

**City of Poulsbo  
Community Services Committee  
Meeting Minutes**

<b>Location</b>	<b>Poulsbo City Hall, 3<sup>rd</sup> floor conference room</b>	<b>Date</b>	<b>Dec. 12, 2018</b>
<b>Committee Chair</b>	Ken Thomas	<b>Time Started</b>	4:00 pm
<b>Council Present</b>	Connie Lord, Abby Garland, Ken Thomas	<b>Time ended</b>	5:00 pm
<b>Staff Present</b>	Mary McCluskey, Parks and Recreation; Mayor Erickson; Debra and Paul Vaughn, Poulsbo Rotary Club; Denise Vestman, citizen		

**Key Points Discussed**

<b>No.</b>	<b>Topic</b>	<b>Highlights</b>
<b>1.</b>	<b>Administrative:</b>	
A.	Questions & Concerns of the Committee	None.
B.	Agenda and Extended Agenda Review	The Skate Park discussion is postponed to January. The P-Patch will be funded for one year. The Mayor stated that it may go away after that point unless a volunteer steps up.
C.	Approval of Minutes: 11/14/2018	M/S/A CL/AG
<b>2.</b>	<b>Agenda Items:</b>	
A.	Special Events: (none this month)	
B.	Accessible Playground Update	Mary introduced the members of the committee looking at an accessible playground for Poulsbo. Debra Vaughn brought the CSC up to date. She contacted the Bremerton Parks Director about maintenance. Evergreen Park playground is well used so additional maintenance is sometimes needed. The committee also went on a site tour of the top 4 park sites. Betty Iverson Kiwanis Park: nice picnic area, large park area. Cons were limited gravel parking and no accessible walkways or restroom. Austurbruin Park – small park with a picnic area. On street parking only. Steep walkways. No restrooms. West Poulsbo Waterfront Park – cons – no funding established at this time to develop the park. Raab Park – many pros – big parking lot, restrooms,

		<p>covered picnic area, large flat areas, some paved walkways. Cons – not as centrally located. Some gravel walkways. The existing playground would remain. There are two areas at the park that would be suitable for additional equipment. Ken asked about the sq footage needed. Debra said that it depends on the area site. Paul said that the Evergreen Park area is 100' x 150'. It was discussed that this playground would be for <i>All ages, all abilities, all inclusive. Accessible for all.</i> A project like this can be incremental or phased. After more discussion, the CSC recommended that the new playground be placed at Raab Park. CK/AG. Debra talked about the project timeline for 2019. After getting approval from the full City Council in January, she would like to ask the Rotary Club for funds to hire a consultant to lead fundraising. They are planning to hold an Open House in the spring. They want to build community support and interest in the project.</p>
C.	Skate Park Discussion	Postponed to January 2019.
D.	Kitsap Public Facilities District project update	<p>Becky reviewed the presentation that she gave to the KPFD board on December 3 for a Poulsbo Events and Recreation Center (PERC). It would include 1-2 soccer sized fields and a two story building. The deadline to submit the final project proposal is December 31. This would be a family friendly building with Parks and Rec on the bottom floor and event space on the upper floor. The City will be asking for funds to do a feasibility study for the project. She also discussed the structure of a Metropolitan Tax District, and how it might work in the Poulsbo-NK area. There would be a variety of partners, as the City cannot do a project this big on its own.</p>
3.	<b>Department Head Reports</b>	
A.	Park Project Updates	<p>Mary reviewed the progress of three projects.</p> <p>Poulsbo's Fish Park: The consultant will be meeting with the Fish Park Steering Committee tomorrow to discuss trail alignment.</p> <p>Centennial Park: All paperwork is in for the grant. Public Works is still working on a few tasks including a water line and fencing. Mary has also applied for a</p>

		DNR grant to continue the arboretum into the upland portion of the park. Nelson Park Eagle Scout project: The Scout will be installing the playground pieces this Saturday and Sunday.
4.	Mayor/Council Member Reports	None

Minutes respectfully submitted by Mary McCluskey