



**Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room**

Subject	Meeting Agenda	Date	March 28, 2018
Recorder	CR	Start Time	5:00 PM
Committee Chair	Dave Musgrove	End Time	7:00 PM
Committee Members	Dave Musgrove (DM) Gary Nystul (GN) Connie Lord (CL)		
Staff Present	Mike Lund (ML), Phil Struck (PS), Charlie Roberts (CR), Anthony Burgess (AB), Andrzej Kasiniak(AK), Heather Church (Bainbridge Disposal), Dave Stanley (Bainbridge Disposal), Debbie Booher (DB), Diane Lenius (DL)		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	ML requested to move Bainbridge Island Disposal Contract to first on agenda. PWC concurs
C.	Mayor and Department Head Reports	ML updated about water treatment is online and working great. Completed EPA sampling 118 samples. DB finance updated about working on financing treatment plant (sewer).
D.	Approval of Minutes: 3/14/18	Minutes approved
2.	Agenda Items:	
1.	Street and Pedestrian Safety Committee Plan	PS, AB, and CR presented the Street and Pedestrian Safety Plan. Talked about the big picture national trends and how contextually fits within Poulsbo. In general Poulsbo is safe with few serious accidents, had to double timeframe for analysis to determine trends since 5 years was insufficient. Presented data analysis, assessments locations, and project opportunities for grant application. Laid out schedule with includes plan

The committee may add and discuss other items not listed on the agenda.

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

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		completed for Council approval on April 4 th , and grant applications by April 16 th .

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2.	Public Works Facility Plan	AK presented PW Facility Plan and the phased approach to the project. Phase 1 is completed (transfer station, decant) and Phase 2 is to buy adjacent Grigg property to locate the detention pond on instead of a detention tank. The tank is estimated at 550k and the property with a pond is estimated at 575k and allows for additional 1 acre of useable space. The Phased approach allows for cost savings since it eliminates middleman and saves subcontractors mark up fees. Smaller simpler contracts and better control for the City. Phase 3 is grading and utilities, phase 4 is the metal building frames, and phase 5 is the tenant improvements inside of the building. PWC to make recommendation to move forward with Phase 2 (property acquisition).
3.	Harrison/Fjord Drive Project Consultant Contract Update	AK Presented Fjord Drive/Harrison force main design contract amendment to increase design cost from 43k to 65k with a 20k amendment. This project takes the sewer off of the beach and puts it in the road. Original project was assumed to be simple and straight forward but actually complicated due to utilities, Fjord driveways, parking, ada ramp upgrades, etc. Within the expected % for a design of a typical project (before amendment 6.6% of construction cost, after it will be 9.8%, industry standard 12%). Cost increase due to stopping design on the project to focus on CIPP and need for restart. PWC recommended approval to council.
4.	Bainbridge Island Disposal Contract	ML reminded committee back in January that PWC approved renewing recycling

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		contract with BI Disposal and not going out for RFP with understanding that there would be rate increase (BI Disposal hasn't raised rates other than CPI in 26 years). Staff Researched providers in the area, and there are waste management and Bainbridge island disposal. About the same rate, but BI has LOS and exceptional track record with City of Poulsbo. Current rate is \$3.20 will be increasing to \$7.13. Contract is for 3 years with 2 one year extensions at option of both parties. DM clarified that the rate increase is only for recycling. Also asked about mandating recycling (which is what City is doing vs. elective participation). ML to research this with Jim Haney. AK pointed out that single family are charged the same weather they have 10 gallon can or 64 gallon can, BI has no option for various sizes which is why it is a flat rate, this is typical for area. PWC had some questions about specific contract language which ML will work with BI Disposal and Jim Haney. PWC recommends of approval of contract and rates in contract with some of the minor changes in the text to be clarified. Will be on Council April 4 th .
		Meeting adjourned at 7:20PM

Future Agenda Items

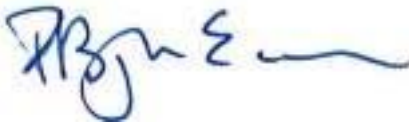
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No.	Item(s)	Responsibility	Anticipated Meeting Date
1.	Construction Standards Update		Apr/May
2.	PMC – Transportation Development Code Update		Apr/May
3.	a. Speed Hump Policy		
	b. Street Lighting		
	c. Street Connectivity		
	d. Cross Walks/Green Plastic		
4.	Grading Ordinance & Enforcement		Apr/May
5.	2022 KCTP Capacity Improvements – Costs/Poulsbo share		Apr/May



Reviewed by Mayor Erickson

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