



**Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room**

Subject	Meeting Agenda	Date	January 31, 2018
Recorder	Charlie Roberts	Start Time	5:00 PM
Committee Chair	Dave Musgrove	End Time	7:00 PM
Committee Members	Dave Musgrove (DM) Jeff McGinty (JM) Connie Lord (CL)		
Staff Present	Andrzej Kasiniak (AK), Diane Lenius (DL), Shannon Wood (SW), Charlie Roberts (CR), Edie Berghoff (EB), Anthony Burgess (AB), Phil Struck (PS), Abby Garland, Karla Boughton (KB)		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	DM not present, new council member Abby Garland sitting in to audit
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	JM ask to review the extended agenda to get dates. Items 2 and 3 are being addressed tonight. Some items removed as already completed.
C.	Mayor and Department Head Reports	DL updated on Noll road charette, conversation around look and feel of road, important design features. Discussed traffic calming, narrowing lanes. Meeting with bike community, and prefer bike facilities separated from roadway (IE shared use path instead of bike lane on roadway). DL will bring some schematic back at later meeting. Letter of support from community organizations. DL briefed PWC on SR305 technical team meeting. First meeting with WSDOT as lead. WSDOT is having Parametrix completing some additional prioritization aspects. ML updated about house demo in centennial park. Two houses by next week, one completed this week.
D.	Approval of Minutes: 1/10/18	Approved

The committee may add and discuss other items not listed on the agenda.

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No.	Topic	Action/Recommendation/Discussion
2.	Agenda Items:	
1.	S. Fork Dogfish Creek Grant	<p>PS presented South fork dogfish creek grant, City awarded 100k to start design process and restore degraded creek. 25k city match. Does not include 8th ave culvert, plan is to start permitting process, with construction summer 2019. PWC recommends approval.</p> <p>CL thinking about replacing culvert by blocking off road to alleviate some pedestrian conflicts on 8th, Lincoln. Could potentially use the vacant kitsap transit station on SR305 for access off SR305 to 8th Ave. (correction from CL at 3/14 PWC meeting)</p>
2.	Kitsap County ILA – Finn Hill Improvement Project	<p>AK presented larger picture of shared use path on Finn Hill from Olhava to Vinland elementary school. Funding scheme: 800k from WSDOT, 275K from TIB, 375K from County (with ILA agreement on table). Have 625k from olhava mitigation money, will need about 90k budget amount from traffic impact fees. Plan to start in Fall 2018. PWC recommends approval of ILA with budget amendment to follow.</p>
3.	Smaaladen Utility Extension	<p>EB presented the Smaladen short plat / utility extension agreement with Gary Lindsey. Has 2 lots and wants to short plat into 4 lots, in UGA just outside of City limits. Looked into annexation, but does not have the 60% valuation to successfully annex. PWC supports the annexation infeasibility determination made by staff. Second topic was the utility extension agreement, typically City does not support UEA, however in this case it is a unique situation. For one this would increase value for future annexation, UEA means they agree to annex in the future. Makes future annexations more likely. Another reason is that the development pattern would be the same whether they were in City or in UGA. In general PWC supports this case but does not want to set a precedent for future UEA, as</p>

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		outlined in the staff report. Will proceed to council on the next meeting.

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4.	Public Works Facility Update	AK presented status of site and plan. Had about 500k, 100k from sale of old city hall and 100k from each utility. Initially was going to spend money on phase 1 grading and pond but realized that the small site will get smaller. Underground detention would be significantly more money than aboveground. But could buy adjacent property about 1.3 acre and build aboveground pond for same price as underground tank. Doing this increases useable size of lot by about 0.9acres. PWC still on board with moving forward with this.
5.	Bainbridge Recycling Renewal	ML – brief update about the recycling rate, talked about potentially going out for RFP, looked into it and all surrounding areas are paying around \$7 per can, BI Disposal was proposing rate increase to around that price point as well. Decided to not go forward with RFP. ML wanted to make sure PWC is still on board with moving forward in rate negotiations with Bainbridge Disposal.
6.	Non-Motorized Safety Enhancements	Ak – presented safety plan to implement vision zero. Looking for funding from WSDOT for safety improvements, about 500k in grants. Improve existing facilities and also planning for future facilities. Task 1 is to look at the accident data to determine factors and trends, lighting, geometry, etc. Task 2 is to look at possible solutions and enhancements. Process and schedule: advisory committee to draft plan. Data analysis completed February, Draft plan in march, and adoption and grant application in April. Need 25k budget amendment, 10k in speed reduction funds and 15k from traffic impact fees. PWC committee

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		recommends approval and will be moving to full council. ML updated about school zone sign enhancements for consistency and the reflective posts to make them stand out.
7.	Generator Circuit Upgrades at City Hall	ML discuss generator in City Hall. When power goes out, no power on 2 nd and 3 rd floor. First floor was wired, but rest of building was not. Approached Double D electric about the issue, had them come in and give quote for fixing issue. Just to complete the initial study, the cost is \$4600. Feel is not worth it to proceed at this time.
		Meeting adjourned 6:45
Future Agenda Items		

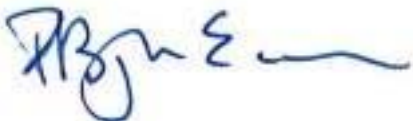
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No.	Item(s)	Responsibility	Anticipated Meeting Date
1.	Construction Standards Update		Jan/Feb
2.	Public Works Facility Update		Jan/Feb
3.	Neighborhood Speeding Program/Policy		Jan/Feb
4.	PMC – Transportation Development Code Update		Jan/Feb
5.	a. Speed Hump Policy		
	b. Street Lighting		
	c. Street Connectivity		
	d. Cross Walks/Green Plastic		
6.	Grading Ordinance & Enforcement		Jan/Feb
7.	FEMA Requirements for Flood Plain		Jan/Feb
8.	Update on Latecomer Code Changes		Jan/Feb
9.	2022 KCTP Capacity Improvements – Costs/Poulsbo share		Jan/Feb



Reviewed by Mayor Erickson

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