



**Public Works Committee  
City Hall – 200 NE Moe Street  
2nd Floor Conference Room**

<b>Subject</b>	<b>Meeting Agenda</b>	<b>Date</b>	<b>July 11, 2018</b>
<b>Recorder</b>	<b>CR</b>	<b>Start Time</b>	<b>5:00 PM</b>
<b>Committee Chair</b>	<b>Dave Musgrove</b>	<b>End Time</b>	<b>7:00 PM</b>
<b>Committee Members</b>	<b>Dave Musgrove (DM) Gary Nystul (GN) Connie Lord (CL), Ken Thomas (KT)</b>		
<b>Staff Present</b>	Mike Lund (ML), Charlie Roberts (CR), April Ziemann (AZ), Shannon Wood (SW), Becky Erickson (BE), Also present from Cemetary Harlen Knudson, Jeff Bauman, Andrzej Kasiniak (AK), Diane Lenius (DL)		

Agenda		
No.	Topic	Action/Recommendation/Discussion
<b>1. Administrative:</b>		
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	ML add items DM asked about to extended agenda (inventory and review for city owned property and future plans). DM asked consent from committee to move Cemetery Master plan to last and charge through other items to provide most time.
C.	Mayor and Department Head Reports	
D.	Approval of Minutes: 6/13/18	Minutes approved
<b>2. Agenda Items:</b>		
1.	Noll Road Condemnation Ordinance & Kitsap County ILA	DL presented Jim Haney condemnation ordinance. Good news is reached agreements with additional 3 this week. Reached closure or verbal with 8 and 9 in negotiations. Need condemnation ordinance in the event need to use it, based on calendar need it adopted by mid-august. August 15 <sup>th</sup> come to council, notification to property owners 2 weeks before that, potentially 5 property owners, no property owners stonewalling, it's the calendar driving need, not property owners.

**The committee may add and discuss other items not listed on the agenda.**

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

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		Negotiator will be in touch with all property owners in advance, gives leverage to have rest of conversation about purchase. As reach agreements, condemnation comes off list. Also have ILA with Kitsap county, but per attorney do not need it.
2.	Poulsbo Village/Liberty Bay PS Project Acceptance	AK presented Pump Station project close out. The projects were advertised March 2017 and Harbor Pacific was low bidder at \$1.475Mil. This was 100k under engineer estimate. The project include two pump station rebuilds and new equipment to increase capacity, safety, and reliability as well as aesthetic. Total paid to contractor was 1.55mil. There were 11 change orders totaling 5%. Final payment was made April 5 2018. CL asked about landscaping at Liberty Bay PS and ML clarified PW has to do some more work out there to get vector access, will look at landscaping. DM asked about the generators (one is natural gas and one is diesel). PWC recommended approval and item is on council agenda next week.
3.	Central Interceptor CIPP Project Change Order/BA	AK presented the final change order and required budget amendment for the Central Interceptor project. This project lined 5k feet of old concrete main that was degraded. The capacity of the line increased at least 25% and likely more since a number of constrictions were found during the project and corrected, these included manhole channel widening and removing pipe blockage. The life of the pipe was extended 50 years and it greatly reduces the overflow potential. The change orders included benefits to the City such as an access road to 5 manholes that previously were

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		inaccessible, in addition more cleaning was needed due to the sediment in the pipe resulting in additional costs. The last change order needed a budget amendment of \$20,000 and to increase the Mayors ability to sign change orders from 20% of contract price to 22%. PWC moved to recommend BA and recommend authorization of mayor to sign change order.

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4.	Forest Rock Lane Project Consultant Selection	AK presented consultant selection process for the Forest Rock Lane project, three responsive proposals, had a phone interview with all of them. All had good info and different approaches. Soundwest Engineering Associates was selected for the theoretical and practical knowledge. AK to approve first task which is under \$15k to get project moving ahead and got approval to bring other three tasks directly to Council for approval. Goal is to pave in September.
5.	Cemetery Master Plan Presentation	Jeff Bauman and Harlen Knudson presented the Cemetery Master Plan draft. This puts together a list of things that would enhance the Cemetery. Idea is that a person could pick up a piece and work on that and move toward the master plan. This means that the improvements do not rely solely on the City but provides a path forward. KT was happy to see plan and likes the idea of improvements piece by piece and hopes to engage public more. PWC will review vision statement and provide input to cemetery committee in a timely manner.
6.	Whitford Cottages Water Garden	Proposal / Sketch from Phil to put a median island garden in Fjord at entrance to City to provide: gateway, rain garden, traffic calming, etc. DM asked if this can be used to help craft speeding control policy. Idea is to have toolbox of ideas for various areas: look at this first, this second etc. Part of traffic calming is dependent upon the situation in a specific area, no one size fits all. Will bring Phil back in future to discuss further.
7.	Finn Hill Road Improvement Project Update	AK – presented Finn Hill update. Project is a partnership with County to add shared use path between Olhava Way and

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		Vinland Elementary. It is about a 2mile project that is funded primarily from Grants. There was a need for ROW which caused a delay in the project, the City went for a ROW consultant but the scope and budget was much too high so other options were considered. One option that is being developed now is to use County Right of Way resources to obtain the right of way and move project forward. More updates will be provided as the project moves ahead.
	Mike Lund about Surplus Dirt	For public works site, need to get rid of 20,000 CY. About 300k, a local developer needs about 4000 CY of dirt. Cannot necessarily give it but potentially can surplus it but it would be tricky with enterprise fund. Other option would be to advertise dirt for 1 cent per CY for anyone who wants to come get it. Could get rid of some dirt by putting on old dump site, but difficult to permit.
	PWC adjourned 6:43pm	
Future Agenda Items		

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