



City of Poulsbo
Poulsbo Parks and Recreation Commission
City Hall – 200 NE Moe Street
Council Chambers

Subject	Regular Meeting Minutes	Date	June 24, 2019
Recorder	Mary McCluskey	Start Time	7:00 pm
Committee Chair	Steve Calhoun	End Time	8:50 pm
Committee Members	Steve Calhoun, Mary Carter, Mari Gregg, Edie Lau, Kelly Michaels, Judy Morgan,		
Staff Present	Mary McCluskey, Parks and Recreation; Citizens Diana Frazier; Lindsay Kravitz		

Agenda

No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	None
C.	Approval of Minutes: 04 22 2019	M/S/A JM/MC
D.	Comments from Citizens	<p>Citizen Lindsay Kravitz addressed the commission regarding her research on splash pads and possibly having one added in a Poulsbo park. She handed out a packet of information regarding costs, maintenance, fundraising, other splash pads in the area, and regulations. Pt. Orchard has a 2000 sf pad, but she said that it looks small. Some pads have water shooting out of the ground while others have above ground features with water shooting out of toys. 3000 sf or larger requires circulating pumps and a larger holding tank. There are two types of systems - recycled water system vs fresh water system. She recommends trying to make them as turn key as possible. Features can be added after the initial development. Lights won't be needed as parks close at dusk. PO and Tacoma had RCO grants. She isn't sure about the cost of the water, but consumption at one 3000 sf splash pad in Tacoma uses 7000 gal week. They dump the water each week because it is a fresh water system. The Dept of Health mandates splash pads and regulates them through a 3 part process. No lifeguard required. Unsure of maintenance numbers at this time. Most are open May-September. The commissioners discussed the project and Mary C. said that it is critical to find private funding sources. The commissioners have priority projects and do they want to change that priority? Most said no. There was</p>

		<p>some discussion as to why Bainbridge Parks removed their unit. Diana Frazier said that an employee told her that the Health Dept rules changed for water treatment and they were not able to regulate it without a large capital investment. Edie mentioned that maybe it could be located at the future PERC? Would it be less of an undertaking if it was located near a swimming pool? Lindsay has fundraising ideas. Mari said her vision is to add more activities or amenities in Poulsbo parks for children. Judy asked that Lindsay meet with Mary to discuss how to move forward.</p>
2.	Agenda Items:	
A.	Poulsbo Kids Day 2019 (Sept. 7)	<p>There are no staff members available to staff a booth at Kids Day on Sept. 7. Mary asked the commissioners if there are any who are interested in doing a shift. Kelly/Mari and Judy/Mary C. will each do 2 hours.</p>
B.	Public Works site – update	<p>Mary reported that staff and the Mayor have met to talk about next steps for the current Public Works property. All agreed that an environmental assessment is needed and then an appraisal. Coffee Oasis is interested in buying the corner building if it includes parking. That leaves about half of the property available for another use such as a possible skate park. The request for the study will go out this week and hopefully the report will be available in the fall.</p>
C.	Rotary Morrow Community Park	<p>Mary said that she has talked with the Mayor about making some project reductions on the Morrow Manor Park project to save money but still get something done in 2020 after the houses are completed. Mary continues to look for grants but has not had luck with the state grants over the last two cycles. The commissioners had great ideas including: phasing the project; using volunteers to clear/clean up the site; keep the south parcel as open space; only install trails/paths in this initial phase; accept bench/equipment donations; limit playground installation in this early phase, but put in some play equipment and the sculpture. It was determined that Mary will invite neighborhood members and Rotary Club members to talk/show them possible cost savings at the October meeting.</p>
D.	Vista Pathway	<p>Mary showed the Commissioners a trail that the Mayor has envisioned for some time. This trail will be on private property up near Office Max with a beautiful view of Mt. Rainier, and will run from Jack in the Box north to Reliance Street. She has a verbal commitment from the property owner to do this trail as long as the city pays for it. The Mayor is asking for \$50,000 for urban trails. This money could be used on any trail project including Visa Pathway.</p>

E.	Park Project Updates	Mary highlighted a few of the park project updates. The Play for All committee is going well. Fundraising should begin this fall. Mary showed the commissioners the logo that has been created to use in brochures, social media and fundraising efforts. The new whirl at Lions Park will be installed in mid August, and the Austurbruin equipment in mid-September.
3.	Department Head Reports	None
4.	Comments from Citizens	None
5.	Commissioner Comments	<p>Edie – The Stormwater Park on Silverdale Way is a great use of property. She really likes the concept.</p> <p>Mary C. – The Children’s Garden had their first summer program today – 102 children participated. She also asked if the person interested in doing bee houses followed through. Mary said that she did, and we now have 6 bee houses in City parks.</p> <p>Steve – Two of the dilapidated bat houses at Fish Park were replaced. 1 wasp nest was found.</p> <p>Judy – Had a meal at Crabtree Kitchen and Bar, and sat where she could overlook Centennial Park.</p> <p>Kelly mentioned that the Waterfront Park looks good when she attended some of the events this month.</p> <p>Steve asked the commissioners whether they would like to visit parks during the August meeting time. All agreed that they would like to see West Poulsbo Waterfront Park, Vista Pathway, and Fish Park Bond Rd. entrance. Mary will check with Justin to see if he could meet earlier - maybe 5:30.</p>

Minutes respectfully submitted by Mary McCluskey