



Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room

Subject	Meeting Minutes	Date	September 12, 2018
Recorder	MB	Start Time	5:00 PM
Committee Chair	Dave Musgrove	End Time	7:00 PM
Committee Members	Dave Musgrove (DM) Gary Nystul (GN) Connie Lord (CL)		
Staff Present	Mike Lund (ML), Shannon Wood (SW) Diane Lenius (DL) Michael Bateman (MB) Andrzej Kasiniak (AK) Keith Svarthumle (KS) Becky Erickson (BE) April Ziemann(AZ); Bill Austin(BA)		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	
B.	Agenda and Extended Agenda Review	- Addition of Bill Austin re:Cemetery - Addition of acceptance of grant for Noll Road (\$250,000)
C.	Mayor and Department Head Reports	AK update on Fjord/Hostmark construction, Engineering dept very busy with developer projects as well as capital projects. Departments tracking labor needs. ML update on arrival of new roll-off truck.
D.	Approval of Minutes: 8/22/18	Correction: admin #1 – CM should be CL – HPA should be HDPA With corrections - approved
2.	Agenda Items:	
0.a	Bill Austin - Cemetery update	Mike Jacobs completing concrete wall around pergola, will be ready for soil soon. Will approach Brad Watts for plants. Looking for landscape architect to lay out that portion of the cemetery. Copper roof can be forced green if desired. Wanting public works to add

The committee may add and discuss other items not listed on the agenda.

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

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		gravel in short term, hoping for paving in the long term. Would like to have irrigation for plantings, faucet raised to accommodate grading. Would like to install benches (at cost). Needs another coat of paint. Has 2 people offering to participate in purchase of bell (approx 17" or so). Estimate \$2,000. Opening ceremony to be scheduled early December.
1.	WSDOT Night Work & Detour Agreement	MB provides update on WSDOT paving project and ADA upgrade. Recommend approval.
2.	Parametrix Contract Amendment – Noll Rd	DL updates – will bring updated amendment to next committee meeting
3.	Public Works Budget Presentation	ML presented budget and needs
	DM – updated discussion on school zone signage	
Future Agenda Items		

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No.	Item(s)	Responsibility	Anticipated Meeting Date
1.	Construction Standards Update		Aug/Sep
2.	PMC – Transportation Development Code Update		Aug/Sep
3.	a. Speed Hump Policy		
	b. Street Lighting		
	c. Street Connectivity		
	d. Cross Walks/Green Plastic		
4.	Grading Ordinance & Enforcement		Aug/Sep
5.	2022 KCTP Capacity Improvements – Costs/Poulsbo share		Aug/Sep
6.	Long Range Plans & Legal Options for the Old Dump Site		Aug/Sep
7.	Assets for the Retiring PW Facility		Aug/Sep



Reviewed by Mayor Erickson

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