and local issues/voter approval measures anticipated over the next few years

Board Member Worthington said they have an advocacy group that works with the legislature to push school issues and wondered where they school had overlap with the City, and where they could join forces to get legislation that is of interest.

Right now, for the schools, they are interested in funding of schools, which impacts the rest of the state. The reality is that the cost of education is higher than what the state funds for education. What came out on top on their list this time was comprehensive school safety. The SRO is part of that and working with public health and safety around gun violence is something the school cannot handle on their own. She asked if the City had advocacy with the legislature and what kind of issues the city is concerned about and pushing?

Councilmember Stern said AWC's proposed legislative priorities are:

- Economic development financing (transactional tax)
- PW Trust Fund (make more robust)
- Transportation funding – Connect WA, Intercity Transit, TBDs, street utility
- Working with WSDOT to develop a system to allow local projects to exchange federal funding for state funds
- Rail & Road – Local regular authority for emergency technologies
- Broadband expansion

- Streamlining development review and permitting
- Pavement conditions report
- Workforce development/small business incubators

School Board Member Worthington said the following items are the legislative priorities for Washington State schools:

- School safety
- Funding of actual costs of other things:
 - Salaries of administrative staff
 - Special education
 - Transportation
 - Alternative learning and pathways to career (fits with economic development)
 - Social, emotional and trauma-based funding

Councilmember Thomas said the nexus between economic development and education for school districts is the pathways to careers, workforce development, and the career technical education. That is an area that can be worked on together.

i. Council sponsored student advisory committee

Councilmember Thomas said many councilmembers have had an interest in improving youth participation in city government. They are proposing for this school year a pilot project. They want to avoid duplication. They are looking for various ways other cities in the state involve youth in government. They are proposing having a very simple program this year and see where it goes. The city youth council would provide input to the Council on issues that are important to the youth and to interest those kids in government.

School Board Member Worthington said she participates in Kingston's CAC, and they have youth membership on the committee. They give a report to the committee of what the youth want (activities and interest). Young people today have a commitment to the social aspect in the world. They also have student representatives that participate with the school board. They provide input, reports, and opinions.

Councilmember Stern said the Public Safety/Legal Committee discussed restarting the police citizens advisory committee, and it would be a good opportunity to include a student rep.

Councilmember Musgrove said the City Council has visitors who attend the meetings. It would be even better if members of the student government would come and give short reports to the Council on what is going on from their perspective.

Mike Walton added that the YMCA has a nationwide youth and government program.

5. CONTINUED COMMENTS FROM CITIZENS

Jim Stoffer said in Sequim they placed two students in the following organizations: Chamber of Commerce, League of Women Voters, Boys & Girls Club, YMCA Board, and City Council. They also tried for the Port Commissioners and County Commissioners, but their meetings times were not conducive. They are part of the leadership class at the high school and report out at these meetings. He also said there is 1,477 elected school board representatives and they are the largest elected body in the State of Washington. There are 121 legislative positions every year, it is a year-round process. Some other ones are school construction and trust lands. The more you are working together as one voice, the better it is.

Roy Behling asked if there is some way Kitsap Transit can help alleviate some of the congestion on the open roads.

Jon Garland said the focus of school safety is probably for active shooter incidents. Part of his job as a federal law enforcement officer is to focus on family and sexual violence investigations, human trafficking, and child pornography. He would encourage the city council and school board to look at other aspects of school safety, including digital safety. One SRO is great, more would be better. He encourages the police department to reach out to individuals in the community who would be willing to provide training along with the SRO. He has information available for three curriculums. He offered his resources.

6. ADJOURNMENT

Mayor Erickson thanked everyone for attending. Councilmember Stern recognized Board Members Almond and Eckert and Councilmembers Nystul and Thomas for working as liaisons between the agencies and coordinating this meeting.

At 9:00 PM, Mayor Erickson adjourned the meeting.

Rebecca Erickson, Mayor

ATTEST:

Rhiannon Fernandez, CMC, City Clerk