



**Public Works Committee**  
**City Hall – 200 NE Moe Street**  
**2nd Floor Conference Room**

<b>Subject</b>	<b>Meeting Agenda</b>	<b>Date</b>	<b>August 22, 2018</b>
<b>Recorder</b>	<b>DKL</b>	<b>Start Time</b>	<b>5:00 PM</b>
<b>Committee Chair</b>	<b>Dave Musgrove</b>	<b>End Time</b>	<b>7:00 PM</b>
<b>Committee Members</b>	<b>Dave Musgrove (DM) Gary Nystul (GN) Connie Lord (CL)</b>		
<b>Staff Present</b>	Andrzej Kasiniak (AK), Mike Lund (ML), Shannon Wood (SW), April Ziemann (AZ), Becky Ericksen (BE), Diane Lenius (DL), Alex Foster (AF)		

Agenda		
No.	Topic	Action/Recommendation/Discussion
<b>1.</b>	<b>Administrative:</b>	
A.	Questions & Concerns of the Committee	<p>CL mentioned concern regarding the American Legion Park. The boardwalk needs some careful inspection by the engineering department, armoring, boards, and railing. In the park there are two areas that have potential safety concerns, the pad by the picnic table below the pad has considerable settlement. There is some shifting of the ground over time. The erosion from Front Street down is notable and she noted steep cut through trails. CL recommends installing some fencing on the cut through trails down the hill side. The armoring below the buildings along the boardwalk looks like it is rotting piling.</p> <p>CL also provided feedback from HDP – mentioned that they are happy with how the Hostmark/Fjord project was going. HDP did not feel the need to be part of the ADA parking decision. They would support adding another ADA parking spot. They do not feel that they have enough ADA parking and would not recommend removing one. DM noted the mayor received letters about</p>

**The committee may add and discuss other items not listed on the agenda.**

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

To request an alternative format of the printed agenda, contact the City Clerk's office at 360.394.9880.

Para solicitar un formato alternativo de la agenda impresa, comuníquese con la oficina del City Clerk al 360.394.9880.

Agenda		
No.	Topic	Action/Recommendation/Discussion
		speeding on Fjord. BE noted that we need to have a standardized policy to deal with speeding. We have a number of residential collectors and often a perception of a speeding.
B.	Agenda and Extended Agenda Review	Item Number 5 will be moved to the front.
C.	Mayor and Department Head Reports	Mike noted that he will be doing an RFP for refurbishing the truck. AK noted that we hired Josh Raney, new senior utility engineer to replace Dean Zavick. The Harrison FM project is moving along. We have had a number of utility conflicts. There will be some utility relocation work at night.
D.	Approval of Minutes: 8/8/18	Moved and approved
<b>2.</b>	<b>Agenda Items:</b>	
1.	Liberty Bay Waterfront Trail Project Update	AK – just a reminder that this project has been put on the back burner. We are moving forward slowly for the waterfront trail. We are trying to apply for the city permits. We got the signatures from all of the property owners except for one. Once we have a full funding package for Noll Road, then we will go back to finalize the design and find funding for this project. From WSDOT perspective we are fine, as long as we keep moving the project forward. DM – things are obviously moving slow for priority reason. Is there anything in danger because we are moving slow, such as the tribes approval. AK – noted that there is always risk of someone changing their mind. DM – or changing regulations. AK – we are not aware of any potential regulatory changes. The project is mostly upland, except for the area in front of the Liberty view apartments. As soon as we have the final signature, we will move
2.	Lincoln Well #2 WTP Project Acceptance	DL - present project close out for Lincoln Well
3.	On Call Consultant Contract Selections – Part 2	AK – provided the summary of the on-call selection process and the selected

**The committee may add and discuss other items not listed on the agenda.**

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

To request an alternative format of the printed agenda, contact the City Clerk's office at 360.394.9880.

Para solicitar un formato alternativo de la agenda impresa, comuníquese con la oficina del City Clerk al 360.394.9880.

Agenda		
No.	Topic	Action/Recommendation/Discussion
		consultants. We have a number of new consultants on the list. PWC agreed to recommend approval to council. AK, DL and April will work on a template for applications next time. The goal will be to make the process easier for reviewers.

**The committee may add and discuss other items not listed on the agenda.**

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

To request an alternative format of the printed agenda, contact the City Clerk's office at 360.394.9880.

Para solicitar un formato alternativo de la agenda impresa, comuníquese con la oficina del City Clerk al 360.394.9880.

Agenda		
No.	Topic	Action/Recommendation/Discussion
4.	Parametrix Eng. Noll Road Project Contract Amendment	DL – Noted that we have a significant amendment coming forward for final design. We are still fine tuning the scope of work and associated cost for services. It will be brought forward to the next PWC meeting.
5.	Panhandling Signs	BE – noted this topic might hit a couple committees. Seattle times noted today that Seattle is cleaning out some homeless communities. The panhandling has gotten as bad as we have ever seen it in Poulsbo. We also had a poor young girl that died of an overdose on Friday. The mayor shared some signs that encourage “say no to panhandling” and “give to your local charity”. AF – said the city cannot ban panhandling, it protected by the right to free speech and banning is legal. Banning is limited to the entrance and exit of state highways. There are really no tools to stop pan handling. The pan handlers are often addicts using the money to support their habit. We also have some families known as the Travelers. That rotate locations. One thing we can do is encourage people not to donate to panhandlers, but donate to charities instead. This is just signage and would not require an ordinance. One concept is to use sandwich boards with the message to not give money to panhandlers, give to charity instead. CL – wants the public to know that we are doing what we can. DM – thinks this topic lives at Public Safety and Legal. He knows that everyone is struggling with how to deal with it. It is a safety concern, you don't go out in the street unless you are crossing at the side walk. It is important that our police offer

**The committee may add and discuss other items not listed on the agenda.**

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

To request an alternative format of the printed agenda, contact the City Clerk's office at 360.394.9880.

Para solicitar un formato alternativo de la agenda impresa, comuníquese con la oficina del City Clerk al 360.394.9880.

Agenda		
No.	Topic	Action/Recommendation/Discussion
		alternatives. AF – Noted this situation is a little different than camping. It is more of a free speech issue. The police do offer resources. We do not have the ability to say take advantage of these alternatives or else. DM likes the soft approach. GN - likes the sign idea. BE - will take this to legal and safety, then to council for a motion. We cannot let our streets get taken over by panhandling and want to do what we can.
6.	Department Budgets	ML – Public Works is going to pull the PW Budget  AK, DL and April presented the Engineering and Building Budget. The feedback from PWC was to Retitle the Radar Signs and Speed Control Program. Note that the Noll Road Construction Manager and Admin position are funded by the project and the specific time has not be identified.

**Future Agenda Items**

**The committee may add and discuss other items not listed on the agenda.**

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

To request an alternative format of the printed agenda, contact the City Clerk’s office at 360.394.9880.

Para solicitar un formato alternativo de la agenda impresa, comuníquese con la oficina del City Clerk al 360.394.9880.

No.	Item(s)	Responsibility	Anticipated Meeting Date
1.	Construction Standards Update		Aug/Sep
2.	PMC – Transportation Development Code Update		Aug/Sep
3.	a. Speed Hump Policy		
	b. Street Lighting		
	c. Street Connectivity		
	d. Cross Walks/Green Plastic		
4.	Grading Ordinance & Enforcement		Aug/Sep
5.	2022 KCTP Capacity Improvements – Costs/Poulsbo share		Aug/Sep
6.	Long Range Plans & Legal Options for the Old Dump Site		Aug/Sep
7.	Assets for the Retiring PW Facility		Aug/Sep




---

Reviewed by Mayor Erickson

**The committee may add and discuss other items not listed on the agenda.**

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

To request an alternative format of the printed agenda, contact the City Clerk’s office at 360.394.9880.

Para solicitar un formato alternativo de la agenda impresa, comuníquese con la oficina del City Clerk al 360.394.9880.