

# Community Service List

➤ **IF THE AGENCY IS NOT LISTED ON THE PRE-APPROVED LIST BELOW, YOUR HOURS WILL NOT BE ACCEPTED UNLESS YOU RECEIVE WRITTEN AUTHORIZATION FROM THE JUDGE.**

➤ You must submit a separate form for each agency you completed work for.

➤ **Hours must be filed monthly**

➤ Community service work must be supervised and cannot be supervised by or work completed for a family member.

➤ If you are unable to complete your hours with an agency listed below, you must submit a letter to the Judge containing:

1. A statement of why you are unable to complete your hours from the Pre-Approved List.
2. The registered 501c3 non-profits agency name and address of where you want to complete your hours.
3. The authorized Supervisor's name and phone number for the agency you are requesting to complete your hours at.
4. A list of tasks you will be completing for them.

## Pre-Approved Community Service Agencies

Agency	Phone #	Contact	Work Examples
City of Poulsbo/Public Works	(360) 779-4078		<ul style="list-style-type: none"> <li>General Labor</li> <li>Janitorial</li> <li>Vehicle Washing</li> </ul>
North Kitsap Little League	(360) 731-3181	Andy Fredericksen	<ul style="list-style-type: none"> <li>Field Maintenance</li> <li>General Labor</li> <li>Minor Carpentry</li> </ul>
District 8 Fire Department	(360) 779-3997	Jody Matson	<ul style="list-style-type: none"> <li>General Labor</li> <li>Vehicle Washing</li> </ul>
North Kitsap Pee Wees	(360) 265-3443	Eric Milyard	<ul style="list-style-type: none"> <li>Field Maintenance</li> <li>General Labor</li> </ul>
Coffee Oasis	(360) 598-2091	Kerrey Hiskey Jennifer Witts Bryan Collins	<ul style="list-style-type: none"> <li>General Labor/Janitorial</li> </ul>
Kitsap Humane Society	(360) 692-6977 Ext. 1119	Ashley Short	<ul style="list-style-type: none"> <li>General Labor/Janitorial</li> <li>Kennel Cleaning</li> </ul>
Martha & Mary Nursing Home	(360) 394-4019	Tracy Walthall	<ul style="list-style-type: none"> <li>General Labor</li> <li>Light Clerical</li> </ul>
Kitsap County Habitat for Humanity	(360) 479-3853 (360) 377-1800 (Store)	Matthew Ballard Anthony Moore Odessa Kawani	<ul style="list-style-type: none"> <li>General Labor/Janitorial</li> <li>Minor Carpentry</li> <li>Light Clerical</li> </ul>
Salvation Army (No DV cases, Assaults or Thefts)	(360) 373-5550	Connie Baker	<ul style="list-style-type: none"> <li>Kitchen Help</li> <li>General Labor/Janitorial</li> <li>Light Clerical</li> </ul>
St. Vincent de Paul – PO	(360) 876-6933	Angie Arnot Amber Mauldin Sean Jeu	<ul style="list-style-type: none"> <li>General Cleaning / Labor</li> </ul>
St. Vincent de Paul - Bremerton	(360) 377-2929 x3	Robert English Melissa McMullen	<ul style="list-style-type: none"> <li>General Cleaning / Labor</li> </ul>
Port of Poulsbo	(360) 779-9905	Carol Tripp Janese Hunt	<ul style="list-style-type: none"> <li>General Labor / Janitorial</li> <li>Grounds Maintenance</li> </ul>
Bremerton Foodline	(360) 479-6188	CSW Coordinator	<ul style="list-style-type: none"> <li>Sorting, Packing</li> <li>General Labor</li> </ul>
Kingston Food Bank	(360) 297-4861	Barb Fulton	<ul style="list-style-type: none"> <li>Sorting, Packing</li> <li>General Labor</li> </ul>
South Kitsap Helpline	(360) 876-4089	Janet Rife	<ul style="list-style-type: none"> <li>Sorting, Packing</li> <li>General Labor</li> </ul>

☐ LOJ \_\_\_\_\_ Hours by \_\_\_\_\_ ☐ \_\_\_\_\_ Hours Sentence Condition ☐ LOF \$\_\_\_\_\_ Hours \_\_\_\_\_ (\$12.00 per hour)

## Community Service Log Sheet – Poulsbo Municipal Court

### HOURS MUST BE FILED MONTHLY

Name: \_\_\_\_\_

Case # \_\_\_\_\_

Date	Time in	Time Out	Hours Completed	Location	Supervisor's Initials
TOTAL HOURS					

Under penalty of law, I swear or affirm that I represent a non-profit organization and that the individual above did complete the community service hours as indicated above.

\_\_\_\_\_  
Supervisor's Signature

\_\_\_\_\_  
Print Supervisor's Name

\_\_\_\_\_  
Organization Name

\_\_\_\_\_  
Phone #

Type Of Work Done: \_\_\_\_\_

Dated: \_\_\_\_\_