

**City of Poulsbo  
Community Services Committee  
Meeting Minutes**

<b>Location</b>	<b>Poulsbo City Hall, 3<sup>rd</sup> floor conference room</b>	<b>Date</b>	<b>January 9, 2019</b>
<b>Committee Chair</b>	Abby Garland	<b>Time Started</b>	4:00 pm
<b>Council Present</b>	Connie Lord, Abby Garland, Ken Thomas	<b>Time ended</b>	5:00 pm
<b>Staff Present</b>	Mary McCluskey, Parks and Recreation; Mayor Erickson; Josh Fisher (Skate Park)		

**Key Points Discussed**

<b>No.</b>	<b>Topic</b>	<b>Highlights</b>
<b>1.</b>	<b>Administrative:</b>	
A.	Questions & Concerns of the Committee	<p>Connie asked whether the sex offender housing issue should be discussed at this committee. The mayor responded that this is currently a county issue and there is no city jurisdiction. The city had no knowledge of the residence since it is outside of the city limits. Abby has been asked to be on the board of the newly formed non profit (Washington State for Public Safety). Abby said that she looks forward to learning what Poulsbo has in place to prevent this from happening in the City.</p> <p>Ken is looking to host a Youth Advisory Assembly in the spring.</p>
B.	Agenda and Extended Agenda Review	None
C.	Approval of Minutes: 12/12/2018	M/S/A CL/AG
<b>2.</b>	<b>Agenda Items:</b>	
A.	Chairperson election	Abby Garland will be the chair for the next six months.
B.	Kitsap Public Facilities District (KPRD) Project Update	Mary reported that the KPRD has set the schedule for project presentations. Poulsbo will do its presentation on March 11. There are 6 projects vying for funding.
C.	Highway 305 banners - update	The banner design is complete, and Mary has made contact with Orbea Signs. WWU will be paying for the banners, and the City for the hardware.
D.	Skate Park Discussion	Mary Introduced Josh Fisher, local skate park enthusiast and skate park committee member. Mary and Josh wanted to talk with the CSC about how to move

		<p>forward and get a commitment from the City Council on a site for a future park. He has attended Parks &amp; Rec Commission meetings and the PRC is very supportive of a future skate park in Poulsbo. A committee of local interested skaters evaluated city parks for the right fit, and the current Public Works property is the first choice to place such a park.</p> <p>In 2018, Leadership Kitsap created a survey asking people about a park in Poulsbo. It was very supportive of such a park. The vision for the park is that it is centrally located and walkable. The current PW facility is near the library, schools, and retail. The successful mural project in 2018 also highlighted the future project. Josh is an architect, and has helped design parks in South Kitsap and other communities. He says that to raise money, we need to tell the story of the park: health, youth, outside, arts, culture, and sustainability. The buildings can be assessed to see if they could be used. The Quonset hut and steel building with the mural are two possible, reusable buildings. PW is scheduled to move out in 2022. The CSC recommended creating a resolution for the City Council to support. Mary and Josh will do that together.</p>
<b>3.</b>	<b>Department Head Reports</b>	
A.	Park Project Updates	<p>2019 Projects: Poulsbo's Fish Park – planning is continuing with construction slated for fall 2019.</p> <p>DNR Small Communities Forestry grant - the City has scored well on a grant to complete the arboretum at Centennial Park.</p> <p>Eagle Scout projects – the Nelson Park nature-play project is complete, and the pergola at Poulsbo's Fish Park is continuing.</p>
<b>4.</b>	<b>Mayor/Council Member Reports</b>	<p>The Mayor has talked with a developer and the owner of the College Marketplace properties about possible development in that area of the city. There has been some discussion regarding Vista Park.</p> <p>Ken – American Legion Post 245 is preparing construction plans for the Veterans memorial at American Legion Park. They want to have it completed by November 2019. There is still time to order a brick.</p>

Minutes respectfully submitted by Mary McCluskey