

## POULSBO CITY COUNCIL MEETING OF OCTOBER 2, 2019

### MINUTES

**PRESENT:** Mayor Erickson; Councilmembers Garland, Lord, McGinty, Musgrove, Nystul, Stern, Thomas.

Staff: Finance Director Booher, City Clerk Fernandez, Behavioral Health Services Project Manager Hendrickson, IT Manager Stenstrom.

### MAJOR BUSINESS ITEMS

- \* \* \* Affordable Housing Task Force Poulsbo
- \* \* \* August 2019 Payable Disbursements
- \* \* \* September 11, 2019, Council Meeting Minutes
- \* \* \* Johnson Parkway ROW Acquisition Approval

#### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 p.m. and led the Pledge of Allegiance.

#### 2. AGENDA APPROVAL

**Motion:** Move to approve the agenda as stands.

**Action:** Approve, **Moved by** Lord, **Seconded by** McGinty.

Motion carried.

Councilmember Stern reported he and Councilmember McGinty had an informal meeting with a few tribal councilmembers last week. It was productive and positive, and they discussed race relations between the communities, what could be done to improve awareness for equality for all people, tolerance and prejudice. He recommends the City to create an ad-hoc committee to explore community conversations to better hear, listen and respond from this experience.

Councilmember McGinty said it was a good relationship they have had with tribe over the years and they want to continue to work together to understand what the challenges are between everyone. He is not sure about Councilmember Stern's exploratory committee suggestion, because he doesn't know what the scope would be, and what would be considered success if they were to define success.

#### 3. COMMENTS FROM CITIZENS

Marcia Cutting invited everyone to attend a community forum on police shootings tomorrow at the Suquamish Tribal Council Chambers at 5:30 p.m.

Chris Haight spoke in support of a community forum to allow meaningful dialogue. For those who do not experience harm disproportionately, they are obligated to listen very thoughtfully. She hoped they can attend the forum tomorrow.

Carla Abrams said she will keep attending meetings until she feels comfortable with what is happening.

Mary Gleysteen reference a book titled "Americans by Day" and read a passage from the book that she felt was relatable. She hopes the Council finds a way to justify the faith that the people who have been attending the meetings have given to them.

Dana Steege Jackson supports the community forum. It is a step forward to open dialogue.

Maria Fergus supports a public forum. She wants to have the feeling of hope that we can reach across race, gender, religion and see our humanity. Our youth has leaps and bounds more courage than us. They will not accept the status quo.

#### **4. MAYOR'S REPORT AND COUNCIL COMMENTS**

Councilmember Stern recognized Councilmember Thomas for all his efforts towards the American Legion Park dedication ceremony last weekend.

Councilmember Stern asked the Council to revisit the single-use plastic bag ban.

Councilmember Stern invited the Council to attend the AWC Regional Meeting on October 10 in Sequim.

Councilmember Thomas thanked Councilmember Stern for his kind words. It was a long project and he appreciates everyone's support. American Legion 245, the Noon Lions Club and active duty volunteers all had a hand in it.

Councilmember Thomas will attend the tribal community forum tomorrow.

Councilmember Thomas attended the PACT forum a couple months ago with Chief Schoonmaker. He will attend the next meeting on October 15 at 5:30 p.m. It is a possible model that Poulsbo may want to entertain taking on.

Councilmember Musgrove thanked those who came and spoke tonight. He said the American Legion Park dedication was awesome. He invited the public to attend the Poulsbo Beer Run and Oktoberfest on October 5.

Councilmember McGinty thanked Councilmember Thomas for an outstanding job at the American Legion Park.

Councilmember Nystul complimented Councilmember Thomas on his work with the American Legion. He asked School Board Member Eckert to pass on his appreciation to Dr. Evans for having the high school band attend the event.

Councilmember Lord thanked Councilmember Thomas and the American Legion Post. She wished she could have attended.

Councilmember Lord thinks continuing a dialogue with the community is incredibly important and it needs to have structure. She is confident they could create something positive from it. She appreciates everyone's comments tonight.

#### **a. Affordable Housing Task Force**

Mayor Erickson shared who she recommends be part of the task force as requested by Councilmember Musgrove to create a plan for the HB-1406 funding: Charmaine Doherty (affordable housing advocate), Tom Ducheim (Senior Pastor at Gateway, Patti Dudley (Fishline Executive Director), Bridget Glasspoole (Housing Solutions Center), Stuart Grogan (Housing Kitsap Executive Director), Tom Nordlie (affordable housing advocate), and Patrick Steele (Coffee Oasis).

She requested two councilmembers volunteer to be on the task force. Councilmembers Lord, McGinty, Musgrove and Garland volunteered. Mayor Erickson said that would be fine, staff can notice for quorums, take minutes, and the task force can only make recommendations at the meetings.

Kim Hendrickson, task force staff member, said the Council passed Ord. 2019-15 in accordance of HB 1406. She shared the parameters of how this money can be used. Some points they would like the task force to address are:

- Look at current inventory of affordable housing in Poulsbo and projected gaps.
- Look at City's affordable housing priorities and goals.
- Consider how revenue from the new tax can be used to complement existing funding streams and programs, can leverage additional funding and be used in the short and long terms.
- What legislative changes might promote affordable housing.

Councilmember Musgrove said the \$33,000 in funding allows them to talk about this huge issue in a way that they must quickly filter. As they do that, they can see everything they can go back to as they grow from \$33,000. He feels this is a fact-finding committee looking to sort through the rabble and get to some clear viewpoints to use to first trigger with the small amount and then to see what paths they can take in growing in the future.

Mayor Erickson said they will have four meetings through the end of December, and they need a formal document to submit to the Department of Commerce of what we are doing with the \$33,000.

Mayor Erickson said November 2 is Daffodil Day at 9:00 a.m. She shared the Port of Kingston has joined the Kitsap Regional Coordinating Council and the Kitsap County Health District is changing the syringe exchange program (SEP) to require the exchanges to occur at fixed locations inside medical clinics and pharmacies.

## **5. CONSENT AGENDA**

**Motion:** Move to approve Consent Agenda items a and b.

The items listed are:

- a. August 2019 Payable Disbursements
- b. Minutes of September 11, 2019, City Council Meeting

**Action:** Approve, **Moved by** McGinty, **Seconded by** Nystul.

**Discussion:** Councilmember Garland asked for a modification to Item 5b, page 8, under her comment, to change the words "mental health" to "affordable housing."  
Motion carried.

## **6. BUSINESS AGENDA**

At 7:50 p.m., Mayor Erickson recused herself from the meeting. Deputy Mayor McGinty continued chairing the meeting.

### **a. Johnson Parkway ROW Acquisition Approval**

City Engineer Lenius presented for Council approval, the negotiated right-of-way acquisitions for the Johnson Parkway project for the following properties:

- Nancy Erstad: Lands Conveyed Fee, Lands Conveyed Tie Back Easements, Lands Conveyed Access Easement and Temporary Construction Easement - \$75,850.

- Robert Ekelmann, Personal Representative: Lands Conveyed Fee, Lands Conveyed Access Easement and Temporary Easement - \$165,000

The City Attorney has reviewed and approved the acquisition documents. These amounts do not include closing costs (~\$1,500/property). This acquisition costs are included in the existing project budget.

**Motion:** Move to approve the Right of Way property acquisitions for Nancy Erstad totaling \$75,850.00 and move to approve the property acquisition for Robert Ekelmann, Personal Representative totaling \$165,000.00 for a grand total of \$240,850.00 and authorize the Deputy Mayor to sign the Real Property Vouchers on behalf of the City.

**Action:** Approve, **Moved by** Musgrove, **Seconded by** Nystul.

Motion carried.

At 7:57 p.m., Mayor Erickson returned to the meeting and continued chairing the meeting.

## 7. COUNCIL COMMITTEE REPORTS

Public Works Committee: Councilmember Musgrove reported the Mayor reported there is a housing area in town that is creating a fire lane. They are looking to configure things in certain neighborhoods that they can limit parking to one side of the street to allow access for emergency vehicles. They had vandalism/limbing of trees by the Viking statue (something must be done for the holidays). Public Works has been working at Waterfront Park for ADA compliance of sidewalks and requested to stamp some of the walkways. Some sidewalks are also shifting due to tidal changes. Engineering has been working on the ADA Transition Plan. The HDPAs talked about the cross-street holiday decorations (they are doing repairs and rewiring to LEDs). They were hoping the City would take over handling of the holiday decorations. They also need storage for a horse-drawn carriage. They had a discussion on the weed spraying policy; weeds are getting out of control.

Finance-Administration Committee: Councilmember McGinty reported the accounting manager has been hired and will begin October 16. They went over the surplus disposal. They reviewed the monthly sales tax report, and the City is tracking to budget. They reviewed the budget mid-year adjustments (building permits have dropped down, but sales tax has increased). Councilmember Nystul shared observations from the CAFR, budget implementation, and observations from WFOA conference.

Councilmember Thomas added they looked over the mid-year budget adjustment in detail, trying to anticipate what is happening with the revenues and expenditures.

Economic Development/Tourism Committee: Councilmember Lord reported she will forward a synopsis on salient statistics that were presented by Jon Rose and Linda Berry Maraist about the Port Gamble development project. Their plans are remarkable and ambitious. They also learned there was a potential for a carousel downtown during Christmastime.

## **8. DEPARTMENT HEAD COMMENTS**

None.

## **9. BOARD/COMMISSION REPORTS**

Councilmember Stern observed with the inclusion of the Port of Kingston into KRCC, he predicts that Kingston will incorporate before Silverdale. He invited the Council to attend the KRCC board retreat on October 25 at 10:00 a.m.

Councilmember Lord asked what the goal is of the retreat. Mayor Erickson said people will have some idea of what the expectation is for employment and population. Afterwards, the councils must go into a subarea planning process with the County and say how many people they are going to take for population and show how much land they will need to accommodate the growth (2021).

Councilmember Nystul suggested the Mayor, Councilmember Stern, and the Planning Director give a workshop for the council after the retreat on what is being discussed at KRCC.

Councilmember Stern said PSRC is projecting a population increase of 1.9MM people. Kitsap County will get 90K allocation of that number. The question becomes how many people we want to take on in Poulsbo.

## **10. CONTINUED COMMENTS FROM CITIZENS**

Shannon Turner thanked the Council for their work and thanked Councilmember Thomas for his service to the USA. He thinks the community forum would be huge. It would build relationships and trust. He dreams of a day with no racism.

Rick Eckert, NK School Board liaison, asked for them to share the work they do for 2050 planning. They had their first school connection meeting at Poulsbo Elementary. He noted there are people who still don't know about the Noll Road project, he urged the need for more advertising. Next week the school connection will be at Poulsbo Middle School. At the last business meeting they had an update on the capital levy and how the money has been spent.

## 11. MAYOR & COUNCILMEMBER COMMENTS

Councilmember Stern thanked the Mayor on her work for the health policy changes. He asked again to bring back the plastic bag ban policy.

Councilmember Thomas thanked Dan Phillips for his leadership in the project for the veteran honor plaza. He noted elections are coming up, and the pamphlet is out in the mail. He said bricks can still be purchased for the plaza, and the information for ordering online is posted at the park.

Mayor Erickson commended City Engineer Lenius, Finance Director Booher and City Clerk Fernandez for all their hard work and dedication to their jobs. She said the staff at Poulsbo are rock stars.

Councilmember Lord agreed with the Mayor's comments about City staff. They all go above and beyond the call of duty every year.

## 12. ADJOURNMENT

**Motion:** Move to adjourn at 8:37 p.m.,

**Action:** Approve, **Moved by** Garland, **Seconded by** McGinty.

Motion carried unanimously.

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Rebecca Erickson, Mayor

ATTEST:

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Rhiannon Fernandez, CMC, City Clerk