



**Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room**

Subject	Meeting Agenda	Date	October 10, 2018
Recorder	DL	Start Time	5:00 PM
Committee Chair	Dave Musgrove	End Time	7:00 PM
Committee Members	Dave Musgrove (DM) Gary Nystul (GN) Connie Lord (CL)		
Staff Present	Andrzej Kasiniak (AK), Mike Lund (ML), Diane Lenius (DL), Becky Ericksen (BE), Shannon Wood (SW), Kitsap County Chris Piercy (CP) and Pat Campbell (PC)		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	DM asked when we are doing an event for Bill and the Pergola work. BE suggested the Pergola dedication will be around Thanksgiving. Date TBD. DM asked about the water filtration and pump station visit. Asked for this to be added to the next agenda. DM relayed a question from Jeff McGinnity. Will we be able to get parts for the refurbished truck? ML said yes.
B.	Agenda and Extended Agenda Review	No comments.
C.	Mayor and Department Head Reports	AK – shared that Friday we will be applying for a DOE grant for the West Poulsbo Stormwater Retrofit Project to provide storm water treatment to the Viking Avenue Basin. It will treat almost 80 acres. The total design cost is estimated at \$260K. The goal is to build something similar to what KC built in Manchester. This will provide a huge improvement to water quality in Liberty Bay and support the TMDL plan. BE – we have several large development projects moving forward. Both Blue Heron and Van Heimer will be moving toward hearing in the next couple of months. We also have the Hotel in Olhava which was in the newspaper last

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		week. AK also noted that the Edward Rose project has been actively moving forward. BE – Community Services is working toward the event center/YMCA.
D.	Approval of Minutes: 9/26/18	PWC moved and approved the minutes with one modification to #2 on 1A. Gary noted that he was looking at trees on Caldart. Are they appropriate? Change the word “biodiversity” to the word “appropriate”
2.	Agenda Items:	
1.	Finn Hill Consultant Contract	AK presented the project status. It is currently at 60% design and KC is performing our right of way acquisition. Construction will start in 2019. AK reminded the PWC of construction cost increase and the costs have been going up. Previous estimate was around \$2M. It will likely be higher. PWC recommends approval
2.	Harrison Force Main Project Update/BA	AK presented Harrison FM project requests. He will be asking for a \$125,000 budget amendment and an increase of 20% change order signing authority. Utilities have been replaced and the new force main is off the beach and now in the road. Paving is underway and sidewalks will be replaced/repared next. Substantial completion is scheduled for 10/19/18. AK presented project challenges and the costs of anticipated change orders. PWC recommended acceptance and forward to council for approval.
3.	Central Interceptor CIPP Project Acceptance	AK summarized the project with its accomplishments and benefits. Phase 2 is to rehab the manholes in 2019. AK summarized project challenges, though this project was a great success. AK discussed the need to plan for future sewer needs to match growth. The team

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		met with a consultant regarding the siphon and directional drilling across the Bay. The visit was very educational. Engineering is thinking about future sewer plans and potential costs. PWC recommended acceptance and forward to council for approval.

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4.	Plastic Bag Ban Discussion	<p>DM noted that he asked that this be brought to PWC for one last review. Program supervisor Chris Piercy and Pat Campbell of KC attended to answer questions. CL noted that the county would prefer to have all of the jurisdictions on the same page for KC and for the citizens. This will be controlled by the point of sale. CL has some concerns about trying to change behavior through legislation. She would rather see behavior change through education. There are certain stores that you can take your bags in and they will dispose of them. The general public doesn't think about it that much. If they understood how important it was to recycle, it would help. The point is there is a recycle place for these bags through the outlets that collect them as a courtesy to their customers. CL sees it as an education thing. DM – asked Mike if we could place education stickers are the recycle bins. This would require coordination with Bainbridge Recycle. Chris spoke to the recycle element. KC encourages taking bags back to the store for recycle. There are companies like Trex that cannot get enough of this material. The problem is over the years, the stores have put in bins, but have done relatively little to promote those programs. It hasn't had great success. Recycling is less than 1% on the bags. CL is not ready to give up. Would like to see more education. PC shared the first priority in the solid waste program is "reuse". There has been a push in the last 10 years to recycle plastic bags. The opportunities have been there and people have not changed their</p>

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		<p>behavior to recycle. DM noted one of the questions that he has received is “Why are you rewarding the retailers for doing a poor job of promoting recycling.” Everyone that DM spoke to had a strong opinion about their choice. DM – do we remove the choice when everyone is right? DM – we are in the uneasy position of having multiple options with no clear winners. DM noted the concern about a dirty reusable bag and this results in using more small bags inside the reusable bag. GN – Do we have data of where these bags are going? In Poulsbo, we see very few. CP said there is no clear data in our region. Plastic bags are in the top 10 litter items identified in a state survey. The crews pick up 100 tons a year and 3500 miles of roadway. Where is the problem coming from and how do we solve it? GN would like to go and visit some of the stores and get their opinion, off the record. GN can see using the bag at the grocery store, but not at Home Depot. CP agreed that it would be good to reach out to the Lowes and home depot in Olympia or other areas and ask what they are doing. CP showed the thin bags that would be eliminated. It is the very thin bags. PC noted that these are the ones that the wind catches and it impacts the shoreline. KC has more miles of shoreline and these bags impact our shoreline and Puget sound. DM – can’t support the legislation and take the choice away from constituents and the legislation is packed with issues. BE – one of the things that we have now because of modern day technologies is the ability to poll at</p>

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		literally no cost. Why don't we put a poll out and ask what people think? It could be a survey monkey on the parks and rec listserv, or Facebook. People can express their opinions. The decision is for more than Poulsbo, it is really for all of North Kitsap County. DM and CL expressed concerns about the poll. DM recommends a referendum and vote of the public. CL also believes in the referendum as a possible way to go. People should decide if they want to change their own behavior. GN would like to see more information. BE recommended giving council more time to do their homework and come back for a decision in late November or early December. PC shared that it was on the Commissioners agenda to look at this year. The County has looked at many jurisdictions in the state and the county believes that it would be best for all of the jurisdictions to adopt the same ordinance. Port Orchard and Bremerton are currently reaching out to their constituents.

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5.	Cemetery Master Plan Review	SW shared the Cemetery plan and highlighted the markups to the document as the Visionary plan for the cemetery per Committee request. Things to consider. The sale of the plots and a CPI rate would be very confusing. It might be better to bump it up every 5 years. CL likes the idea of keeping it at a very reasonable cost and a municipal rate. DM noted that the Cemetery really needs community support to help keep it maintained as the volunteer committee suggests. SW suggested discussing all of the wonderful ideas with the volunteer committee as some may result in cost and staffing commitments for the city. A columbarium could be a good solution for cremation burials. PWC will review Shannon's comments. Then it will go to the full council. CL recommends that at the next PWC the group generates a list of questions for the council to consider.

Future Agenda Items

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No.	Item(s)	Responsibility	Anticipated Meeting Date
1.	Construction Standards Update		Oct/Nov
2.	PMC – Transportation Development Code Update		Oct/Nov
3.	a. Speed Hump Policy		
	b. Street Lighting		
	c. Street Connectivity		
	d. Cross Walks/Green Plastic		
4.	Grading Ordinance & Enforcement		Oct/Nov
5.	2022 KCTP Capacity Improvements – Costs/Poulsbo share		Oct/Nov
6.	Long Range Plans & Legal Options for the Old Dump Site		Oct/Nov
7.	Assets for the Retiring PW Facility		Oct/Nov



Reviewed by Mayor Erickson

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