



BINDING SITE PLAN

Planning and Economic Development Department
 200 NE Moe Street | Poulsbo, Washington 98370
 (360) 394-9748 | fax (360) 697-8269
 www.cityofpoulsbo.com | plan&econ@cityofpoulsbo.com

For additional information on the Binding Site Plan (BSP) process, refer to [Chapter 17.18](#) of the Poulsbo Municipal Code (PMC). For a detailed description of the [Type II](#) review process, refer to [PMC Title 19](#).

PROJECT:			
Project Name:		Tax Assessor's ID:	
Project Address:		Size of Property (Sq. Ft.):	
Comp Plan Designation:		Zoning Designation:	
Legal Description (attach sheet if necessary):			
Are there any critical areas on the property? (wetlands, steep slopes, streams, etc.) <input type="checkbox"/> YES <input type="checkbox"/> NO			
APPLICANT:			
Name:		Phone:	
Address:			
Email:			
Signature:			
AGENT (IF DIFFERENT):			
Name:		Phone:	
Address:			
Email:			
Signature:			
OWNER:			
Name:		Phone:	
Address:			
Email:			
Signature:			
PROPOSED LAND USES AND SQUARE FOOTAGE:			
Residential:	Sq. Ft	Office/Service:	Sq. Ft.
Stormwater Detention:	Sq. Ft	Retail:	Sq. Ft.
Other Utilities:	Sq. Ft	Industrial:	Sq. Ft.
Open Space/Recreation:	Sq. Ft	Parking Lots:	Sq. Ft.
Critical Areas (PMC 16.20):	Sq. Ft	Streets:	Sq. Ft.
Other:	Sq. Ft	Landscaping:	Sq. Ft.

Number of buildings lots:	Total square footage:
Number of tracts:	Total square footage:

For site plans with residential development:

Gross Density: Number of units / gross acres of res development = units per gross acre

Net Density: Number of units / net acres of residential development [gross acres-deductions
(roads, utilities, critical areas and buffers)] = units per net acre.

APPLICATION SUBMITTAL REQUIREMENTS:

Please refer to your pre-application conference summary letter for submittal requirements that are specific to your project and ensure that all requirements listed below are completely addressed.

- [Application Fees and Deposits](#)
- A vicinity map showing the location of the property and surrounding properties.
- Detailed project narrative/description: provide a description of the project and summary of the objectives of the proposed development.
- Three** complete sets.
 The drawing(s) and its supporting documents shall contain **ALL** the information listed in [PMC 17.18.030](#).
Please Note:
 - plans must be drawn at a scale no smaller than 1" = 50'
 - plans shall be folded upon submittal
 - all buildings and structures shall be dimensioned
 - all information shall be legible
 - plans shall be prepared by an appropriate certified professional in the State of WA
- Preliminary Landscape Plan per [PMC 18.270.020 F](#).
- Completed [SEPA Environmental Checklist](#).
- Preliminary drainage report including Level One downstream analysis. See [PMC 12.02.030](#) and [13.17.070](#).
- Significant tree survey and retention plan. See [PMC 18.180](#) (if required)
- Geological or geotechnical report. See [PMC 16.20.735](#) (if required)
- Wetland report. See [PMC 16.20.725](#) (if required)
- Hydrogeological report. See [PMC 16.20.740](#) (if required)
- Habitat management plan. See [PMC 16.20.730](#) (if required)
- One electronic version of all submitted materials in PDF format (CD, thumb drive, or via e-mail).
- Notarized property owner and/or applicant signature page (attached).
- Additional reports, plans or studies:
- Any other information/documents:



