



**Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room**

Subject	Meeting Agenda	Date	October 24, 2018
Recorder		Start Time	5:10 PM
Committee Chair	David Musgrove	End Time	6:15 PM
Committee Members	David Musgrove (DM) Gary Nystul (GN) Connie Lord (CL) Ken Thomas (KT)		
Staff Present	Andrzej Kasiniak (AK) Mike Lund (ML) Michael Bateman (MB) Becky Erickson (BE)		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	Note: Meeting is quorum with fixed agenda No questions or concerns noted
B.	Agenda and Extended Agenda Review	No changes or additions noted Note that although November 28 is during holiday – meeting will be held
C.	Mayor and Department Head Reports	AK reports on Edward Rose meeting held this week, will be meeting regarding traffic next week, Blue Heron progressing to planning commission, Lone Pine nearing final plat, SR305 corridor project, Crystal View Division 2 grading permit issued. BE reports on future staffing needs related to increasing workload expected – development pressure as well as capital projects. ML updates on telemetry, asset management software acquisition progress.
2.	Agenda Items:	
1.	Lemolo Siphon Feasibility Study Contract	AK sets background for need for study – population allocation, siphon age, etc. Reports on results of meeting held with

The committee may add and discuss other items not listed on the agenda.

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

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No.	Topic	Action/Recommendation/Discussion
		directional drilling expert. Presents proposed feasibility study scope and contract. Discussion held regarding what will be expected to be explored in the study. Motion made to move contract forward to council for approval with recommendation from committee. Seconded, passed.
2.	Cemetery Visionary Plan	Guest Jeff Baumann attending – ML asks for input from the committee on the vision plan. CL asks if City Attorney has reviewed – ML responds that it has not, as it is not a city document. Discussion regarding the vision plan is held – how to best move forward. KT shares some thoughts on the plan and cemetery operation in general. Committee recommends moving vision plan forward to City Council for discussion in a workshop in the January/February timeframe Motion made as such – seconded, passed.
3.	Liberty Bay Estates Road Discussion	Discussion held regarding issues related to this issue.
		Motion to adjourn – seconded, passed
Future Agenda Items		

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No.	Item(s)	Responsibility	Anticipated Meeting Date
1.	Construction Standards Update		Oct/Nov
2.	PMC – Transportation Development Code Update		Oct/Nov
3.	a. Speed Hump Policy		
	b. Street Lighting		
	c. Street Connectivity		
	d. Cross Walks/Green Plastic		
4.	Grading Ordinance & Enforcement		Oct/Nov
5.	2022 KCTP Capacity Improvements – Costs/Poulsbo share		Oct/Nov
6.	Long Range Plans & Legal Options for the Old Dump Site		Oct/Nov
7.	Assets for the Retiring PW Facility		Oct/Nov
8.	Water Filtration and Pump Station Visit		Oct/Nov



Reviewed by Mayor Erickson

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