

**City of Poulsbo
Community Services Committee
Meeting Minutes**

Location	Poulsbo City Hall, 3rd floor conference room	Date	May 08, 2019
Committee Chair	Abby Garland	Time Started	4:00 pm
Council Present	Connie Lord, Abby Garland, Ken Thomas	Time ended	5:00 pm
Staff Present	Mary McCluskey, Joe Schiel, Parks and Recreation; Mayor Erickson; Donna Rae George, P-Patch Coordinator		

Key Points Discussed

No.	Topic	Highlights
1.	Administrative:	
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	Mary asked to add D. – sailing program update
C.	Approval of Minutes: 04/10/2019	M/S/A CL/KT
2.	Agenda Items:	
A.	Special Events: Sons of Norway - Midsommarfest	This is a repeat event, and it will be held in the afternoon after the PetsWalk. The CSC recommended approval.
B.	P-Patch Coordinator and Program Update	Donna Rae George is the new City P-Patch coordinator. She has been involved in the garden as a Master Gardener since 2012, and is currently the WSU Master Gardener Foundation president. She gave an update on how the garden is going this year. 48 of the 51 plots are rented. The “group” is no longer growing produce for Fishline – people can do it individually. She agreed that the P-Patch is important to the community. Becky asked if the nurseries have been helping out at the garden. Donna Rae said no, but she may approach them. Abby asked if the fees had been raised recently, and Mary said no. She will look at that in 2020.
C.	Budget Amendment: DNR-Community Forestry Grant	Mary reported that a budget amendment will be on the June 5 agenda for the DNR-Community Forestry grant for 20 trees at the Centennial Park arboretum.
D.	Sailing Program update	Joe Schiel reviewed the different youth and adult sailing classes scheduled for this summer. The

		<p>range of programs dictates number of safety boats needed. Two is the minimum; but really need 3 boats in the event of equipment failure. The Apex (inflatable) has failed totally. During high school sailing last week, the other safety boat flipped after being hit on the side by a large wake, and the engine has seized. Because safety is most important and we want to keep the program running smoothly, Parks and Recreation needs to look for one engine and one boat/engine combo. The mayor and CSC agreed. Joe will start the research and will report back in June.</p>
3.	Department Head Reports	
A.	Park Project Updates	<p>The Mayor reported that she met with Ed Kim, general counsel (owner) of the College Marketplace properties. He has verbally agreed to give a walking path easement for Vista Park along his properties. This would be a public access/recreational easement. There would be no land transfer. His hotel building permit should be submitted in a month. Staff also gave him an update on the PERC.</p> <p>Mary reported that the City did not receive the entire grant for Morrow Manor. We did receive \$13,000 to pay for acquisition costs, but it may not be worth it to accept that amount. Mary showed the committee the Austurbruin playground replacement equipment that she is looking to purchase in 2019; and showed them a photo of Scout Aidan's new pergola project at Fish Park.</p>
4.	Mayor/Council Member Reports	<p>Mary reported that she is working with Beth Turney to place Mason Bees houses at a couple of city parks. Beth has purchased the houses and just needs to know where we want them.</p> <p>Ken reported that the brick project at American Legion Park is going well. All of the bricks and the flagpole have been ordered, and Mike Lund is working with Dan Phillips to make sure that everything is done correctly. The bricks will be stored at Public Works. Two concrete planters will be placed near the entry way to keep cars out.</p>

Minutes respectfully submitted by Mary McCluskey