

**City of Poulsbo  
Community Services Committee  
Meeting Minutes**

<b>Location</b>	<b>Poulsbo City Hall, 3<sup>rd</sup> floor conference room</b>	<b>Date</b>	<b>Nov. 14, 2018</b>
<b>Committee Chair</b>	Ken Thomas	<b>Time Started</b>	4:00 pm
<b>Council Present</b>	Connie Lord, Abby Garland, Ken Thomas	<b>Time ended</b>	5:00 pm
<b>Staff Present</b>	Mary McCluskey, Parks and Recreation; Mayor Erickson		

<b>Key Points Discussed</b>		
<b>No.</b>	<b>Topic</b>	<b>Highlights</b>
1.	<b>Administrative:</b>	
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	Ken said that he has been talking with the high school administration, and they hope to have a high school to the city for second semester.  Mary gave a brief update on the ADA playground project. They will be on the CSC agenda December 12.
C.	Approval of Minutes: 10/10/2018	M/S/A CL/AG
2.	<b>Agenda Items:</b>	
A.	Community P-Patch Changes	Mary was informed on October 17 that WSU Kitsap Extension will be breaking their contract with the City to coordinate the Raab Park P-Patch. They feel that the P-Patch is not a part of their "education" mission. Mary and staff have talked about different options for someone or some organization to operate the garden, including the Poulsbo Garden Club and Poulsbo Rotary Club. She also spoke with the Bremerton Parks Director to learn how the Blueberry Park P-Patch operates. The Mayor asked Mary to submit a new program request for a part time person to run the garden beginning in 2019.  The agreement with the WSU Kitsap Extension Office for

Key Points Discussed		
No.	Topic	Highlights
		coordination of the Raab Park Children's Garden is a separate contract and will continue.
B.	PFD Project - Update	<p>Both Mary and Becky attended the November 5 Kitsap Public Facilities meeting in hopes of learning more about the process for presenting proposals by December 31. Mary and Karla are continuing to work on a project that joins economic development and recreation for a December 3 presentation. The request will be for funding for a feasibility project.</p> <p>Becky spoke of the agenda item at the PFD meeting where a private company and the Port of Bremerton's are attempting to apply for funds outside of the process to build a motorsports facility near the Bremerton airport.</p>
C.	Skate Park Discussion	Josh Fisher is sick today and asked that this item be postponed.
3.	<b>Department Head Reports</b>	
A.	Park Project Updates	<p>Centennial Park. Mary reported that 4 interpretive signs have been installed and look great. 1330 plants were delivered today, and OC, WWU and Leo students are planting them this week.</p> <p>Poulsbo's Fish Park. The project is in early design.</p>
4.	<b>Mayor/Council Member Reports</b>	Becky is looking at a 1 acre site near the Home Depot parking lot for a park. Projects are moving along at College Marketplace including a hotel, apartments and potential Brew Pub. She has also met with a business owner that would like to provide a bicycle type cart that seats 12 people. He would peddle between the breweries.
		The committee discussed upcoming holiday events including the Christmas tree lighting, JuleFest, the Poulsbo Community orchestra concert and Tuba Christmas.

Minutes respectfully submitted by Mary McCluskey