



**Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room**

Subject	Meeting Agenda	Date	December 12, 2018
Recorder	CR	Start Time	5:00 PM
Committee Chair	David Musgrove	End Time	7:00 PM
Committee Members	David Musgrove (DM) Gary Nystul (GN) Connie Lord (CL)		
Staff Present	Mike Lund (ML), Keith Svarthumle (KS), Shannon Wood (SW), Anthony Burgess (AB), Charlie Roberts (CR), Andrzej Kasiniak (AK), Diane Lenius (DL)		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	ML Would like to move item #4 up to #1. When get to extended agenda would like to look at speed humps, speed limits, dieting, etc.
C.	Mayor and Department Head Reports	AK reported that we advertise Forest Rock Lane and have special meeting on December 19 th . Lots of interest in project from contractors. At end of meeting, Mayor updated about land use meeting with league of women voters and feels that next year population could be 11,200.
D.	Approval of Minutes: 11/14	Add PWC recommendation to fund asset management software. Approve with those corrections.
2.	Agenda Items:	
1.	Jensen Way Parking Update	AB – updated PWC on parking on Jensen. Confirmed with Kitsap transit that they do not use bus pullout and do not use curb extension. KT ok with using it as parking. There are two options, first would be to

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		stripe bus pullout with parking stalls and leave curb extension. Other option would be to remove curb extension and strip parking in both places. PWC recommended getting as much parking as possible and going with option 2. PWC asked about any parking restrictions, there would be none, just normal neighborhood parking subject to PMC rules.

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2.	WSDOT Safety Grants Update	CR presented safety grant. Started back in January for wsdot safety program grant, did stakeholder meeting and drafted plan. Used plan to apply for grant for systemic projects. Successful in getting 255k with a 5k city match. Showed list of 7 projects and talk about improvements at each. All are lower cost improvements but with effective safety projects. PWC recommended approval when we get grant agreement with option to go directly to council to get approval.
3.	8 th Avenue Intersection Discussion	AK – presented two alternatives for 8 th avenue. One is to dead end road in cul-de-sac with a right turn on the highway. Second option is for realigning 8 th across current public works facility to create intersection at Lincoln and Iverson further from highway. Major obstacle is cost where either would require property purchase and relocating public works. Likely will work into comprehensive plans to be worked on in the future. PWC very receptive to both options and lots of benefits.
4.	Earthquake Valves	KS presented earthquake or seismic protection. Reached out to local jurisdictions and trusted consultants to find out more. Typically installed at tanks and reservoirs, they can be hydraulic or electric. Idea is to keep water in tanks if main breaks occur to maintain water and also prevent damage if water rushing out. COP has had a seismic analysis and there are vulnerabilities. We do use earthquake resistant pipe and some of our valves can be retrofitted. Cost is in the range of 100k to 150k per tank. GN asked about sewer siphon – it is class 53 and likely the concrete and pvc sewer

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		would break before the siphon. Also mentioned convo was precipitated by the Alaska earthquake recently. DM asked about intent of earthquake valves, KS and ML and AK talked about when main break on Lincoln and caused half road to be gone in very short period of time. KS reiterated importance of scaling and placement around city. DM also asked to look at the mechanical flapper valves that may be lower cost.

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5.	Noll Road Roundabout/Tunnel Consultant Contract Amendment	<p>DL – presented roundabout scope of work and tunnel scope of work for parametrix. WSDOT will be paying for roundabout project including the design. DL is waiting for written funding commitment but has received verbal commitment that WSDOT will fund design of roundabout. 550k for design, city portion is 43k for tunnel rest is WSDOT. This is in budget and is a consultant contract amendment. PWC recommended approval to council contingent upon receiving funding commitment letter from WSDOT.</p> <p>DL – gave other Noll updates. Received the 60% plans. Have a preliminary design for mini / compact roundabout at the intersection of Crystal view road. There are some environmental permit challenges that are being worked through. Recent salmon group has prompted additional in water / bulkhead requirements and timeline may not allow project to go as planned, so working on alternatives to meet schedule and delay parts of the project. Second concern was a site visit that resulted in a tributary stream being changed to a fish bearing stream which has some implications and challenges associated with it. All working through challenges and will bring solutions forward.</p>
		<p>AK – City growing fast, currently work on long range planning for sewer. At one meeting with tribe, they mentioned should look at small package treatment plants membrane bioreactor (MBR) as option. Quite often do not use it for primary sewer but use it for surge flows. Expensive option (10M) but could reduce cost of future improvements by taking out</p>

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		surge and do not have to pay to treat it all the time. Is an option that can be explored more.
		Mayor mentioned legislative requests, one for 8 th avenue culvert and another one for noll road. Initially was intending to ask for money for road for Noll but after some work and insights, better option is to ask for funding for Culverts along Noll which has better chance of success and frees up money for roadway.
	Meeting adjourned 6:13	

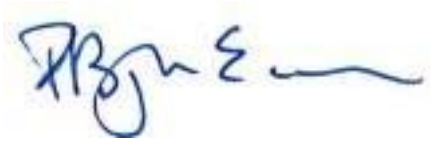
Future Agenda Items			
No.	Item(s)	Responsibility	Anticipated Meeting Date
1.	Construction Standards Update		Jan/Feb
2.	PMC – Transportation Development Code Update		Jan/Feb
3.	a. Speed Hump Policy		
	b. Street Lighting		
	c. Street Connectivity		
	d. Cross Walks/Green Plastic		
4.	Grading Ordinance & Enforcement		Jan/Feb
5.	2022 KCTP Capacity Improvements – Costs/Poulsbo share		Jan/Feb
6.	Long Range Plans & Legal Options for the Old Dump Site		Jan/Feb
7.	Assets for the Retiring PW Facility		Jan/Feb
8.	Water Filtration and Pump Station Visit		Jan/Feb

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Reviewed by Mayor Erickson

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