



**Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room**

Subject	Meeting Agenda	Date	August 28, 2019
Recorder	CR	Start Time	5:00 PM
Committee Chair	David Musgrove	End Time	7:00 PM
Committee Members	David Musgrove (DM) Gary Nystul (GN) Connie Lord (CL)		
Staff Present	Andrzej Kasiniak (AK), Diane Lenius (DL), Mike Lund (ML), Charlie Roberts (CR), Shannon Wood (SW), Mayor Becky Erickson (BE),		

THE MEETING MINUTES ARE A SUMMARY OF THE AUDIO THAT IS AVAILABLE UPON REQUEST.

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	DL – gave art meeting update for Noll upstairs and talked with Gary so do not need to run through. Art Meeting Update (Noll) removed.
C.	Mayor, Department Head and Staff Reports	AK – had sewer rehab projects Pre-con and no concerns, both will be starting soon. Would like to engage RH2 to review I&I effectiveness in the near future of all projects completed.
D.	Approval of Minutes:	8/14 Minutes approved.
E.	Future Meeting Conflicts	None
2.	Agenda Items:	
1.	Forest Rock Lane Project Acceptance	CR presented Forest Rock Lane project acceptance. Project was completed for a final payment 575,000 on the original 600,000. PWC recommended acceptance of the project and recommendation to council.
2.	Art Meeting Update (Noll)	Removed.

The committee may add and discuss other items not listed on the agenda.

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

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No.	Topic	Action/Recommendation/Discussion
3.	RH2 Contract Amendment (2019 Sanitary Sewer Rehab)	AK presented RH2 Construction Services contract for sewer rehab projects. Contract is 27,400 for construction support. Technical nature of work requires technical expert. PWC recommended to move to council and recommended approval of contract.
4.	Fjord Dr & Lemolo Shore Dr Pedestrian Enhancement Plan	Ak presented Fjord and Lemolo pedestrian enhancement plan scope. Will look at pedestrian enhances on Fjord and Lemolo. Mayer talked about pedestrian corridor idea. PWC recommended approval of the contract, approval of 5k budget amendment, and recommendation to council.
4.	Mid Biennium Budget Review (Public Works)	ML presented mid-biennium budget request. Multiple small requests and request for additional assistant mechanic. Update only, no action taken.
5.	Sewer Financial Plan Update	AK presented sewer financials from last 10 years. Looked at revenues and expenses and projects completed vs. what is anticipated. AK believes sewer utility rate is healthy. Update only, no action taken.
	Meeting Adjourned 6:04pm	
Future Agenda Items		

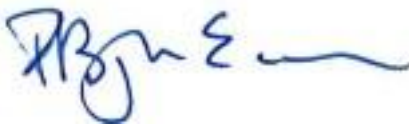
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No.	Item(s)	Responsibility	Anticipated Meeting Date
1.	PMC – Transportation Development Code Update		September
2.	a. Speed Limit Policy		
	b. Speed Hump Policy		
	c. Street Lighting		
	d. Street Connectivity		
	e. Cross Walks/Green Plastic		
3.	2022 KCTP Capacity Improvements – Costs/Poulsbo share		September
4.	Long Range Plans & Legal Options for the Old Dump Site		September
5.	Assets for the Retiring PW Facility		September
6.	PW emergency prep and status overview		Sept/Oct



Reviewed by Mayor Erickson

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