

POULSBO CITY COUNCIL MEETING OF SEPTEMBER 12, 2018

MINUTES

PRESENT: Mayor Erickson; Councilmembers Lord, McGinty, Musgrove, Nystul, Thomas.

Staff: City Clerk Fernandez, Director of Engineering Kasiniak, City Engineer Lenius, IT Senior Technician Williamson.

ABSENT: Councilmembers Garland, Stern

MAJOR BUSINESS ITEMS

- * * * Approval of Water Meter and Transmitter Purchase from Fergusen Waterworks
- * * * WSDOT Night Work and Detour Request
- * * * Executive Session Regarding Real Estate Matters

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 PM and led the Pledge of Allegiance.

2. AGENDA APPROVAL

Mayor Erickson noted business agenda item 6a has been cancelled. There is an executive session at the end of the meeting regarding Noll Road, so she will be recusing herself from that meeting.

Motion: Move to approve the agenda as presented.

Action: Approve, **Moved by** McGinty, **Seconded by** Lord.
Motion carried.

3. COMMENTS FROM CITIZENS

Mayor Erickson asked for citizen comments; no comments were received.

4. MAYOR'S REPORT AND COUNCIL COMMENTS

Councilmember Nystul is impressed by the new digital water meters.

Councilmember Lord said the dedication ceremony at the Waterfront Park for Herb Armstrong plaque on the rock was heartfelt and a good experience. On Monday, many councilmembers toured the new Fishline building. It is a beautiful building and it will be beneficial to the community. They then toured the new Vibe Co-works building.

Councilmember McGinty was very impressed on how Fishline was operated.

Mayor Erickson asked the councilmembers if they could attend a Port of Poulsbo joint meeting on September 26. The Council would prefer to have all council members attend. Councilmember Musgrove cannot make it, and as the Port Liaison, he would like to attend. Mayor Erickson will propose the fourth Wednesday of October 24 as a possible meeting. Please send agenda items to the City Clerk. City Clerk Fernandez will email out retreat minutes and also the proposed agenda items from the Port.

Mayor Erickson said she really enjoyed the community tours, especially the Fishline tour, as it's one of the only social services in the Poulsbo area.

Councilmember Thomas stated that the Fishline tour was very eye opening. He had no idea there were so many proposals for affordable housing. On September 29, there is a Veterans Stand-down event in Bremerton. There will be many complimentary services for veterans.

Councilmember Musgrove applauded the efforts of Fishline. He also mentioned the Open Meetings Act and Public Records training he attended. He said that the recent presentation by our Risk Manager and Clerks Department was done well.

5. **CONSENT AGENDA**

Motion: Move to approve Consent Agenda item a.

The items listed are:

- a. Approval of Water Meter and Transmitter Purchase from Fergusen Waterworks

Action: Approve, **Moved by** McGinty, **Seconded by** Lord.
Motion carried.

6. **BUSINESS AGENDA**

a. ~~KEDA Update~~

Agenda item cancelled by KEDA staff.

b. **WSDOT Night Work and Detour Request**

Senior Engineering Technician Bateman presented the agenda summary, noting the Washington State Department of Transportation will be repaving portions of SR3 in

2019 that will include the section through Poulsbo City Limits. They intend to perform the work at night and would like to request that City Council grant WSDOT an exemption to City Construction Hours as set by Poulsbo Municipal Code 15.32. During the work they intend to fully close SR3 and detour traffic through an alternate route that includes both Kitsap County and City of Poulsbo roadways, and request a detour agreement from the City. This detour would be in place from 9:00 pm to 5:00 am. Most of the detour route is through Kitsap County jurisdiction. WSDOT indicates that a detour agreement with Kitsap County is already in place. The work and detour agreement were discussed at Public Works Committee 7/25 and 9/12.

Jerry Moore, WSDOT, stated that the SR Paver is a mill and fill, and they're only doing the right-hand lane, but they're also doing ramps. There are a couple problems, especially when it goes from a highway to two lanes, and there is physically not enough room to have a paving crew and traffic. They will be doing the paving at night, so hopefully there will be fewer people on the road. They are also asking for a noise variance, but there's not a lot of people living near the proposed paving areas.

Councilmember Lord asked how long the project would last, and she was told about a month.

Mayor Erickson noted Viking Fest in May and the 3rd of July would not be feasible dates due to high traffic volumes. Mr. Moore stated that those dates shouldn't be a problem.

Councilmember Lord asked how WSDOT is going to inform citizens about the detours. Mr. Moore responded that the communications office will send information to the newspapers. There are no houses right on the freeway, so they're not planning to do more outreach.

Councilmember Thomas stated that if the northbound ramp from SR3 to SR305 is included, there is a neighborhood right next to the freeway that will need to be notified, the Stehndahl Ridge neighborhood. Jerry Moore stated they could get them mailers.

Mayor Erickson asked the engineering department to make note of the Stehndahl Ridge notifications, as well as the holidays, and add them into the agreement.

Motion: Move to approve the exemption to PMC 15.32, Regulation of Construction Hours, as requested by the Department of Transportation for work on State Route 3.

Action: Approve, **Moved by** Musgrove, **Seconded by** Lord.

Motion carried.

Motion: Move to authorize the Mayor to sign the detour route agreement requested by WSDOT on behalf of the City.

Action: Approve, **Moved by** Musgrove, **Seconded by** Lord.

Motion carried.

7. COUNCIL COMMITTEE REPORTS

Community Services Committee: Councilmember Thomas reported there will be a community blood drive on Tuesday, September 25 and Poulsbo Community Orchestra fundraising event at Raab Park on Saturday, September 22. The Lodging Tax Advisory Committee recommendations were, which will be presented to Council during the budget process. The Urban Paths of Poulsbo was presented to the committee. It will be brought to the Council next month for approval and will be added to the comprehensive plan review. They also did a budget review from Parks and Recreation. There is a work party at Centennial Park this weekend.

Public Works Committee: Councilmember Musgrove reported the Fjord project is going well; there is a possibility that multiple large projects could occur at the same time (Noll Road and Edward Rose), which will create an extreme challenge. The new Public Works truck has arrived; there will be a Parametrix contract amendment coming forward to the Council; Noll Road received a grant for \$250,000; and they received a report from Bill Austin on the cemetery pergola.

8. DEPARTMENT HEAD COMMENTS

City Engineer Lenius reported she anticipates the Fjord project will be paved at the end of the month, weather-permitting. New Civil Engineer, Joshua Raney, started last week. The activity and development review for engineering is strong. In the last couple weeks two additional plats came forward and there continues to be a lot of activity in that arena. The \$250,000 grant is a stormwater retrofit grant, which will go to the middle and north section of Noll Road. She hopes to hear about the TIB grant in October/November.

9. BOARD/COMMISSION REPORTS

Councilmember Thomas said he cannot attend the NKSD board meeting tomorrow but will attend the next one.

10. CONTINUED COMMENTS FROM CITIZENS

Rick Eckert, NSKD Board member, reported the Board Members will be doing "School Connections" by traveling to schools to get a full night of the Board's attention to talk about their schools. They start tomorrow at Suquamish. He will let the City know when they are in the city schools. They are doing this every other school board meeting.

11. MAYOR & COUNCILMEMBER COMMENTS

No comments.

12. EXECUTIVE SESSION

At 7:47 PM, the Council recessed into a 15-minute executive session regarding lease and purchase of real estate for 15 minutes pursuant to RCW 42.30.110(1)(b). Mayor Erickson recused herself from the meeting, and Deputy Mayor McGinty chaired the session.

13. ADJOURNMENT

At 8:02pm, Deputy Mayor McGinty adjourned at 8:02pm.

Rebecca Erickson, Mayor

ATTEST:

Rhiannon Fernandez, CMC, City Clerk