



**Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room**

Subject	Meeting Agenda	Date	January 23, 2019
Recorder	DKL	Start Time	5:00 PM
Committee Chair	David Musgrove	End Time	7:00 PM
Committee Members	David Musgrove (DM) Gary Nystul (GN) Connie Lord (CL)		
Staff Present	Andrzej Kasiniak (AK), Diane Lenius (DL)		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	CL – asked if we have the yard waste and recycling schedule for 2019? AK – said yes, we have it in PW. PWC asked that it be available on line or as a mailer to customers. DM – appreciated the actions identified in the minutes.
B.	Agenda and Extended Agenda Review	DM offered the following comments on the extended modifications. Add Speed Limit Policy to agenda prior to addressing items 2a – 2d. Provide development options and limitations for uses the dump site Item 6. Long Range Plan and Legal Options and the old Dump Site. The PWC would like to visit the Lincoln Water Treatment Plant on February 12 th if it works for Keith.
C.	Mayor and Department Head Reports	AK mentioned that we are on the list for DOE funding for the storm water at the West Side project. We are number 10 on the list.
D.	Approval of Minutes: 1/9	PWC Action: Moved and Approved Jan 9 meeting minutes.
2.	Agenda Items:	

The committee may add and discuss other items not listed on the agenda.

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

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1.	Harrison Force Main Project Acceptance	<p>AK provided a summary of the Harrison FM project. The project was successful and challenges included utility conflicts and the sewer connection at the Marine Science Center.</p> <p>Action: PWC recommended acceptance of the Project and PWC recommended approval to council. PWC asked AK to check and see if this could go to the consent agenda.</p>
2.	Engineering Fees Adjustment	<p>AK presented a request for an 8% engineering fee increase. The fees have not been increased since 2016. The increase is based on the salary increases in 2017 -2%, 2018 – 2%, 2019 – 3.5%. Since the rates include benefits and appropriate overhead, it was rounded to an 8% cumulative increase since 2016.</p> <p>Action: PWC motioned to recommend approval of Engineering Rate increase as presented.</p>
3.	Finn Hill Project Update	<p>AK – presented the contract plans for the Finn Hill Road project. This work will include a shared use path from Olhava Way to the school. KC has been working on the ROW acquisition on behalf of the city.</p> <p>DM asked about regulatory requirements for shared use path vs a bike lane. AK noted the decision was made early in the project, based on the type of bikers being students. The Funding requires the 14 foot width.</p>
4.	Raab Park Sewer Rehab Budget Amendment	AK presented the SR305 MH Rehab and Raab Park Sewer Pipe Rehab project.

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		<p>The Engineering Director requested a budget amendment to move the Raab Park Tank project forward one year from 2020 to 2019. This project is being moved forward so that it can be completed in 2019 prior to the Noll project.</p> <p>Action: PWC recommends approval of the budget amendment to move the Raab Park Sewer Pipe project forward one year in the CIP as presented.</p>

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5.	Developer Projects Update	<p>AK reviewed the development projects in process with the engineering development review and planning department. Highlights from the summary sheet were discussed. AK summarized the projects in process as follows: Under construction 262 houses (2020-21), Apartments 159 apartments (2020), Lots under review 241 lots (2021 – 2022), apartments under review 100 apartments (2022)</p> <p>The general indication is that the population is increasing at a rate that may reach the city's population allocation of 14,808 before 20 years.</p> <p>This is important because the PRSC will be talking about new population projects. AK emphasized the need to think about the total picture which includes the concentration of jobs, services and population was discussed.</p> <p>Dave asked for the development spreadsheet to be numbered and added to a map, so it can be shared with council.</p>
		PWC Adjourned at

Future Agenda Items

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No.	Item(s)	Responsibility	Anticipated Meeting Date
1.	Construction Standards Update		Jan/Feb
2.	PMC – Transportation Development Code Update		Jan/Feb
3.	a. Speed Hump Policy		
	b. Street Lighting		
	c. Street Connectivity		
	d. Cross Walks/Green Plastic		
4.	Grading Ordinance & Enforcement		Jan/Feb
5.	2022 KCTP Capacity Improvements – Costs/Poulsbo share		Jan/Feb
6.	Long Range Plans & Legal Options for the Old Dump Site		Jan/Feb
7.	Assets for the Retiring PW Facility		Jan/Feb
8.	Water Filtration and Pump Station Visit		Jan/Feb



Reviewed by Mayor Erickson

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