



**Public Works Committee  
City Hall – 200 NE Moe Street  
2nd Floor Conference Room**

<b>Subject</b>	<b>Meeting Minutes</b>	<b>Date</b>	<b>August 8, 2018</b>
<b>Recorder</b>	<b>CR</b>	<b>Start Time</b>	<b>5:00 PM</b>
<b>Committee Chair</b>	<b>Dave Musgrove</b>	<b>End Time</b>	<b>7:00 PM</b>
<b>Committee Members</b>	<b>Dave Musgrove (DM) Gary Nystul (GN) Connie Lord (CL)</b>		
<b>Staff Present</b>	Mike Lund (ML), Charlie Roberts (CR), Anthony Burgess (AB), Shannon Wood (SW), Josh Howerton (JH), Keith Svarthumle (KS), Diane Lenius (DL), Nels Fletcher (Citizen), Becky Erickson (BE), Andrzej Kasiniak (AK)		

Agenda		
No.	Topic	Action/Recommendation/Discussion
<b>1.</b>	<b>Administrative:</b>	
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	None
C.	Mayor and Department Head Reports	AK update about Harrison force main project, done with Hostmark portion, working on Fjord, lots of utility challenges (communication conduits) Will be updating PW regularly. Will be grinding Fjord in next week. CL asked about contacting neighbors as well.
D.	Approval of Minutes: 7/25/18	Approved
<b>2.</b>	<b>Agenda Items:</b>	
1.	PSE Night Work Request	AB presented night work request from PSE. They want to work at night to shut off power, in order to replace poles and lines across Viking near Liberty. This area has outages due to the age of the system in the area and has been scheduled for replacement. Night work is requested in order to minimize negative impacts (due to outage) and traffic disruption. PWC recommended for approval and will be on next Council agenda.

**The committee may add and discuss other items not listed on the agenda.**

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

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2.	Sewer Extension Request	CR – presented sewer extension request to 742 Cedar lane which is a single family residence in the UGA with a failing septic. They are looking for permission to connect to City services and need permission from council. Meet requirements and will sign agreements and pay fees. PWC felt for property owner (Nels Flecher who was present) and agreed to recommend approval to council allow for this connection.
3.	Water Meter Replacement Update	KS – presented about the water meter replacement update progress. Good news is the new meters have greatly reduced unaccounted for water use, in 2017 there was 2.1% unaccounted water while in 2015 it was closer to 5.5%. The new radio read system greatly reduces staff time and saves about 700 man hours per year. The status of the replacement program is approximately 50% complete overall. Residential is at 47%, commercial is 75%, multi-family is 30% and irrigation is 30%. The remaining balance is 315k in both water and sewer. PW is planning to finish project this year. Additional item is for a large purchase of 1000 water meters and 1000 radios – above purchasing authority so council needs to consent, however company selling is offering about 50k of promotional items and the City will be purchasing that many meters either way. New equipment will allow further read distance and equip a truck. Total cost is about 295k. PW agrees with the decision and the purchase will be on Council consent agenda.
4.	Garbage Truck Rehab	ML and JH presented idea to refurbish truck SW-8 which is a 2000 garbage

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		truck. Did lots of research and SW-8 is a secondary commercial truck that gets used almost every day and since 18 years old, needs to be replaced. Cost to replace is about 375k-400k. However cost to fully refurbish and rebuild including warranty is 180k, expected additional life span of 5-7 years. Alliance Refuge Trucks is based out of Arizona and they refurbish garbage trucks. PW discussed benefits of doing a budget amendment to get it done as soon as possible so that wouldn't have to wait until next year, pay more for repairs and struggle through wet season when garbage is heavier. Will save maintenance manpower. ML will bring BA and presentation to council.

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5.	Storage Facility/Interceptor Rehab Project Update	AK – gave update about the sewer interceptor / storage project. Priority change when looked at the central interceptor and focus shifted. But still worked on feasibility study for the storage facility. Range of about 10-20 dollars/gallon so expensive option, but is option and cheaper than upgrading siphon system. Will give update and presentation at further meeting.
6.	Noll Road Update	DL – gave update about three items, will be submitting TIB update next week for 1.9mil grant. Mobility focus strengthens grant scoring. Also like to see sustainable elements, like 11' lanes and separated shared use path. Moving ahead with next phase of Noll road. Moving for right of way obligated and contract plans by June and bid by October next year.
7.	Fjord Drive Rain Garden/Traffic Calming	AK – mayor mentioned idea about traffic calming on Fjord. Presented concept drawing. Idea is to narrow lanes to about 11' by center median. Likely can be funded entirely by ecology grant, about 60k project. Will include project in future CIP.
8.	Developer Projects Update	DL and CR presented developer project activity. Lots of new plats, lots of multifamily and some commercial.
		Keith commented on water treatment plant improvements. Working well treating water. Improves taste in water. Bill Austin – Cemetery update...things were on hold while Bill changed trusses, new roof is on as of today.  Meeting adjourned 6:47

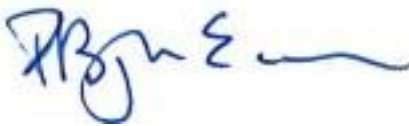
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Future Agenda Items			
No.	Item(s)	Responsibility	Anticipated Meeting Date
1.	Construction Standards Update		Aug/Sep
2.	PMC – Transportation Development Code Update		Aug/Sep
3.	a. Speed Hump Policy		
	b. Street Lighting		
	c. Street Connectivity		
	d. Cross Walks/Green Plastic		
4.	Grading Ordinance & Enforcement		Aug/Sep
5.	2022 KCTP Capacity Improvements – Costs/Poulsbo share		Aug/Sep
6.	Long Range Plans & Legal Options for the Old Dump Site		Aug/Sep
7.	Assets for the Retiring PW Facility		Aug/Sep



Reviewed by Mayor Erickson

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