

## POULSBO CITY COUNCIL MEETING OF MARCH 13, 2019

### MINUTES

**PRESENT:** Mayor Erickson; Councilmembers Garland, Lord, McGinty, Musgrove, Nystul, Stern, Thomas.

Staff: Finance Director Booher, City Clerk Fernandez, City Engineer Lenius, Contract Administrator Zieman, City Attorney Haney (via teleconference), IT Senior Technician Williamson.

**ABSENT:** Councilmember Stern

### MAJOR BUSINESS ITEMS

- \* \* \* Executive Session to Discuss Real Estate Matter Per RCW 42.30.110(1)(b)
- \* \* \* Minutes of March 6, 2019, Council Meeting
- \* \* \* Ordinance No. 2019-05, 4<sup>th</sup> Quarter Budget Amendments

#### 1. EXECUTIVE SESSION

At 6:45pm, Mayor Erickson called the meeting to order and recused herself from the meeting.

At 6:45 p.m., the City Council went into executive session to discuss real estate matters pursuant to RCW 42.30.110(1)(b). No action was taken.

At 7:00 p.m., Mayor Erickson returned to the meeting.

#### 2. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson continued the meeting at 7:01 p.m. and led the Pledge of Allegiance.

#### 3. AGENDA APPROVAL

**Motion:** Move to approve the agenda as presented.

**Action:** Approve, **Moved by** McGinty, **Seconded by** Nystul.  
Motion carried.

#### 4. COMMENTS FROM CITIZENS

Rick Eckert reported on the North Kitsap School District's first strategic plan community forum. Their next session is tomorrow night at the Kingston High School.

## 5. MAYOR'S REPORT AND COUNCIL COMMENTS

Councilmember Nystul reflected on his past 45 years of government service and announced that he does not plan on running in the next election for another term.

Mayor Erickson thanked Councilmember Nystul for a remarkable career and for the work he has done at the City of Poulsbo.

Councilmember Garland thanked Councilmember Nystul for his incredible legacy of serving the communities in which he lived. She hopes there are future people out there that follow in his steps for city service.

## 6. CONSENT AGENDA

City Clerk Fernandez noted two minor clarifying changes requested by Councilmember Musgrove to the March 6, 2019, minutes: 1) page 5 – changing “they” to “Taschner & Associates” under Councilmember Musgrove’s comment and 2) page 9 – adding the name of the new KRCC committee to Councilmember Stern’s report (Affordable Housing Task Force).

**Motion:** Move to approve Consent Agenda item a as amended.

The items listed are:

- a. Approval of March 6, 2019, Meeting Minutes

**Action:** Approve, **Moved by** McGinty, **Seconded by** Garland.  
Motion carried.

## 7. BUSINESS AGENDA

### a. Ordinance No. 2019-05, 4<sup>th</sup> Quarter Budget Amendments

Finance Director Booher presented the agenda summary, noting budget amendments for the 4th Quarter of 2018 were approved by Council during October, November, and December. Exhibit A includes these amendments and summarizes the revised budget by fund.

At 7:12pm, Mayor Erickson asked for any public comments on the amendment. No comments were received.

**Motion:** Move to adopt Ordinance No. 2019-05, an ordinance for the City of Poulsbo, Washington, amending the 2017-2018 Mid-Biennium Budget amended and adopted by Ordinance No 2017-21 to revise the revenues and appropriations from certain funds and approving an ordinance summary for publication.

**Action:** Approve, **Moved by** Thomas, **Seconded by** McGinty.

Motion carried.

## 8. COUNCIL COMMITTEE REPORTS

Public Works Committee: Councilmember Musgrove reported at the next Committee meeting they will receive information on telemetry improvements, and they will be discussing a plant tour of the water filtration and pump station. If any Councilmembers are interested in joining them, please let the committee know. The Committee received an update that the PW transfer truck is up and running, and they will receive a report in August on how it is going.

Regarding the SR-305 Technical Committee meetings, Mayor Erickson reported Director of Engineering Kasiniak and City Engineer Lenius have been attending these meetings, and they have been deliberating on how to deal with side roads that come into SR-305 (from Seminole all the way into Poulsbo).

Councilmember Musgrove reported they received the Construction Standards Update (mostly housekeeping changes being made) and the Clearing & Grading Code Update to review (separating the clearing and grading parts of the code for better clarification). The Committee reviewed the Finn Hill Budget Amendment that will come forward to Council for constructing the shared-use path "Safe Paths to School" project.

Mayor Erickson gave an update on applying for a grant to do a substantial planning document to define a town center for Poulsbo.

Community Services Committee: Councilmember Garland reported they received an update on the American Legion brick sale fundraising project (they met their goal, bricks are still for sale until June, project completion is in November); new special event permit request (Day of Positivity on June 8 – Gold Star Award Project) and two repeat events (Viking Tour Bike Race, May 19; Community Blood Drive, May 30); update on the PFD project - Poulsbo Event and Recreation Center (Council presentation scheduled for April 3); Skate Park resolution discussion; Arbor Day is Saturday, April 13 (planting a tree at Centennial Park and received a grant for 20 more trees for the arboretum).

## 9. DEPARTMENT HEAD COMMENTS

None.

## **10. BOARD/COMMISSION REPORTS**

None.

## **11. CONTINUED COMMENTS FROM CITIZENS**

Mayor Erickson asked for citizen comments; no comments were received.

## **12. MAYOR & COUNCILMEMBER COMMENTS**

Councilmember Thomas said he appreciates Councilmember Nystul's service. It is a surprise, but he appreciates him announcing his intentions. It is important for people to know which seats will be available.

Councilmember Lord said she hopes the Mayor will stay on top of the temporary County ordinance that was passed regarding the level 3 sex offenders. She wants Poulsbo protected to whatever extent they can.

Mayor Erickson said the Water Resource Inventory Assessment has concerned her lately. This analysis is being done because of the Hirst decision (who gets to drill a well). There was a presentation given by Kitsap County about a full build out (what they perceive to be housing all over the County) and they explained legacy lots were created a long time ago (non-conforming), and they do not plan on enforcing conformity. She is worried about some of the things going on in the County. The whole point of the Growth Management Act is for cities to grow and rural areas to remain rural. It is important in Kitsap County, because we don't have rivers. Our water resources are all from common aquifers. If you put houses everywhere and drill wells, that is going to impact the city wells and our aquifer. The City needs to watch this for the future of our community. If the City is going to take the density that we are supposed to, and the County is mandated to not grow, then it creates a problem.

Councilmember Musgrove hopes to hear more about the sphere of influence; he strongly supports that concept. He is sad to hear of Councilmember Nystul's decision. The people of Poulsbo have no idea the strong ally they have had in Mr. Nystul in the Poulsbo government. He gave his condolences to Councilmember Garland for having to run after two years due to the appointment process. Two elections in three years is difficult.

Councilmember Garland wished everyone a Happy Saint Patrick's Day!

## **13. ADJOURNMENT**

**Motion:** Move to adjourn at 7:31 p.m.,

**Action:** Approve, **Moved by** McGinty, **Seconded by** Nystul.

Motion carried unanimously.

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Rebecca Erickson, Mayor

ATTEST:

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Rhiannon Fernandez, CMC, City Clerk