



PRELIMINARY SUBDIVISION MODIFICATION – MINOR

Planning and Economic Development Department

200 NE Moe Street | Poulsbo, Washington 98370

(360) 394-9748 | fax (360) 697-8269

www.cityofpoulsbo.com | plan&econ@cityofpoulsbo.com

Minor modifications to a preliminary subdivision/plat after City approval but prior to final plat recording with the Kitsap County Auditor, may be requested by a property owner and approved by the Review Authority and shall follow the procedures of a Type II permit process review, [PMC 19.40.030](#), which includes a [Preliminary Application Conference](#).

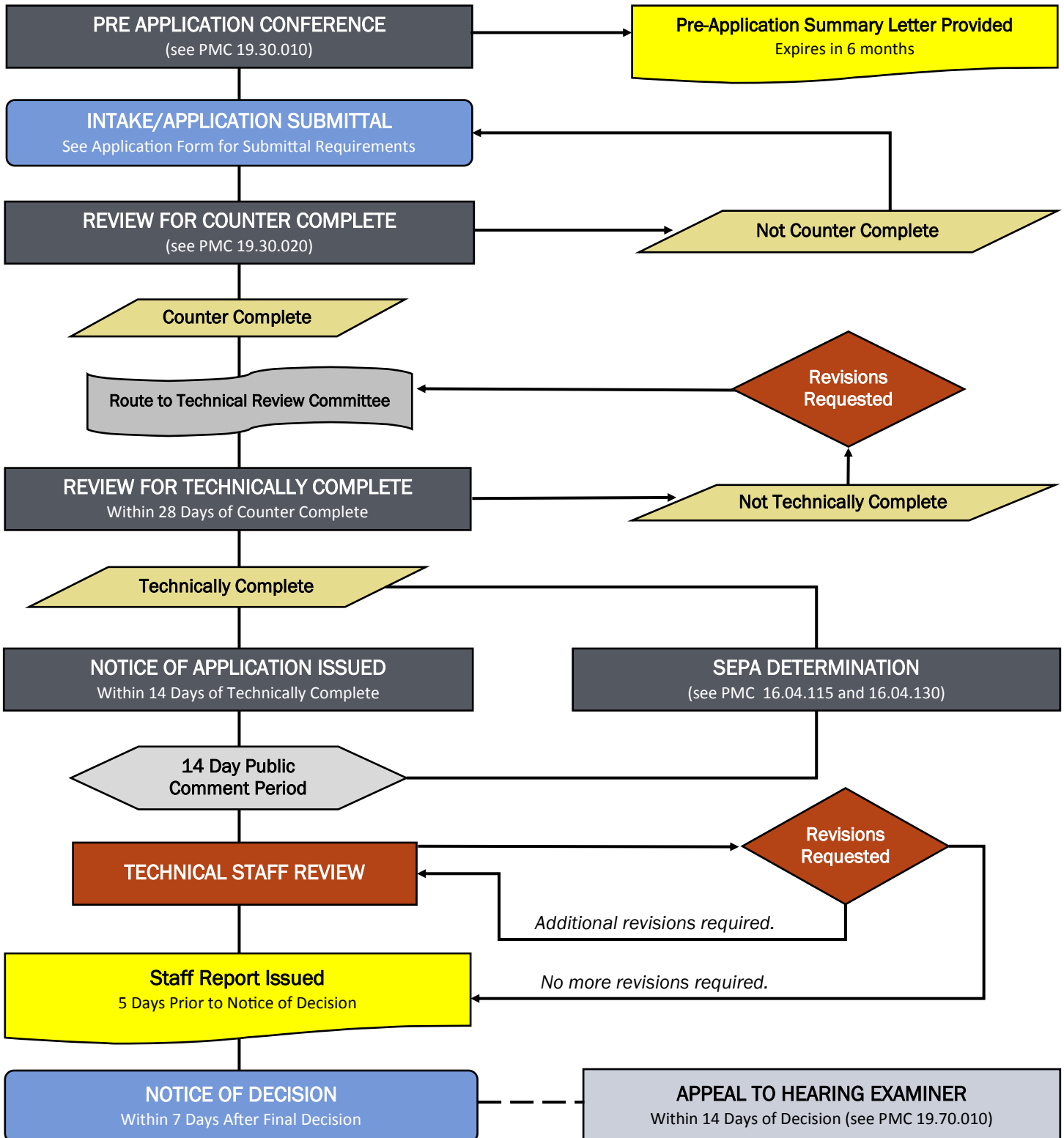
PROJECT:		
Preliminary Plat Permit No.:	Plat Name:	
Site Address:	Tax Assessor's ID:	
PROPERTY OWNER:		
Name:	Phone:	
Address:		
Email:		
APPLICANT/AGENT NAME (IF DIFFERENT):		
Name:	Phone:	
Address:		
Email:		
MODIFICATION:		
The modification includes the following changes (<i>check all that apply</i>):		
<input type="checkbox"/> Technical engineering items and details	<input type="checkbox"/> Reduction in number of lots approved	
<input type="checkbox"/> Minor changes in lot or tract lines	<input type="checkbox"/> Change to a condition of approval	
<input type="checkbox"/> Minor changes to street alignment	<input type="checkbox"/> Reconfiguration of open spaces or recreation areas	
<input type="checkbox"/> Minor changes to utility design	<input type="checkbox"/> Minor changes to clarify notations on face of plat	
<input type="checkbox"/> Other:		
The modification complies with all of the requirements of Title 17?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
There will not be substantial changes in the impacts on the neighborhood or the City as a result?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
There will be no increase in density, number of dwelling units or lots?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
The modification does not reduce any required designated open space or recreational amenity?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
The modification will not substantially alter any Findings of Fact or Conditions of Approval?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
SUBMITTAL REQUIREMENTS		
<input type="checkbox"/> Application Fees and Deposits		
<input type="checkbox"/> 3 Copies of site plan clearly showing requested modifications.		
<input type="checkbox"/> One electronic version of all submitted materials in PDF format (CD, thumb drive, or via e-mail).		
<input type="checkbox"/> Notarized property owner and/or applicant signature page (attached).		
<input type="checkbox"/> Any other information/documents:		





TYPE II LAND USE APPLICATION

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Disclaimer: This handout should not be used as a substitute for codes and regulations. The applicant/property owner is responsible for compliance with all code and rule requirements, whether or not described here. Please see the City of Poulsbo Municipal Code for complete text and requirements.

PROPERTY OWNER'S SIGNATURE (if other than applicant/agent):

I, the undersigned, state that, to the best of my knowledge, all the information provided for this application is true and complete. It is understood that the City of Poulsbo may nullify any decision made in reliance upon information given on this application form should there be any willful misrepresentation or willful lack of full disclosure on my part.

Signature of Property Owner

Print Name of Owner

STATE OF WASHINGTON)) SS
COUNTY OF KITSAP)

On this _____ day of _____, 20____ before me, the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared _____ to me known to be the individual(s) described in and who executed the within and foregoing instrument, and acknowledged that he/she/they signed the same as his/her/their free and voluntary act and deed, for the uses and purposes therein mentioned, and on oath stated that he/she/they was (were) authorized to execute said instrument.

WITNESS my hand and official seal this _____ day of _____, 20_____.

NOTARY PUBLIC in and for the
State of Washington Residing at

Commission Expires _____