



City of Poulsbo
Poulsbo Parks and Recreation Commission
City Hall – 200 NE Moe Street
Council Chambers

Subject	Regular Meeting Minutes	Date	December 10, 2018
Recorder	Mary McCluskey	Start Time	7:00 pm
Committee Chair	Steve Calhoun	End Time	8:05 pm
Committee Members	Steve Calhoun, Mari Gregg, Justin Johnson, Kelly Michaels, Judy Morgan,		
Staff Present	Mary McCluskey, Parks and Recreation; Poulsbo Rotary Club members Debra and Paul Vaughn; citizen Denise Vestman		

Agenda

No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	None
C.	Approval of Minutes: 10 22 2018	M/S/A JM/KM
D.	Comments from Citizens	None
2.	Agenda Items:	
A.	Poulsbo Rotary – Accessible Playground Proposal	<p>Mary re-introduced Debra and Paul Vaughn and Denise Vestman. Debra reviewed progress on the accessible playground project. The committee went on a 4-park tour to look at the pros and cons of each site. West Poulsbo Waterfront Park is pretty, but is sloped and there is no timeline for developing the park. Betty Iverson Kiwanis Park is nice and open and has a picnic shelter, but also has limited gravel parking, and no restrooms or concrete walkways. Austurbruin has an existing playground that is scheduled to be replaced in 2019, but on-street parking and a lack of restrooms makes it undesirable. Raab Park continues to be the favorite due to flat areas, good parking, a picnic shelter, restrooms and accessible walkways. There is an existing playground, but new playground pieces could be added to the existing ones.</p> <p>Debra spoke with the Bremerton Parks director who said that Evergreen Park’s maintenance needs are similar to other parks. It is a well-used park.</p>

		<p>The committee did a targeted survey/needs assessment and received some response. They tried to get a contact at the NK School District but that didn't work out. This playground would draw from communities in and around Poulsbo. Committee members have visited other parks in Kitsap but agree that one in Poulsbo would be well used. Justin suggested that if they need more survey data, a poll on Facebook might be a good solution.</p> <p>The size of the parks vary: Evergreen has about 10 pieces; Owens Playground has 5. The size of the playground would be determined once the project area is set. Fundraising took 3 years for Evergreen, so they know that this one will take time. They would like to begin fundraising soon and have an open house in spring 2019.</p> <p>Judy made the motion that the PRC recommends that Raab Park be the location for an accessible playground for all ages and all abilities. Justin second. Unanimous.</p>
<p>3.</p>	<p>Department Head Reports</p>	<p>Mary reviewed the December 2018 "Park Projects Update" with the PRC. Poulsbo's Fish Park project continues forward with one more wetland assessment to be completed. The initial trail alignment for the Hansen property is on paper, but the trail between the Bond Rd. parking lot and the Lord Property is still to be determined. The consultant will be meeting with the Fish Park Steering Committee on Thursday to review progress. The Eagle Scout project at Nelson Park will begin on Saturday; and the second pergola at Fish Park is underway. The grant is completed for Centennial Park, but there are still some reserves to complete a few tasks such as fencing. Mary will be looking for additional grants for Morrow Manor Park. We will also need to consider some design changes. It was decided that the PRC will host an "open house" in April for Austurbruin neighbors to talk about the playground. Mayor Erickson and Mary gave a preliminary presentation to the Public Facilities District Board on December 3. There were 6 projects presented. The complete application must be turned in by December 31. Finally, the City Council is supporting funds in 2019 to hire a part time person to manage the P-Patch Community Garden.</p>

4.	Comments from Citizens	None
5.	Commissioner Comments	<p>Justin commented that while at Yulefest on December 1, his young daughter was playing on the boulders at the Waterfront Park and ended up with quite a bit of dog excrement on her feet, legs and clothing. Many children ended up with the excrement on them. There was discussion that this is a human-issue, but wonders if Public Works (or someone) could check the park before a big event. Another idea might be to put another mutt-mitt station near the Port ramp. It just doesn't look good to have this issue during a special event. Justin commented that he doesn't see this kind of issue at all city parks. Mary will talk with Public Works to see how this issue can be solved.</p> <p>Mari commented that she had recently read an article in the NK Herald about sex offender housing just outside of Poulsbo. There will be a community meeting on Thursday, Dec. 13 to discuss the situation. The organizations involved in the siting of the house will be in attendance. Mari expressed concern about safety in our public spaces including trails, parks and restrooms.</p> <p>Judy commented that she appreciates the work done at Centennial Park. It is a nice addition in the city. She attended the Tuba Christmas and Poulsbo Community Orchestra concerts this month, and both were excellent.</p> <p>Kelly commented that she has a new friend who recently moved to Poulsbo. He loves the parks, especially Fish Park and Nelson Park.</p>

Minutes respectfully submitted by Mary McCluskey