



**Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room**

Subject	Meeting Agenda	Date	March 14, 2018
Recorder		Start Time	5:00 PM
Committee Chair	Dave Musgrove	End Time	5:55 PM
Committee Members	Dave Musgrove (DM) Gary Nystul (GN) Connie Lord (CL)		
Staff Present	Andrzej Kasiniak (AK), Mike Lund (ML), Phil Struck (PS), Becky Erickson (BE), April Zieman (AZ)		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	Reviewed – Agenda item 3 postponed to next PWC meeting.
C.	Mayor and Department Head Reports	ML-Cemetery has been cleaned up, Preparing for purchasing containers to store Christmas lights, KC rates going up for future capital projects and Dept. of Health has approved putting the water treatment plant online. ML also gave an update on Lincoln Well #2 project.
D.	Approval of Minutes: 1/31/18 and 2/28/18	Approved with correction from CL on 1/31/18 minutes to add to comments related to Dogfish Creek that it is for access off 305 to 8 th Ave.
2.	Agenda Items:	
1.	Waterfront Park Grant	AK reviewed RCO Grant for the W. Poulsbo Waterfront Park – Grant is for up to \$400K with a City match of 50%. PWC recommended acceptance of grant
2.	Noll Road Project ROW Acquisition Resolution	PS outlined current ROW/TCE acquisition process and authority limits for Noll Rd and presented the resolution as a tool to

The committee may add and discuss other items not listed on the agenda.

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		streamline the process. There was some confusion over Mayor Pro Tem's authority and PS clarified. DM wondered if there were any alternative solutions to the process. PS noted that City Attorney J. Haney reviewed the Resolution and thought it a good method to expedite acquisitions. The Resolution adoption will streamline the need for an additional Council meeting to approve acquisitions. PWC recommended adoption of resolution.

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3.	Harrison/Fjord Drive Project Consultant Contract Update	Postponed to next PWC meeting.
4.	Central Interceptor CIPP Project Consultant Contract Update	AK gave an update for the CIPP project. Consultant's budget was reviewed and progress of the project was shared. Project budget was summarized showing no Budget Amendment necessary for the RH2 \$5K addition to the contract. Before and after pictures shown as well as a piece of cured pipe for demonstration. Additional budget for RH2 recommended. AK also talked about next steps after this project is completed to address the need to rehabilitate COP manholes. This will be a new project. ML discussed I&I, identifying issues and discussed some solutions.
5.	City of Poulsbo Lobbyist Implementation for PW	DM talked about how we can use our Lobbyist in our specific departments or projects to help us. Lobbyist is a great resource for the City. DM asking for feedback from PW and ENG on how we think our Lobbyist can be directed to assist us in projects. Mayor Becky said this summer the City will come up with an agenda for the Lobbyist for next year. Lobbyist was hired while Olympia sessions were already ongoing. Lobbyist will attend City Council meeting in April and hold a workshop for Council members on how to direct him. CL suggested 2 workshop sessions.
		Meeting adjourned at 5:55
Future Agenda Items		

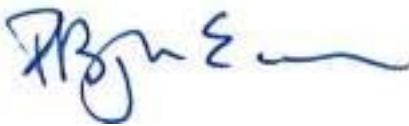
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No.	Item(s)	Responsibility	Anticipated Meeting Date
1.	Construction Standards Update		Mar/Apr
2.	Neighborhood Speeding Program/Policy		Mar/Apr
3.	PMC – Transportation Development Code Update		Mar/Apr
4.	a. Speed Hump Policy		
	b. Street Lighting		
	c. Street Connectivity		
	d. Cross Walks/Green Plastic		
5.	Grading Ordinance & Enforcement		Mar/Apr
6.	2022 KCTP Capacity Improvements – Costs/Poulsbo share		Mar/Apr



Reviewed by Mayor Erickson

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