



**Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room**

Subject	Meeting Agenda	Date	April 24, 2019
Recorder	AZ	Start Time	5:00 PM
Committee Chair	David Musgrove	End Time	7:00 PM
Committee Members	David Musgrove (DM) Gary Nystul (GN) Connie Lord (CL)		
Staff Present	Becky Erickson (BE) Andrzej Kasiniak (AK) Diane Lenius (DL) Josh Ranes (JR) Mike Lund (ML) Keith Svarthumle (KS) April Ziemann (AZ)		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	none
B.	Agenda and Extended Agenda Review	AK is adding agenda item BHC contract for "Sewer Utility Financial Plan Update". Noll Road agenda item moved to #1
C.	Mayor, Department Head and Staff Reports	AK-Precon with Seton Construction for Forest Rock Lane. Updated starting date for project is 5/23/19. Bottom of Forest Rock Lane to Central Market to be shut down. Storage Facility will be accessible. ML- PW getting ready for Viking Fest. Restriping. Sight distance issue with house on 4 th at 4way discussed. Will bring up again at future meeting.
D.	Approval of Minutes: 3/27 and 4/10	DM wanted to add comments on the Lincoln Well filtering that improvements done with the project have positively impacted maintenance labor hours so that the operational savings will offset the costs of the project. 3/27 minutes approved with modifications. 4/10 minutes approved
E.	Future Meeting Conflicts	None
2.	Agenda Items:	

The committee may add and discuss other items not listed on the agenda.

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1.	SR305 Manhole/ Raab Park Sewer/ 11 th Ave Sewer	AK recapped SR305 Manhole Rehab/Raab Park Sewer Lining project. While looking at the work to be done, it made sense to add the 11 th Ave Sewer rehab project which was in close proximity to Raab Park, and it was noted the pipe was in a deteriorated condition. RH2 gave an updated scope of work and budget to add this work and gave a design budget of \$6,016 to complete this project with the other 2 projects. To do this project, a budget amendment is required to move the CIP approved budget from 2021 to 2019 in the amount of \$200,000. DM asked question regarding what was the plan for the money budgeted for in 2021 if this budget were to move to 2019. AK noted it would still be in the greater fund balance and there are plenty of projects coming in the future. PWC recommended contract amendment with RH2 in the amount of \$6,016 to Council and also recommended budget amendment in the amount of \$200,000 to move CIP budget from the 2021 budget year to 2019.
2.	Johnson Parkway (Noll Rd) Project Update	DL-project design moving ahead "full speed". There have been SR305 Roundabout Team meetings to keep the jurisdiction groups all involved and informed and to have a successful project. Project going as expected with challenges being resolved and moving on to the next challenge – a typical project. Obligation date extension approved and moved to 12/31/19 to help with blended funding with multiple sources. WSDOT review time, environmental permit process some of the challenges. JR gave design progress update. Moving toward 90% design with working on getting the

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		<p>roundabout design caught up to the same level. Culvert updates/issues to Stream 1 and 2 and Bjorgen Creek discussed. Discussed tunnel realignment and benefits. Updated driveway access changes with Erstad properties and showed current design. Met with Kitsap County today regarding coordinating efforts. Showed ROW figure – what jurisdiction will own what. KC will maintain shared use path Johnson to Lemolo. Presented compact roundabout plan and benefits. BE asked if the center of the compact roundabout would be impervious? JR said it was still in the process of being designed and the sense was that it would be concrete (possibly stamped) with plenty of drainage and the hope it would have minimal maintenance needs. JR gave 3D modeling presentation to give feel of the road and features. DM wondered if any plans for pedestrian and bikers amenities similar to that on the Lincoln roundabout. JR indicated the plans were not that advanced yet, but would consider it for future plans. DM asked for information regarding the detention pond as JR informed it would be temporary until the Direct Discharge project could be built as a separate project. Would there be a risk the pond would become a wetland? JR indicated the Direct Discharge project would be done in a time frame that it would be highly unlikely this situation would come about. DL gave update regarding compact roundabout costs as this is not part of the original estimate. DL anticipates contract amendment with PMX for design changes. No budget</p>

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		amendment would be needed, only a contract amendment with Parametrix. Updated construction cost is approximately \$13M. No action needed as this was an update for the project only.

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3.	Backhoe Purchase	ML recapped history of ask for a backhoe in last year's budget that was not approved. He shared current second backhoe picture that is undersized and not useful. A used backhoe was found for sale on Craig's list that had low hours, in good condition and a great price. ML did a cost comparison and found a new similar backhoe for \$120K, a similar used backhoe for \$118K and another backhoe for around the same price as the proposed backhoe – but with many more hours on it. Conclusion is this price is very good. Minor maintenance done to proposed backhoe to test mechanical condition and these costs have been agreed between parties to be adjusted against backhoe purchase price. ML will be presenting at Council a sole source resolution for this purchase. ML is requesting a budget amendment in the amount of \$75K for the purchase of the \$65K backhoe, sales tax and registration fees for this purchase. PWC recommends the budget amendment move forward to Council and also recommends ML to present the sole source resolution at Council.
4.	Sewer Utility Financial Plan Update	As part of comprehensive plan Engineering promised to update the sewer plan every 3 years - a Chapter 7 update. BHC submitted a proposal to update sewer forecasts originally done in 2016. BHC cost to do this update is \$16,983. \$15,000 was already budgeted for in sewer fund professional services for this work, so budget amendment not

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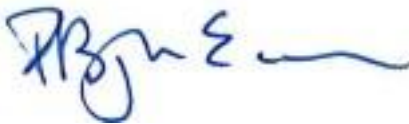
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		anticipated. PWC recommends presentation to Council for this contract in order to keep Council informed.
		Adjourned at 6:27

Future Agenda Items			
No.	Item(s)	Responsibility	Anticipated Meeting Date
1.	PMC – Transportation Development Code Update		May
2.	a. Speed Hump Policy		
	b. Street Lighting		
	c. Street Connectivity		
	d. Cross Walks/Green Plastic		
3.	2022 KCTP Capacity Improvements – Costs/Poulsbo share		May
4.	Long Range Plans & Legal Options for the Old Dump Site		May
5.	Assets for the Retiring PW Facility		Jun
6.	Water Filtration and Pump Station Visit		May
7.	Site Visit to Lincoln Well #2 WTP		May
8.	PW emergency prep and status overview		May/Jun



Reviewed by Mayor Erickson

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