ENGINEERING FEE SCHEDULE

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Revised by resolution 2019-02

TYPE OF PERMIT	FEE
Pre-Application Services	
Pre-Application Conference/Type A (Minor)	$240
Pre-Application Conference/Type B (Major)	$370
Land Use Review	
ADU (Accessory Dwelling Unit)	$210
Conditional Use Permit	$210
Master Plan	$350
Master Plan Amendment	$210
Site Plan Review	$770
Drainage Analysis	$465/Basin
Minor Site Plan Review	$210
Boundary Line Adjustment	$210
Subdivisions	
PMUD/Binding Site Plan	$1,845 + $16/Lot or Unit
Plat Alteration	$210
Short Plat	$1,260
Preliminary Plat/Planned Residential Development (PRD)	
5-20 Lots	$1,960
21-50 Lots	$2,210
51-100 Lots	$2,455
>100 Lots	$2,455 + $27/Lot
Final Plat/(PRD)	$2,890 + $87/Lot
Policy Review	
Comprehensive Plan Amendment	$280
Concomitant Agreement Release/Revision	$210
Shoreline Permits	
Shoreline Substantial Development Permit (SSDP)	$210
Miscellaneous	
Post Decision Review	$210
Telecommunication Master Permit	$770
Telecommunication License	$465
Right-of-Way Vacation	$920
Latecomer Agreement (Street, Water, Storm, Sewer)	$1,845 1st Utility + $925/Additional Utility
Public Property Construction Permit (PPCP)	
w/ Pavement or Sidewalk disturbance	$495
w/o Pavement or Sidewalk disturbance	$160
Stop Work Order	

Site Plans and Plats	$500
All Others	$115
Grading Permit	See Grading Permit Fee Sheet
Escrow Deposits*	
Erosion Control (Site Plan and Plat Development)	$5,000 Minimum or $3,000/Acre
3rd Party review	Determined with 1st review of Site Plan/Plat Submittal
Inspection Deposit for Plats	$5,000 + $400/Lot
*Unused escrow deposits shall be refunded at the conclusion for the project	
Engineering Department Hourly Rate	
Hourly Rate**	$70/Hour

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Application fees apply to the original submittal and two re-submittals. Subsequent re-submittals may require payment of hourly charges. The City Engineer may determine that the scope of the review of the original submittal and/or resubmittals requires payment of hourly charges in addition to the application fee. Fees are non-refundable.

PLANNING FEES

For Planning Fees: https://cityofpoulsbo.com/wp-content/uploads/2018/03/Combined-Fee-Schedule-1.pdf

BUILDING FEES

For Building Permit Fees: https://cityofpoulsbo.com/wp-content/uploads/2017/02/TABLE1-AFEES.pdf

REV. 2/06/2019

PROJECT NAME: **+A1:J62** **FILE #:**

City of Poulsbo Engineering Department

Fee & Deposit Worksheet for Plan Review, Inspection, Project Administration, Engineering Department Services, and Erosion Control

PMC 3.12.010, PMC 3.12.020, PMC 15.35.075 Resolution no. 2019-02

The following fees and deposits apply to land use development requiring City approvals such as a site plan, P.U.D., Long Plat, Short Plat, license, master permit, delayed benefit agreement or any other developer action requiring City review, processing, and/or administration.

At the time of plan review submittal, a determination will be made by the City Engineer whether the plans will be reviewed (a) by City staff, (b) by the City's consultant with City supervision, or (c) a combination of (a) and (b) If (a), the plan review fee will be calculated per the unit cost and hourly fee schedule shown below and labeled "FEES". If (b) or (c), the applicant will be required to make a deposit toward the anticipated cost of the consultant's charges and City staff time as shown below and labeled "DEPOSITS".

FEES

PLAN REVIEW - FEES

Itemized plan review fees apply to the original submittal and one re-submittal. Fees are non-refundable.

SANITARY SEWER	_____	LF PIPE @	**$0.55**	per LF	$	0.00
	_____	MANHOLES @	**$23.50**	each	$	0.00
	_____	LIFT STATION @	**$310.00**	each	$	0.00
WATER SYSTEM	_____	LF PIPE @	**$0.85**	per LF	$	0.00
	_____	BOOSTER STATION @	**$310.00**	each	$	0.00
STORM SEWER	_____	LF PIPE @	**$0.95**	per LF	$	0.00
	_____	CATCH BASINS @	**$16.50**	each	$	0.00
	_____	DETENTION FACILITIES	**$310.00**	each	$	0.00
STREETS/SIDEWALKS	_____	LF @	**$0.30**	per LF	$	0.00
Minimum charge for review = $500.00					$	0.00

QUANTITY BASED GRADING PERMIT FEES

Grading Permit Fees					$	

PLAN REVIEW - HOURLY FEES

The third and subsequent re-submittals will require payment of hourly fees in addition to the itemized fees charged for the first and second submittal. Hourly fees are non-refundable.

HOURLY FEES	_____	HOURS	$70.00	per HR	$	0.00

FEE TOTAL $ 0.00

Plan Review Fees: Code 001.000.000.343.20.00.10

DEPOSITS

Deposits are required for anticipated costs for Engineering Department and/or consultant services, including, but not limited to, plan review (when conducted by a consultant or by a combination of City staff and consultant with staff supervision), field inspection, processing/administration of plans/projects (after issuance of approved plans and/or permits), erosion control inspection/enforcement, latecomer agreements ("delayed benefits"), licenses, franchises, Master Plans, Environmental Impact Statements (EIS), and special requests requiring Engineering Department staff time. Charges for Engineering Department staff time will be assessed at the hourly rate based on the City's annual Salary & Wage Resolution and the current budget. Charges for consultants will be based on the consultant's rates. Deposits for Engineering Department services or other professional services shall be paid in advance. The deposits are estimates and may require replenishment. Deposits may be required at the time of, or after, payment of any fees. Unused deposits are refundable.

PLAN REVIEW DEPOSITS

CITY	_____	HOURS (estimated) @	$70.00	per hour	$	0.00
CONSULTANT					$	

PROJECT ADMINISTRATION DEPOSITS

CITY	_____	HOURS (estimated) @	$70.00	per hour	$	0.00
CONSULTANT					$	

PLAN REVIEW & ADMIN. DEPOSIT TOTAL $ 0.00

Plan Review & Project Administration Deposit: Code 001.000.000.237.00.06.06

INSPECTION/TESTING DEPOSITS

CITY INSPECTION	_____	HOURS (estimated) @	$70.00	per hour	$	0.00

Inspections performed outside of regular work hours will be billed at 1.5 times the hourly rate.

CONSULTANT INSPECTION					**$**	
TESTING SERVICES					**$**	

INSPECTION DEPOSIT TOTAL $ 0.00

Inspection / Testing Deposit: Code 001.000.000.237.00.06.06

EROSION CONTROL DEPOSIT

EROSION CONTROL			_____	acres	**$**	

Erosion Control Deposit: Code 001.000.000.237.00.06.23

ADMIN. & INSPECTION DEPOSIT TOTAL $ 0.00

Rev. 02/06/19

GRAND TOTAL $ 0.00